

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 1 APRIL 2010 AT 7.30 P.M.**

**Present** Councillor A Leigh (Chair)  
Councillor A Luck  
Councillor J Baldwin  
Councillor J O'Donovan  
Councillor R Richmond  
Councillor M Rose

Four members of the public

Prior to the Parish Council meeting a discussion was due to be held with the Acting Head Teacher but unfortunately he was unable to attend.

The members discussed the discussion document he had prepared.

1. Beetley Meadows: Year 4 children had collected data for the improvement of the area and the Parish Council would like to support a project and further discussion is to be held at a later date.
2. Fencing at the playing field: this is in abeyance awaiting a reply from NPS.
3. Footpath across the playing field: no footpath would be provided.
4. Car park: no action can be taken by the Parish Council to provide salt but the entrance is to be repaired.
5. Parking on Elmham Road: the Acting Head Teacher is to talk to all staff and it was agreed to discuss the positioning of a notice on windscreens of persistent offenders.
6. School Council: it was agreed that a meeting with the School Council would be advantageous.

**1. Apologies for absence.**

County Councillor Kiddle Morris and District Councillor Duffield had both sent their apologies.

**2. Declarations of Interest.**

Councillor Richmond declared a prejudicial interest in Agenda Items 6.1.1, 6.1.3, and 13.1, having submitted parcels of land for inclusion in the Local Development Framework and Minerals and Waste Framework and the land for East Bilney Quarry is within Beck Farm. Councillor Luck declared a prejudicial interest in Agenda Item 14 being a trustee of the Village Hall.

**3. Minutes of the Previous Meeting.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that the minutes of the meeting held on Thursday 4 March 2010 having been circulated be approved. All were in favour. The minutes were duly signed.

**4. County and District Councillors Reports.**

There were no reports given but the Clerk reported on the timescale for the Minerals and Waste Consultation that had been forwarded to him by the County Councillor.

**5. Matters to Report.**

**5.1 Meeting at the School regarding the car park and fence 25 March.**

The Chairman reported that this had been a worthwhile meeting attended by herself Councillors Rose and Richmond, the Acting Head Teacher and two representatives from NPS. NPS are to apply to Children's Services to take on the area of the playing field for

maintenance as there is a need for this but would not accept responsibility for the car park.

The conifers to the side of the car park need trimming and the School has been in discussion with the owner of the property who has complained. It was agreed that this is a Parish Council responsibility and the Clerk will check with Breckland Council on the planning permission granted which included landscaping. Norfolk County Council has agreed to repair the entrance to the car park. It was agreed not to donate £100 per annum for the upkeep of the area but to use this for any maintenance that might arise. Concern was expressed as to where the income from the weekend football goes as it was felt that as the games are played on Parish Land this could be used to assist with maintenance of the area.

### **5.2 Breckland Blitz.**

The Chairman reported that she had attempted to contact Richard Wills to discuss a project in the autumn but he had not replied. The thought for the autumn would be to plant bulbs at the bus stops, Beetley Meadows, Millennium Clock and the Village Hall. It was agreed to give advance warning in the Beetley Buzz to hopefully get as many residents as possible to assist.

### **5.3 Sale of Land adjacent to Bilney Common.**

Councillor Luck thought that the two parcels of land to the rear were part of Bilney Common. The Clerk confirmed that the northern area is definitely not Bilney Common but he has requested confirmation regarding the southern section as when he requested details from Land Registry it informed the Clerk that the land was not registered.

### **5.4 Laptop.**

The Chairman informed the members that she had e-mailed the Chairmen of the other parishes that the Clerk is employed by offering them the use of the laptop for a one off donation.

## **6. Planning.**

### **6.1 Applications.**

Councillor Richmond withdrew from the meeting.

**6.1.1** 3PL/2010/0105/F-Redroofs Fakenham Road-Demolition of existing house & redevelopment of site of 3 x 5 bed houses with car parking & garages.

The meeting was adjourned.

Ivan Webster informed the meeting that the aim was to tidy up the site and a planning consultant had been employed who had answered all the problems that had arisen from the previous application.

George Hayes stated that this is outside the settlement boundary and it is a new development not a replacement. With three properties there would be increased traffic and only one dwelling is needed to tidy up the plot. He requested that if permission is to be granted then this application should be determined by the Development Control Committee.

The meeting was reconvened.

Councillor Rose reported comprehensively on the background to the application and the current application with specific regard to PPS1 and PPS3 and other matters raised in the design and access statement.

Councillor Leigh expressed concern that there is a new access planned which again could cause highway safety matters. She did not feel that three dwellings are necessary but would have no objection to one replacement dwelling.

Councillor O'Donovan proposed and Councillor Baldwin seconded the resolution that the Parish Council **OBJECT** to the application on the grounds that the proposed development is outside the settlement boundary and that three dwellings is not necessary to tidy up the plot. The access onto the highway at this point of increased traffic could cause highway safety problems. The additional access is not considered needed and this could also increase problems with highway safety. The size of the dwellings is not considered appropriate as the neighbouring properties are either single or one and half storey. PPS7 was not considered relevant as stated in the application as this is for new development as there are three dwellings proposed on a site that has just one.

All were in favour.

Councillor Richmond rejoined the meeting.

**6.1.2** 3PL/2010/0218/F-Lyndale The Drift East Bilney-Extensions & alterations to form 2 1/2 storey dwelling and detached garage.

Councillor Rose reported on this application and the comments of neighbours was noted. Councillor Luck proposed and Councillor Richmond seconded the resolution that the Parish Council **OBJECT** to the application. It was agreed that the mass and size of this application is not suitable for the site as this would overlook all the neighbouring dwellings. It was felt that this application is for a new build and not an extension and alterations as the plans seek to treble the size of the existing bungalow and is therefore outside the settlement boundary.

All were in favour.

Councillor Richmond withdrew from the meeting.

**6.1.3** SP/C/3/2010/3003-East Bilney Quarry-Fenced security compound for Storage of Plant and equipment.

Councillor O'Donovan proposed and Councillor Leigh seconded the resolution that **NO OBJECTION** be raised to the application but would comment that additional lighting would intrude into a tranquil area and hoped that a minimum use of lighting could be achieved by the use of PIR sensors and careful siting and direction.

Councillor Richmond rejoined the meeting

**6.2 Appeal against the refusal of permission for the single dwelling and garage on the plot adjacent to 65 Fakenham Road.**

It was agreed to reply reiterating the previous objections that no new access should be allowed at this point.

**7. Open Spaces.**

**7.1 Cutting Contract.**

An invoice had been received for grass cutting that had not been done as the cut had been held over. A credit would be received for this.

**7.2 Other Matters.**

Peacock Lane has many potholes in it and this will be reported but as it is a country road this is a low priority.

**8. Highways and Transport.**

The car park entrance at the School is to be repaired by Norfolk County Council. Following

a request from a resident in River View the Clerk had met the Highways Engineer on site and he had agreed to paint extended H-bars on the road to attempt to stop parking across the access to the drives. A letter had been received from the resident thanking the Parish Council for the prompt response to his request and expressing his appreciation of the visit of the Engineer. The gully on Rawhall Lane is to be inspected following the flooding at the junction with Bilney Road and the finger posts have been replaced on High House Road. The rubbish had not been cleared off the B1146 and the comment from SERCO is that it is concentrating on A roads. The matter will be pursued. The plan for the speed limit for East Bilney had been received and the assessment in this financial year is awaited.

**9. Beetley Meadows Play Area**

The risk assessment had highlighted that no rubber buffers had been fitted to the gates and one gate does not close from 90 degrees. RGM is to be contacted again to put these matters right and to assess the maintenance needed to the fencing. It was agreed to meet at Beetley Meadows on a Sunday morning at 0930 to have a tidy up but no date was set.

**10. Co-option of a member to the Parish council.**

Nicholas Lockett is interested in joining the Parish Council but would not be available until July. One other person is also interested but is considering whether he has the time to give to the Parish Council.

**11. Website.**

A further meeting had been held on 18 March and the content had been agreed. It was agreed that Councillor Rose and the Clerk would add the content and present to the Parish Council.

**12. Correspondence received for circulation.**

- 12.1 Clerks and Councils Direct March 2010
- 12.2 LCR Spring 2010
- 12.3 Breckland "Your Partnership Your Decision"-Funding
- 12.4 Breckland Town and parish Forum Newsletter

**13. Finance.**

13.1 The budget sheets and financial information had been circulated and Councillor O'Donovan proposed and Councillor Richmond seconded the resolution that these be approved. All were in favour.

**13.2 Balances.**

Councillor Richmond proposed and Councillor Baldwin seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

**Balances :-**

**Bank of Ireland Treasurer's Account**

Balance at 31 01 10	22456.25
Receipts-	
Interest-0.01	
Breckland Community Car-26.90	
Beeston Parish Council-24.19	<u>51.10</u>
	22507.35
Less cheques authorised 04 02 10	<u>1863.36</u>
Balance at 28 02 10	20643.99
Less unrepresented cheques authorised 04 02 10	508.75
unrepresented cheques authoriused 04 03 10	<u>795.03</u>
Balance at 04 03 10	19340.21

Amount available for Section 137 : 1117 x£6.15 = £6869.55

Spend to Date : £0.00

Cheques for authorisation:

119	B J Leigh	Contract March	368.00
120	Abacus Copiers	Monthly Contract February	20.64
121	Daynes Office interiors	Stationery	16.45
122	Norfolk ALC	Subscription	214.68
123	NPTP	Training	40.00
124	Mrs P Silk	Community car	127.30.
125	Norfolk RCC	Membership	15.00

### **13.3 Membership of Norfolk ALC.**

Councillor Richmond proposed and Councillor Leigh seconded the resolution that membership be renewed at a cost of £214.68 All were in favour.

### **13.4 Membership of Norfolk RCC.**

Councillor Rose proposed and Councillor Luck seconded the resolution that membership be renewed at a cost of £15 as a non voting member. All were in favour.

Councillor Luck withdrew from the meeting.

## **14. Village Hall.**

There is to be a meeting regarding funding and the future of the play area. The Christmas function will feature Ollie Day and there is to be a Quiz Night or Race Night on 22 May.

Councillor Luck rejoined the meeting.

## **15. Affordable Housing.**

The plans had been submitted to Breckland Council on 12 March but do not appear on its website at this date.

## **16. Parish Owned Land.**

### **16.1 Bus Shelter Roof.**

The contract had been placed with AKA roofing for £395 after consultation with all Councillors.

## **17. Matters for the next meeting.**

### **17.1. Standing Orders**

### **17.2 Rural Payments Agency Single Payment Scheme**

### **17.3 Parish Walk**

### **17.4 Accounts**

## **18. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 13 May 2010 to follow the Annual Parish Meeting to be held at Beetley and East Bilney Village Hall at 1900.

The meeting closed at 2146 hours.