

**MINUTES OF THE PARISH COUNCIL MEETING HELD IN THE OPEN AIR AT
BEETLEY & EAST BILNEY VILLAGE HALL ON WEDNESDAY 19 JULY AT
7.30PM**

Present Councillor R Richmond Chair
 Councillor A Leigh
 Councillor R Campbell-Smith
 Councillor G Hayes
 Councillor M Petzer

1. Apologies for Absence

Councillor D Silk

2. Declarations of Interest

There were no declarations of interest

3. Minutes of the meeting held on 17th May 2006

The minutes of the meeting held on 17th May 2006 having been circulated were approved and signed

4. Standing Orders

The model standing orders were discussed at length and suggestions for amendment made. The Clerk is to draft a set of standing orders for approval

5. Portfolios

The current portfolios and holders were discussed and the following was agreed

PORTFOLIO	RESPONSIBILITY	COUNCILLOR/CLERK
Planning	Planning Applications Decisions Planning Meetings	R. Richmond
Housing	Affordable Housing	R. Richmond & G. Hayes
Communications	Press Releases	G. Hayes
Environment	Footpaths Leaflets and maps of walks Liaison with working groups	A. Luck
Transport	Bus Services	D. Silk
Highways	Safety improvement of footways and roadways	A. Leigh

Community	Grants and external funding Fundraising	M. Petzer
Health and Safety	Risk Assessment Beetley Meadows	R. Campbell-Smith
Miscellaneous	Community Car Home Watch Dog and litter bins Newsletter Admin support for all portfolios	Clerk

The meeting closed at 2110hrs