

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 6 JULY 2006 AT 7.30PM

Present

Councillor R Richmond
Councillor A Leigh
Councillor R Campbell-Smith
Councillor G Hayes
Councillor A Luck

District Councillor R Duffield
Mrs M Petzer
Six members of the Public

Chair

1. Apologies for absence

Councillor D Silk

2. Declaration of Interest

Councillor Richmond declared a prejudicial interest in item 9.1.7.
Councillor G Hayes declared a prejudicial interest in item 9.1.7.
Councillor Campbell-Smith declared a personal interest in item 14.
Councillor Luck declared a personal interest in item 13.

3. Minutes of the previous meeting

The minutes of the meeting held on 1 June 2006 were approved and signed

4. Matters to Report

4.1 Plaque. The clerk reported that Rudd Sports do not manufacture signs for external use and prices had been obtained as follows:

Fitt Signs	Polished Brass	£210
	Plastic	£50
Apex Signs	Polished Brass, black infill, drilled and countersunk with a maximum of 100 characters	£40

It was proposed by Councillor Campbell-Smith and seconded by Councillor Leigh that the plaque be obtained from Apex Engraving. All were in favour. Councillor Hayes agreed to provide the clerk with the wording.

5. Community Car

The clerk reported that having contacted Breckland it was normal for the Parish Council to formally approve the co-ordinator. Councillor Campbell-Smith wanted to confirm that there was no inferment of employment and that the co-ordinator is a voluntary position and this should be renewed annually at the Annual Parish Council meeting. It was proposed that Mrs J Overall be confirmed as co-ordinator to be reviewed annually and that the Parish Council should evaluate the service to ensure that the requirements of the parishioners are being met. All were in favour.

The Clerk informed the members that the drivers are paid 40p per mile. The passengers contribute about 50% of the cost and Breckland Council and the Parish Council fund in equal proportions the remainder. The co-ordinator processes the paperwork, sending one copy to Breckland and another to Parish Council. The Parish Council re-imburses the co-ordinator for the full amount of Breckland Council's contribution and the Parish Council's contribution and then Breckland Council reimburses the Parish Council for their portion. As the drivers are all volunteers the Clerk requested that a cheque for authorisation be placed on the list for the Community Car without the value. An invoice will have been received by the Council Meeting to confirm the amount and for authorisation. All were in favour.

6. Correspondence

6.1 General Correspondence

- 6.1.1** The Chairman and Vice-Chairman are to attend the AGM of Norfolk Rural Community Council on Monday 17 July at Swaffham
- 6.1.2** A satisfactory survey from Standards Officer Breckland Council had been received and circulated to all Councillors to respond if appropriate
- 6.1.3** A letter had been received from Norfolk Wildlife Trust who are conducting a survey of poppy fields. This had been circulated to all and the clerk requested the he be contacted if any are noticed so that the survey can be returned.
- 6.1.4** The clerk had replied to Breckland Council requesting that Committee Agendas be emailed to him
- 6.1.5** The Breckland Handbook for 2006/2007 had been received and the clerk was to keep
- 6.1.6** The NCAPTC Handbooks had been received and circulated to all members.

6.2 The following correspondence received would be circulated

- 6.2.1** Breckland - 13 Oakland Drive - fending
- 6.2.2** Breckland - TPO Beech Road
- 6.2.3** Nail 2
- 6.2.4** Church Commissioners - Dereham & District Team Ministry
- 6.2.5** Energy Saving Trust
- 6.2.6** Breckland - TPO The Spinney, Fakenham Road
- 6.2.7** Breckland - Code of Conduct
- 6.2.8** Norfolk Link
- 6.2.9** Breckland - Agenda
- 6.2.10** Mrs Pilgrim - reply re newsletter
- 6.2.11** Breckland - Strategy for Gypsies and Travellers
- 6.2.12** Go-East
- 6.2.13** Breckland - TPO Beech Road and Wood Drive
- 6.2.14** Breckland - Agenda Standards Committee
- 6.2.15** Information from NCAPTC Planning Conference

7 Parish Land

- 7.1** Beetley Meadows - nothing to report

- 7.2 East Bilney Town Land. A price had been received from R G Maintenance to cut the Town Lands for £390. Councillor Luck had received a price from a company at King's Lynn of £1,000. It was proposed by Councillor Richmond, seconded by Councillor Leigh that the quotation from R G Maintenance be accepted. All were in favour. The clerk was requested to postpone the meeting with the Forestry Commission and to arrange the cut for as soon as possible.
- 7.3 The Beetley Common Advisory Group had received their insurance and the clerk reported the he had seen the policy. It was proposed by Councillor Luck and seconded by Councillor Leigh that a donation of £90 be given to the Advisory Group. All were in favour.
- 7.4 Bilney Common. The search of Land Registry had revealed that there was no registration of the four fields. The clerk is to investigate further at the Norfolk Records Office.
- 7.5 Scout Hut Lease - nothing to report
- 7.6 Pavilion - nothing to report
- 7.7 Protecting Playing Fields - the email from Paul Allen had been circulated and it was agreed to invite him to a Council Meeting to explain the scheme to protect playing fields.
- 7.8 It was agreed unanimously not to subscribe to Lamis
- 7.9 The letter from the Rural Payments Agency was discussed and the clerk was to write to attempt to resurrect the claim

8 Finance

- 8.1 The budget sheets and financial information had been circulated.

Balances:

Bus Base Rate Tracker Account

19 May 2006	£17,896.71
Interest	<u>69.51</u>
Balance at 19 June 2006	£17,966.22

Community Account

19 June 2006	£ 3,096.85
Payments (unpresented from 1 June 2006 £20)	
Cheques authorised 1 June 2006 29221)	<u>312.21</u>
	<u>£ 2,784.64</u>
Income -	
(Rent £10.00)	
(Community Car - £20.90)	
(VAT Refund - 638.24)	<u>£ 669.14</u>
Balance at 19 June 2006	£ 3,453.78

The balance includes £1759.00 for the sale of Parish Land.

Amount available for S137: 1093 x £5.44 = £5945.92

Spend to date £0.00

8.2 Cheques for authorisation

100	Amari	Macrolan	£ 93.98
101	Audit Commission	Audit	£141.00
102	Beetley Village Hall	Hire of Hall	£ 98.00
103	Mrs J Overall	Community Car - April/May	£ 41.80
104	Mrs J Overall	Community Car - June	£ 60.50
105	Norfolk Woods & Hedges	Herbicide Treatment	£152.75
106	B J Leigh	Salary	£196.15
107	Norfolk County Council	Wensum Valley Project Donation	£100.00

8.3 Annual Insurance

The renewal premium had been received from Zurich Insurance of £1,547.01. It was agreed to remain with Zurich but to attempt to reduce the cost by reducing the premium on the fixed assets.

8.4 It was proposed by Councillor Richmond and seconded by Councillor Luck that the Council purchase a reconditioned photocopies for £449.00 and to take out a maintenance agreement at 1 pence per copy.

9 Planning

9.1 Applications

9.1.1 3PL/2006/0769/F Plot 2 former Builders Yard, Fakenham Road. Plot 1 had been objected to as felt that planning permission should be for all five plots. The development is outside the guidelines and if there had been an application for five dwellings of that size would permission have been granted

Objection

On the grounds that the size of property is out of context with this plot and designs are inappropriate.

Proposed Councillor Richmond Seconded Councillor Campbell-Smith

The Meeting was adjourned

The Meeting was reconvened

9.1.2 The members noted the copy of a letter sent to Breckland and thanked the parishioners for their efforts to ensure safety. The members felt the Outline Planning Permission should not have been granted, which was made without notification of amendments to the Parish Council. A meeting had been held with the Development Services Manager and Head of Planning and they had guaranteed they would ensure safety was looked at. District Councillor Duffield stated that by law only one parking space per dwelling is needed, although Breckland request two per unit. Because there are 4 bedrooms, in planning law this does not mean 4 cars. Right of Light is still in force if a property had been there for over 20 years. The objections can only be on the grounds of size, safety and access.

Objection

On the grounds that the development would not be safe, in fact would be more dangerous as parking would be on the road at a junction. The dwelling is too large and inappropriate and not in keeping with the village. Near neighbours have objected on grounds of safety and size. The splay from the entrance does not allow for vehicles approaching from School Road and if there is a fatality then it is on Breckland's head. The members requested a site visit from Breckland to raise the safety issues and that this application is heard by the Development Control Committee.

Proposed Councillor Campbell-Smith Seconded Councillor Luck

All were in favour

The Meeting was adjourned

The Meeting was reconvened

- 9.1.3** 3PL/2006/0899/0. Site adjacent to Willow Cottage, Hall Road, Old Beetley. The members noted the letters of objection from residents. The use of the dwelling should not be considered for planning. The development is outside the guidelines and would set a precedent for development along Hall Road. It is important to protect the parish as a whole.

Objection

On the grounds that it is outside the guidelines.

Proposed Councillor Campbell-Smith Seconded Councillor Leigh

All were in favour

- 9.1.4** 3PL/2006/0822/F - 24 Fakenham Road. This is an amendment to the original when no objection was raised. The members did not feel that an amendment was a satisfactory way of increasing floor size, but would have approved this dwelling with the amendment if this plan had been the original application.

No Objection

Proposed Councillor Richmond Seconded Councillor Luck

All were in favour

The Meeting was adjourned

The Meeting was reconvened

- 9.1.5** 3PL/2006/0791/F Peacock Farm, Peacock Lane. Originally an agricultural application for a general purpose building had been forwarded but as lambing was to take place in the building a full planning application was necessary. The building is 4000 sq.ft. and 13 feet to the eaves. The only concern is the disposal of foul water.

No objection

Provided that the discharge of foul water is covered within the permission.

Proposed Councillor Richmond Seconded Councillor Leigh

All were in favour

- 9.1.6** 3PL/2006/0762/F - plot 5 Former Builders Yard, Fakenham Road. The comments are as for 9.1.1.

Objection

Proposed Councillor Richmond
Seconded Councillor Campbell-Smith

All were in favour

Councillors Richmond and Hayes withdrew from the meeting
Councillor Leigh took the Chair

- 9.1.7** SP/C/3/2006/3025 land south of Beetley Common for Barker Brothers use of mobile dry grader. The dry grader is to be used about 3 times per month to enable the clay to be removed on site rather than at the main workings. It will only be used when the wind is from the south-west and would be below the height of the bund.

No objection

Proposed Councillor Leigh Seconded Councillor Campbell-Smith

All were in favour

Councillors Richmond and Hayes rejoined the meeting
Councillor Richmond resumed the Chair

9.2 Decisions

- | | | |
|--------------|---|------------|
| 9.2.1 | 35 Elmham Road | Permission |
| 9.2.2 | 48 Fakenham Road | Permission |
| 9.2.3 | Site adjacent to Bracken Brae, Green Lane | Refusal |

District Councillor Duffield was thanked for all his efforts at the Development Control Committee

9.2.4 Councillor Hayes requested that the clerk keeps a record of the decisions of the Parish Council and Breckland Council. He agreed to look into it.

10 Footpaths

10.1 It was agreed to contact D Melton regarding the hedge alongside the footpath and to request Mr Woodley to cut if necessary.

10.2 It was agreed not to replace the damaged dog bin at present

11 Highways

11.1 Bus Shelter. A safety audit had been carried out and the decision was to strongly recommend that the bus shelter be sited on a lower classification road. It was agreed not to pursue the matter further

11.2 Flytipping. Nothing to report

12. St Mary's School - Nothing to report

13. Village Hall - Nothing to report

14 Breckland owned land - Beech Road

Nothing had yet been received but the reply should be received soon after the meeting with the Portfolio Holder of Breckland Council.

15 Co-option

It was proposed by Councillor Leigh and seconded by Councillor Hayes that Mrs M Petzer be co-opted onto the Parish Council. All were in favour. The Declaration of Interest form had been completed and would be forwarded to Breckland Council.

The Chairman and members welcomed Councillor Petzer to the Parish Council

16 Clerk's Corner

16.1 Standing Orders. This was deferred to a separate meeting

17 Matters for next meeting

17.1 Play equipment at the Village Hall

17.2 Streetscene Conference

17.3 Projects

18 Action Plan

18.1 Housing

18.1.1 Affordable Housing. The Chairman reported that at the Planning Conference, John Hayes spoke and stressed that it is for local people and they work closely with the Parish Council. It was agreed to invite John Hayes to a Council Meeting

18.2 Communications

18.2.1 Newsletter. The second issue is out and it is envisaged that it will be produced six-weekly.

18.2.2 Noticeboards. It was proposed by Councillor Richmond and seconded by Councillor Hayes that the noticeboards be refurbished at a cost of £420.00. All were in favour. The new noticeboard for Church Road would be held in abeyance awaiting a reply from Zurich Municipal.

18.3 Environment

18.3.1 Parish Lands and Footpath leaflets. The draft is to be circulated to all Councillors. A letter is to be sent to Mr J Luck to thank him for his assistance

18.4 Transport & Highways

18.4.1 Bus Availability. A flexible response bus would not be suitable due to lack of demand as there is a scheduled bus service in Beetley. Therefore the only alternative is to attempt to re-route an existing bus.

18.4.2 SAM Car. This would be in the parish in the next few weeks

18.4.3 Elmham Road. An assessment is currently being carried out.

18.4.4 Sign at East Bilney. The estimate for a new sign, post and connection is £3,500. This matter is to be deferred until the next meeting under projects

18.5 Homewatch

18.5.1 Homewatch reports had been circulated.

18.6 Portfolio Holders. This was deferred to a separate meeting on 19 July 2006 at 19.30

19 The next meeting of Beetley Parish Council is to be held on Thursday 3 August 2006 at 1930 hours at Beetley and East Bilney Village Hall``

The meeting closed at 22.37hrs