

# DRAFT

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 7 OCTOBER 2010 AT 7.30 P.M.

**Present**

Councillor A Leigh	(Chair)
Councillor J Baldwin	
Councillor J O'Donovan	
Councillor A Fox	
Councillor R Richmond	
Councillor M Rose	

Four members of the public

**1. Apologies for absence.**

Apologies for absence had been received from Councillor Luck who was working. This was accepted. Apologies for absence had also been received County Councillor M Kiddle Morris.

**2. Declarations of Interest.**

Councillor Richmond declared a prejudicial interest in Agenda Items 12.1, having submitted parcels of land for inclusion in the Minerals and Waste Framework.

**3. Minutes of the Previous Meeting.**

Councillor Rose proposed and Councillor Richmond seconded the resolution that the minutes of the meeting held on Thursday 2 September 2010 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. County and District Councillors Reports.**

There were no reports from the County or District Councillors.

**5. Matters to Report.**

**5.1 AGM of Dereham Citizens Advice Bureau 22 September.**

Councillors O'Donovan and Richmond had attended the meeting which was well attended. The Bureau is working very hard to keep going. Both felt that the volunteers were passionate for their job. The new Chairman Roger Margand is looking for additional funding as there had been a 22% increase in work and legal aid is coming to an end, which is likely to place more work onto the Bureau. The information from the meeting is being circulated.

**5.2 Initial Training Course.**

Councillor Fox had attended this and found it very informative. Nine people had attended the course but felt that the problems at one parish had tended to overshadow the whole course.

**5.3 Mayor or Leader Consultation.**

Breckland Council were consulting on whether to have an elected mayor or a leader elected by the members. After discussion it was agreed that the system of appointing a leader by the members should continue.

**5.4 Think Green Easton College 10 November.**

Councillor Richmond would be attending between 1830 and 2030.

**5.5 Breckland Town and Parish Council Forum 21 October.**

The Chairman, Councillor Richmond and the Clerk would be attending.

**5.6 Norfolk ALC Survey.**

This was deferred to the next meeting.

**5.7 Norfolk Waste Partnership and AGM 21 October.**

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No one would be attending.

## **5.8 Bottle Bank.**

The New Inn had been sold and the landlord has been requested to clear the area to the rear of the pub car park. The area also includes the site of the bottle bank but no request has been received from the new owner to move these. It was agreed to await developments.

## **5.9. Tittleshall Parish Council.**

The Clerk had been approached by the Chairman of Tittleshall Parish Council to become the Clerk. At present he has not been formally appointed but this should occur in November.

## **6. Planning.**

### **6.1 Applications.**

#### **6.1.1 3PL/2010/0876/F-1 Birch Avenue-existing single storey garage & utility demolished and erection of two storey side extension.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that **NO OBJECTION** is raised to the application. All were in favour.

In responding to the consultation it is to be stressed that the recommendations in the report of the arboriculturist be followed to preserve the tree on the edge of the site.

### **6.2 Decisions.**

There were no decisions to report.

### **6.3 Appeals.**

#### **6.3.1 APP/F2605/A10/2135843/WF-Rosetta Cottage Hall Road Old Beetley-use of land for stationing of caravan.**

After discussion Councillor Rose proposed and Councillor Leigh seconded the resolution to **OBJECT** to the appeal against the decision of Breckland Council. All were in favour.

This was contrary to the decision reached at the time of the application but it was felt that the decision by Breckland Council should be supported in that this could be the forerunner for further development along Hall Road. The caravan is also not to be sited close to the existing property and concern was expressed about the possible increased use of the caravan as this had already been changed from 14 days to 30 days per annum.

## **7. Beetley Meadows Play Area.**

### **7.1 Update.**

The gates now close from all angles following lubrication by Councillor Fox but there is still a problem with the gates banging when closing. Councillor Fox is to try and sheath the bar with a hard plastic/neoprene cover. The new signage is to be discussed at the next meeting.

C.G.M. is to be contacted for a price for repairing the fencing and the price is to be chased for the scrub clearance. The old allotment area has been cut.

The Chairman has contacted NRCC regarding funding and it is likely that the Norfolk Community Foundation would assist with the funding for the picnic area but a questionnaire must be sent to all residents to prove that the parish has been consulted. It was agreed to distribute a questionnaire with the Beetley Buzz enclosing a stamped addressed envelope for the reply. A meeting is to be held at Riverside Cottage on 18 October to formulate this.

## **8. Open Spaces.**

### **8.1 Other problems.**

The footpath from Beech Road to Beetley Meadows needs attention and Norfolk County Council is to be contacted about this again.

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## **8.2 Hedges on Beetley Meadows.**

The hedge to the rear of No.1 has been cut but the remainder have not. The proposed letter to the residents who had not trimmed their hedge had not been agreed by all following distribution by e-mail. This letter was agreed together with the letter of thanks to the owner of the property who had cut. It was agreed that if letters are sent for approval to all Councillors then a majority of 50% in favour are sufficient for the letter to be sent.

## **9. Highways and Transport.**

### **9.1 General.**

The Clerk had met the Highway Technician on site regarding the footway close to the footpath on Fakenham Road near to the school playing field and a reply is awaited. Speedwatch has not been so active in the past month as the police officer who processes the information has been on holiday. The future of the scheme is under threat due to the cuts in funding. On the last occasion that Speedwatch was in action six speeders on Fakenham Road were caught one doing 59 m.p.h.

### **9.2 Highways and Community Rangers.**

Following the trial last year this is to be rolled out across the county. The rangers will visit the parish four times a year and the Clerk will be able to request work to be carried out. The tasks that the rangers can do had already been circulated. The Clerk had attended the Depot Open Day at Aylsham when further details were distributed and these will be circulated.

### **9.3 Parking on Elmham Road.**

It was agreed to distribute a questionnaire to the nearby residents of the school requesting that they confirm if they wish the Parish Council to continue targeting the long term parking. The parking has improved but it was agreed to request that George Hayes holds back until the responses have been received.

### **9.4 Speed Limit order East Bilney.**

The official order for the reduction in the speed limit at East Bilney had been received and is displayed on the roadside requesting any representations by 19 October.

## **10. Community Car Scheme.**

The Chairman reported on the meeting that had been held with Breckland Council at Beetley Village hall on 27 September with representatives from Beetley and Brisley Parish Councils and Community Car schemes. The representative from Breckland Council had stated that the changes are necessary and mandatory to maintain the funding from Breckland Council. The community car co-ordinators from both schemes expressed concern at the new checks and felt that this would mean the loss of the drivers. No assurances were given from Breckland Council on what this would mean and it had been agreed to consult all other parishes involved. Some had replied that they knew nothing about the changes but the last communication from Breckland Council stated that this was mandatory.

The meeting was adjourned.

Pauline Silk the co-ordinator for Beetley stated that all the drivers were upset that the checks were necessary. She felt that to ask the drivers to have CRB, medical and on-line driving checks was an intrusion and she would not be willing to hold this information. She felt that she would not be able to continue if this information is to be collated by her. It was pointed out that the contract from Breckland Council is with the Parish Council not the co-ordinator and it may be that the parish Council has to hold this information. She suggested that a meeting with Breckland Council and all drivers could be the way forward.

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The meeting was re-convened.

It was agreed to request a meeting with Rob Walker from Breckland Council to which all drivers would be invited to attempt to reconcile the differences. The District Councillor agreed that the matter had been badly handled by Breckland Council.

## 11. Correspondence received for circulation.

- 11.1 Crime statistics August
- 11.2 Norfolk County Council Norfolk Matters
- 11.3 Norfolk County Council Digital T.V.
- 11.4 Dereham CAB AGM
- 11.5 Norfolk Link October 2010

## 12. Finance.

12.1 The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that these be approved. All were in favour.

### 12.2 Balances.

Councillor Leigh proposed and Councillor Rose seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

### Balances

#### Bank of Ireland Treasurer's Account

Balance at 31 07 10	20895.60
Receipts- Interest-0.01	
Breckland Community Car-49.95	<u>49.96</u>
	20945.56
Less cheques authorised 05 08 10	<u>707.95</u>
Balance at 31 07 10	20237.61
Less unrepresented cheques authorised 05 08 10-182.00	
unrepresented cheques authorised 02 09 10-964.38	<u>1146.38</u>
Balance at 02 09 10	19091.23

Amount available for Section 137 : 1117 x£6.15 = £6869.55

Spend to Date : £50.00

Cheques for authorisation:

160	B J Leigh	Contract September	368.00
161	Abacus Copiers	Monthly Contract August	23.86
162	NPTP	Initial Training -35.00- Elections Course-25.00	60.00
163	Mrs P Silk	Community car	98.10
164	C.G.M.	Grass Cutting-August	163.07
165	Norfolk Woods and Hedges	Hedge Cutting School Car park	293.75
166	Mazars	External Audit	158.62
167	Daynes	Replacement Cheque	182.03

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## **12.3 Replacement Photocopier.**

A further quotation had been received from Eastern Business Systems that was identical to that from Abacus. Councillor Rose proposed and Councillor O'Donovan seconded that a reconditioned digital copier be purchased from Abacus Copiers of Dereham at a cost of £700. All were in favour.

## **12.4 Audit 2009-2010.**

This had been completed with no comments from the External Auditor. The necessary notices had been displayed.

## **12.5 Vitalise.**

It was agreed not to donate to this.

## **12.6 Dereham CAB.**

Councillor Rose proposed and Councillor Richmond seconded the resolution that £50 be donated. All were in favour.

## **12.7 Royal British Legion Poppy Appeal.**

Councillor Rose proposed and Councillor Baldwin seconded the resolution that £20 be donated. All were in favour.

## **12.8 Precept 2011-2012.**

The draft budget was distributed for discussion at the next meeting.

## **13. Village Hall.**

The race night had been cancelled but the quiz night is still proceeding. The table top/car boot sale raised £154.10

## **14. Matters for the next meeting.**

### **14.1 Precept.**

### **14.2 NALC Survey**

## **15. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 4 November 2010 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2154 hours.