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MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 7th FEBRUARY 2008 AT 7.30 P.M.

Present

Councillor R Richmond (Chair)
Councillor A Leigh
Councillor R Campbell-Smith
Councillor G Hayes
Councillor A Luck
Councillor M Petzer

District Councillor Duffield

Mr W Barker

1 member of the public

1. Apologies for absence.

Apologies for absence had been received from Councillor Silk who was ill. This was accepted.

2. Declaration of Interest.

Councillor Richmond declared a prejudicial interest in agenda Items 5.2.4 and 5.2.5. Councillor Leigh declared a prejudicial interest in agenda item 13. Councillor Hayes declared a prejudicial interest in Agenda Items 5.2.4 and 5.2.5. Councillor Luck a personal interest in agenda Item 8.

3. Minutes of the previous meeting.

Councillor Campbell-Smith proposed and Councillor Leigh seconded the resolution that the minutes of the meeting held on Thursday 6 December 2007 having been circulated be approved. The minutes were duly signed.

4. Matters to Report.

4.1 LDF Meeting Attleborough 30 January.

The Vice-Chairman reported on the meeting which she had attended with the Clerk. The meeting had not raised any significant issues that were not already known but did again stress the importance of Affordable Housing and the need for Parish Councils to consult on the site specifics. The policies had been reduced for ease of operation of the planning system and the proposed structure of development was explained with considerable emphasis on the A11 and A47 corridors.

4.2 Breckland Forum 31 January.

No one had attended.

4.3 CAG Meeting

Councillor Hayes reported that the meetings are now held at Breckland Council and the three priorities from the previous six weeks, Ted Ellis Walk, The Maltings and Christmas and New Year had been successful and these were all to continue with a watching brief. The three priorities for the next period are Courtenay Close and Baxter Row where there is Anti-Social behaviour affecting people with special needs, York Place where there is anti-social behaviour affecting elderly residents and Charles Close also anti-social behaviour. Norfolk Constabulary are currently looking for 1000

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volunteers the details of which will be circulated by the police. The date of the next meeting is 8 April.

4.4 **Community Emergency Co-ordinator.**

It was confirmed that the Clerk would continue.

4.5 **Norfolk County Copuncil Waste and Minerals Framework.**

Comments on this consultation must be returned by 28th March.

4.6 **Beetley Landfill Site.**

The correspondence from Norfolk County council regarding water run off and rabbit infestation were noted. Norfolk County Council do not believe there is a problem with rabbits on the site whilst the water run off problem is being dealt with by draining into a lagoon and therefore do not feel that the site has contributed to the problems on neighbouring fields. Charles Wright is to be contacted regarding the supposed contamination of the watercourse.

4.7 **Breckland Survey on the venue for the Forum.**

Councillor Hayes would fill this in and return to Breckland Council.

4.8 **NRCC Meetings.**

A meeting is to be held on 26th March at Aylsham regarding Post Office closures and there are two training sessions aimed at committees managing play areas and fields on 13 and 27 March.

5. **Planning.**

5.1 **Applications.**

- 5.1.1 3PL/2008/0060/CU Holly Lodge Common Lane-change of use-annexe to a separate dwelling.

No Objection.

However the Members requested that permitted development rights be withdrawn if permission is granted.

Proposed Councillor Petzer Seconded Councillor Luck

The resolution was passed by a majority decision.

- 5.1.2 3PL/2008/0081/F Willow Cottage Hall Road Old Beetley-single storey extension to rear of existing 2 storey property.

No Objection

Proposed Councillor Petzer Seconded Councillor Richmond

All were in favour.

- 5.1.3 3PL/2007/1962/F 40 Beech Road-demolish existing conservatory & replace with two storey extension to rear, including master bedroom & ensuite.

No Objection.

Proposed Councillor Leigh Seconded Councillor Luck

All were in favour.

- 5.1.4 3PL/2007/2014/F 47 Fakenham Road-new attached carport with balcony above.

The plans had been circulated and the Clerk had replied that there was no objection provided that the balcony does not overlook the neighbours.

5.2 **Decisions.**

- | | | |
|-------|--|------------|
| 5.2.1 | 3PL/2007/1399/F-Erection of signs at East Bilney for Bilney Hall Care Home | Refusal |
| 5.2.2 | 3PL/2007/1847O-Southfields 65 Fakenham Road-new dwelling | Refusal |
| 5.2.3 | 3PL/2007/1834/F-the Whitehouse Hall Road attached garage and extension | Permission |
| 5.2.4 | SP/C/3/2007/3012-Barker Brothers-extraction of sand and gravel | Refusal |
| 5.2.5 | SP/C/3/2007/3042-Barker Brothers-concrete batching | Refusal |

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5.2.6 3PL/2007/2014/F-47 Fakenham Road

Permission

The above decisions were noted.

5.3 Enforcements

5.3.1 Bilney Hall Care Home

The letters from Breckland stating that a new application was expected was noted. It was understood that the Care Home has now been sold and therefore the signs should be removed and Breckland are to be contacted.

5.3.2 41 Fakenham Road

The letter stating that, as the access is onto a private road, planning permission is not needed was noted.

5.4 Street Naming.

5.4.1 Church Road East Bilney.

The naming of Hghfields Meadow was noted.

5.4.2 Fakenham Road

The names proposed by the developer of the builder's yard were not considered acceptable and Melton Close is to be confirmed as the Parish Council's preferred option.

6. Correspondence received for circulation.

- 6.1 Breckland-Agendas
- 6.2 Norfolk Link
- 6.3 Clerks and Councils direct
- 6.4 Norfolk Gritting Routes
- 6.5 Norfolk Minerals and Waste Local Development Framework
- 6.6 Consultation on Orders and regulations relating to the Conduct of Local Authority members
- 6.7 Dereham Local Action Group minutes, agenda and crime stats
- 6.8 Breckland-Bulky Collection Service 7 picking equipment
- 6.9 Breckland-LDF-Consultationon Core Strategy and Development Control Policies
- 6.10 Beetley with East Bilney Parochial Church Council-thank you letter
- 6.11 The Wave
- 6.12 St. Mary's C.P. School thank you letter
- 6.13 Norfolk Record Office Newsletter
- 6.14 Norfolk NHS Visions for the next three years
- 6.15 Breckland TPO
- 6.16 LCR January 2008
- 6.17 safer neighbourhoods

7. Finance.

7.1 The budget sheets and financial information had been circulated and these were approved.

7.2 Balances:

Business Base Rate Tracker Account

Balance at 19 November	20524.28
Transfer to Community account	<u>4000.00</u>

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	16524.28
Interest	146.00
Balance at 19 December 2007	<u>16670.28</u>

Community Account

Balance at 19 November 2007		2733.51
Receipts	Breckland –Community car	107.02
	EDF –Wayleave	60.14
	Vat refund	562.95
	Transfer	<u>4000.00</u>
		7463.62
Payments authorised 01 11 07	715.36	
Payments authorised 06 12 07	<u>5136.94</u>	<u>5852.30</u>
Balance at 18 January 2008		1611.32

Amount available for Section 137 : 1096x£5.64 = £6181.44
Spend to Date : £116.50

The following cheques were authorised for payment:

231	B J Leigh	Service contract-Dec 244.50 Service contract-Jan 244.50 Amazon-Publisher 2007- 131.48	620.48
232	Abacus Copiers	Monthly Contract	37.69
233	Breckland	Agendas	6.00
234	RGM	Annual cut Beetley Meadows	394.80
221	Mrs J Overall	Community Car	74.32
227	Mrs J Overall	Community Car	TBC
237	Mrs J Overall	Community Car	TBC
238	Mrs J Overall	Community Car	TBC
235	G Hayes	Christmas gift	8.72
236	SLCC	Subscription	28.25

7.3 Audit 2006-2007.

This had now been completed and the necessary sections will be displayed.

7.4 Appointment of External Auditor.

The appointment of Mazars LLP as external auditors was noted.

7.5 Change of Bankers.

It was agreed unanimously to change bankers from Barclays to the Bank of Ireland.

8. Village Hall.

8.1 The quotation received was noted but it was agreed to continue with the current contractor.

8.2 The Christmas event had raised £625 and there would be a race night at Easter.

9. Clerk's Corner.

9.1 Disposal of documents.

The letter received from the Archive Centre thanking the Parish Council was noted. It stated that there were some ecclesiastical documents which had been stored with the remainder so providing a continuous record.

9.2 Publication of the minutes in the Dereham Times.

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This was deferred to the next meeting.

10. Matters for the next meeting.

10.1 Publication of the minutes.

10.2 Change of name of the Parish.

11. Portfolio Holders Update.

11.1 Affordable Housing.

The letter detailing the effort to find a suitable time for a site meeting was noted.

11.2 Communications.

11.2.1 Beetley Buzz.

This had been late in production as the editor had had a change of job.

11.2.2 Website.

It was agreed to proceed with the design of a website for Beetley.

11.3 Environment.

11.3.1 Beetley Meadows

A quotation had been received for £150 to clear the river bank but it was agreed to wait until the Environment Agency had visited the area to see what is cleared by their contractor.

11.3.2 Regular Cut of Beetley Meadows.

The quotations from Norfolk County Services, Frank Haverson and J Ps Maintenance were noted. It was agreed unanimously to accept the quotation from J Ps for £700 but to enquire if a three weekly cut would affect the price.

11.3.3 Beetley Common.

EDF are to cut the trees near their power lines and they are to be contacted to enquire how much will be done.

11.3.4 Crossing Rights.

The letters from Roosting Hills Trout Fishery and Mr Bane were noted and it was agreed to grant the crossing rights requested.

11.4 Transport.

Nothing to report.

11.5 Highways.

11.5.1 Sign at Old Beetley.

It was agreed to look at the original notice to see if this was agreed.

11.6 Community.

Nothing to report.

11.7 Health and Safety.

11.7.1 Beetley Meadows Play Area.

This was deferred to the next meeting.

12. To consider a resolution under the Public Bodies (Admission to Meetings) Act 1960 to exclude members of the public and press in view of the confidential nature of the business about to be conducted.

The resolution was passed unanimously.

Councillor Leigh withdrew from the meeting.

13. Clerk' Service contract.

It was agreed unanimously to increase the hourly rate to £8.60 with effect from March 1st 2008.

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12. Date of the next Parish Council Meeting.

This was confirmed as Thursday 6th March 2008 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2200 hours.