

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 2 NOVEMBER 2006 AT 7.30 P.M.**

**Present**

Councillor R Richmond (Chair)  
Councillor A Leigh  
Councillor R Campbell-Smith  
Councillor G Hayes  
Councillor A Luck  
Councillor M Petzer  
Councillor D Silk

Mr W Barker  
One Member of the Public

**1. Apologies for absence**

Apologies were received from District Councillor R Duffield

**2. Declaration of Interest**

Councillor Richmond declared a prejudicial Interest in Item 6.5 as he had no dispensation to discuss Gravel extraction, Councillor A Leigh declared a prejudicial interest in Item 21 as the wife of the Clerk, Councillor R Campbell-Smith a personal interest in Item 14 being a resident opposite the parcel of land and Councillor A Luck a personal interest in Items 13 and 13.1 being a member of the Village Hall Committee. The Clerk reminded Councillor Hayes that he did not have dispensation to discuss item 6.5 but he stated that he no longer had a prejudicial interest.

**3. Minutes of the previous meeting**

It was proposed by Councillor Luck and seconded by Councillor Leigh that the Minutes of the meeting held on October 2006 be approved and signed.

**4. Minutes of the previous meeting**

It was proposed by Councillor Petzer and seconded by Councillor Luck that the Minutes of the meeting held on 18 October 2006 be approved and signed.

The meeting was adjourned.

The meeting was reconvened.

**5. Matters to report**

**5.1** When a replacement tree had been planted a date would be set for the unveiling of the Plaque.

**5.2** The Clerk had not attended the Parish Clerks' Forum at County Hall.

**5.3** A bank mandate amendment form had been received from CCLA. The Clerk and Chairman would complete, together with the authorisation for the opening of the account for The Beetley Charity.

**5.4** Notification had been received from Breckland Council of a Town and Parish Council Forum on 12 December and the Clerk would reply when the attendees were known.

**5.5** The Clerk requested that any outstanding Register of Elector forms be returned to him for action.

**6. Planning**

**6.1 Applications**

**6.1.1** 3PL/2006/1308/U Beetley Nurseries Elmham Road- change of use from part garden centre to land for the stationing of 5 holiday lodges  
Copies of four letters of objection from parishioners were read out.

**Objection** on the grounds that the development is outside the guidelines, this could be the start of a large development which is not in keeping with the village, traffic problems on a narrow road, and this form of development is not suitable for the village. The application should be referred to the Development Control Committee

Proposed Councillor Hayes

Seconded Councillor Campbell-Smith

All were in favour.

- 6.1.2** 3PL/2006/1492/D 22 Elmham Road- Proposed new dwelling and attached double garage

The original outline planning permission was for a single storey dwelling as the detailed application was for a storey and a half the members

**Objected**

Proposed Councillor Campbell-Smith

Seconded Councillor Luck

All were in favour

## **6.2 Decisions**

- 6.2.1** 3PL/2006/1261/F- Plot 3 Former builders yard-Fakenham Road Permission

- 6.2.2** 3PL/2006/1279/F- East Bilney Coachworks-Extension to existing works Permission

- 6.2.3** 3PL/2006/1296/F- Beetley Water Treatment Works- Construction of GRP Kiosk Permission

- 6.2.4** 3PL/2006/1309/F- Riverside Cottage East Bilney- Extension to form granny annexe Permission

- 6.2.5** 3PL/2006/1321/F- Plot 1 former builders yard Fakenham Road Permission  
A strong letter was to be sent to Breckland Council requesting that the decision be rescinded so that there was only one access serving Plots 1 to 4.

- 6.2.6** 3PL/2006/1396/O- Silver Glade Elmham Road Withdrawn

## **6.3 Meeting with Breckland Council.**

Councillors Richmond, Campbell-Smith and Hayes together with the Clerk attended a meeting with Breckland Council Members and Officers. It was agreed that immediately after the meeting the feeling was that was positive and they had taken the Parish Council seriously and there would be more discussion and more debate but in the light of the decision on Plot 1 this feeling had waned. It was agreed to wait for the outcome of the letter regarding Plot 1.

## **6.4 Local Development Framework.**

Again it was agreed to delay a decision until Plot 1 has been resolved.

Councillor Richmond withdrew from the meeting

Councillor Leigh took the chair.

## **6.5 Local Liaison Meeting**

Councillor Luck had chaired the meeting on 31 October 2006 and he felt that the meeting was held so that Hoe and Worthing could harangue Barker Bros. An extension would be applied for the land to the south of Beetley Common and further sites are planned for Spong Hill and in Hoe – Keith's Land. The next meeting is planned for 15 February 2007 at Beetley Village Hall. The Chairman thanked Councillor Luck for chairing this meeting.

Councillor Richmond rejoined the meeting and resumed the Chair.

## **7. Correspondence**

### **7.1 General Correspondence.**

- 7.1.1.** Councillor Hayes would be attending the Dereham and District Tourist Association AGM on 16 November 2006.

### **7.2 Correspondence for Circulation**

- 7.2.1** Breckland TPO Beech Road

- 7.2.2 Warm Front
- 7.2.3 Norfolk Waste Partnership Conference
- 7.2.4 Signpost
- 7.2.5 Norfolk Record Office
- 7.2.6 Breckland Standards Committee
- 7.2.7 CAB Annual Report
- 7.2.8 Norfolk Link
- 7.2.9 Breckland Street Naming and Numbering

**8. Parish Land**

**8.1 Beetley Meadows**

**8.1.1 Play Area**

The Clerk reported that following discussions he felt the quotation from Reymerston Fencing would provide a better specification. It was proposed by Councillor Campbell-Smith and seconded by Councillor Petzer that the quotation from Reymerston Fencing be accepted at a cost of £1038.42. All were in favour.

**8.1.2 Annual Cut**

This had been completed and Councillor Luck reported that this had been done very well.

**8.1.3 Gates**

Nothing further had been done and the Clerk was to forward a copy of the letter to Councillor Hayes.

**8.2 East Bilney Town Lands**

It was agreed unanimously not to proceed with the Walker's Welcome signs as the cost to maintain would be excessive. The replanting was to be done as a matter of urgency as soon as the conditions were suitable for planting.

**8.3 Beetley Common**

The Clerk confirmed that the balance of the £3000 had been received from Anglian Water.

**8.4 Scout Hut Lease**

Nothing to report

**8.5 Rural Payments Agency**

A letter had been received and the Clerk had requested the appropriate form RLE1

**9. Finance**

**9.1** The budget sheets and financial information had been circulated

**9.2** Balances

**Business Base Rate Tracker Account**

Balance at 19 September 2006	15058.82
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**Community Account**

19 September 2006		2845.96
Payments (unpresented from 05 10 06	577.65)	
( authorised 05 10 06	470.56)	
		<u>1048.21</u>
		1797.75
Income ( Precept	5625.00)	
(Anglian Water	1912.50)	
(Rent	50.00)	
		<u>7587.50</u>
		9385.25
Less unpresented cheques		<u>109.58</u>
Balance at 19 October 2006		9275.67

The balances include £1759.00 for the sale of Parish Land.

Amount available for Section 137 : 1093x£5.44 = £5945.92  
Spend to Date : £166.50

Cheques authorised:

134	Abacus Copiers	Monthly Contract	19.49
135	Norfolk County Services	Grass cutting	90.01
136	B.J.Leigh	Salary	196.15
131	Mrs. J. Overall	Community Car	T.B.C.
137	Mrs. J. Overall	Community Car	T.B.C.
138	Norfolk Woods and Hedges	Ragwort Treatment	152.75
139	COIF Charity Investment Fund	Sale of Parish Land	1759.00

Councillor Campbell-Smith agreed to contact Mrs.Overall regarding the documentation for the Community Car

### **9.3 Precept.**

The draft figures were scrutinised and amended where necessary. Further discussions would take place at the next meeting

**9.4** It was proposed by Councillor Richmond and seconded by Councillor Luck that £50 be donated to the Watton, Holt and Dereham Citizens Advice Bureau. All were in favour.

## **10. Footpaths.**

The stiles are to be checked to ensure that these have been rewired.

## **11. Highways.**

### **11.1 Flytipping**

Nothing to report.

### **11.2 Dog Bins**

It was agreed not to provide extra dog bins as it was felt that as the dog fouling is not cleared up at present the provision of extra bins would provide no useful purpose. It was agreed to investigate the enforcement of offenders and advertise the fact in the Beetley Buzz.

### **11.3 Bus Shelter at Gresenhall Road.**

It was agreed to proceed as a project and Councillor Silk was to investigate.

### **11.4 Telecommunications Mast on The Drift Beetley**

It was agreed that Councillor Luck was to inform Mr. Luck that as this was outside the Parish he should contact Gressenhall Parish Council and investigate the health hazards through the mobile phone company.

### **11.5 Beech Road hedge**

A complaint had been received from a resident complaining about the hedge at 8 Beech Road. Councillor Campbell-Smith was to investigate.

### **11.6 Church Lane**

The lane had been scraped of vegetation which had damaged the road surface and Norfolk County Council are to be contacted to ensure the road is resurfaced.

## **12. St. Mary's School.**

Councillor Hayes agreed to attend the travel plan meeting.

## **13. Village Hall.**

### **13.1 Pavilion**

Nothing further to report.

**14. Breckland owned land-Beech Road**

The Clerk had contacted the solicitors and he was awaiting information from Breckland before obtaining costs for the transfer.

**15. Clerk's Corner**

Nothing to report.

**16. Matters for the next meeting**

**16.1** Community Car

**16.2** Dates of meetings for 2007

**17. Portfolio Holders Update.**

**17.1 Affordable Housing.**

Following the presentation given by Hayes Affordable Housing prior to the Council Meeting It was felt expedient to research the company as little evidence of their developments were available. The letter from Flagship Housing was noted.

**17.2 Communications**

Councillor Leigh offered to take on the compilation of the Beetley Buzz which was accepted.

**17.3 Environment**

Councillor Luck confirmed that the photographs for the Land and Footpath Leaflet were on disc.

**17.4 Transport**

Councillor Silk reported that Norfolk County Council will not subsidise a bus route and private operators will not provide one as it is not subsidised. He is to investigate further with a possible article in the Buzz to enquire if residents require a bus service.

**17.5 Highways**

**17.5.1 Elmham Road Parking**

A site visit has been arranged for 15 November 2006 at 1500

**17.5.2 East Bilney Speed Issue**

The VAS sign will cost £3671.12 but no firm date has been received for installation.

**17.5.3 Think Signs**

These are at present being maintained and as soon as this is completed Beetley is in the next batch to receive them.

**17.5.4 Gritting Routes**

Elmham Road has been added to the gritting route for winter 2006/7 but not High House Road.

**17.6 Community**

The Homewatch reports were noted.

**17.7 Health and Safety**

Nothing further at this meeting.

**18. Projects**

Nothing further to report.

**19. Date of the next Parish Council Meeting**

This was confirmed as Thursday 7<sup>th</sup> December 2006 at 1930 to be held at Beetley and East Bilney Village Hall.

**20. Exclusion of the public and press.**

It was proposed by Councillor Hayes and seconded by Councillor Campbell-Smith and unanimously agreed that under the Public Bodies( Admission to Meetings Act) 1960 to exclude members of the public and press in view of the confidential nature of the business about to be conducted.

Councillor Leigh and the Clerk withdrew from the meeting.

**21. Clerk's Contract**

**21.1** A short summary of the meeting between Mr Leigh and Councillors Hayes, Richmond and Silk held in late October was presented to the members.

**21.2** After limited debate, it was proposed by Mrs Petzer seconded by Mr Richmond and unanimously agreed that a service contract be prepared under which Mr Leigh would provide the services of Clerk and responsible Finance Officer to Beetley & East Bilney Parish Council. With a five to one majority it was agreed the number of remunerated hours be increased with immediate effect to 30 hours per month, to be paid monthly in arrears against a request for payment signed by Mr Leigh. In addition it was also unanimously resolved that the remunerated service hours be monitored through the Chair, to ensure they were (a)sufficient for the purpose and, (b)applied to Parish business against the priority determined by the Council.

The meeting closed at 2250 hours