

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 6<sup>th</sup> SEPTEMBER 2007 AT 7.30 P.M.**

**Present**

Councillor R Richmond (Chair)  
Councillor A Leigh  
Councillor R Campbell-Smith  
Councillor G Hayes  
Councillor A Luck

District Councillor R Duffield

6 members of the public

Prior to the Council Meeting Laura Handford of Flagship Housing attended and gave a detailed and informative presentation to the councillors and members of the public on the current state of the proposed development for Affordable Housing. A site had been identified where the owner of the land was in favour and gave safe access to the school. Plans had been drawn up but the planners were not in favour although the enablers were. She was still trying to have a joint meeting to resolve the problems. The enablers and Flagship Housing were still keen to proceed. Laura Handford then took questions from the Councillors and members of the public. Mr Bennett raised the fact that his own site had not been looked at from 2003. The site would not have been granted permission for affordable housing and therefore was not considered. Concern that locals would not be considered for the housing but if they had lived in Beetley for 3 years they would be considered but the Parish Council was concerned that they do not want the properties cascading down to applicants from elsewhere. This was a problem but normally the properties can be let to locals so the situation does not arise. The next round of funding started on 1<sup>st</sup> September and has to be completed by November 2007. Laura was thanked for her attendance and for giving all the attendees a detailed assessment and answering all questions succinctly.

**1. Apologies for absence.**

Apologies for absence had been received from Councillors Petzer and Silk who were both ill. These were accepted.

**2. Declaration of Interest.**

Councillor Luck declared a personal interest in Item 8 and a prejudicial interest in Item 5.1.2.

**3. Minutes of the previous meeting.**

The minutes of the meeting held on Thursday 5 July 2007 having been circulated were approved and signed.

**4. Matters to report.**

**4.1 Chairman of NCAPTC**

The letter from the Chairman was noted and a reply is to be sent thanking him for his reply.

**4.2 Breckland Council Review of Polling Districts and Polling Places.**

It was agreed to reply stating that the Village Hall meets the criteria for polling places.

**4.3 Breckland Council Consultation on Licensing houses in multiple Occupation.**

It was agreed to support the proposal to license all houses in multiple occupation to ensure the safety of the occupants.

**4.4 CPRE Green Buildings in Norfolk Open Days 6-9 September.**

The dates and venues of these were noted.

**4.5 Breckland Council Review of Licensing policy.**

It was agreed not to make any comment.

**4.6 NCAPTC Initial Training for Clerks and Councillors.**

No one would be attending these sessions.

**4.7 NCAPTC AGM 15 September.**

The Chairman would possibly attend. Subsequently the chairman decided not to attend.

**4.8 LDF Presentation to Parishes.**

The Clerk had contacted several parishes but a date has not yet been settled.

**5. Planning.**

**5.1 Applications.**

**5.1.1** 3PL/2007/1264/F 7 Beetley Grange-extensions and alterations to dwelling

**No Objection**

Proposed Councillor Richmond      Seconded Councillor Leigh

All were in favour.

Councillor Luck withdrew from the meeting

**5.1.2** 3PL/2007/1257/F Drift Cottage 10 Fakenham Road-amendments to include new pitched roof & extensions-porch, garden room, bedroom/bath.

**No Objection**

Proposed Councillor Campbell-Smith      Seconded Councillor Leigh

All were in favour.

Councillor Luck rejoined the meeting.

**5.2 Decisions.**

**5.2.1.** 3PL/2007/0990/O Southfields 65 Fakenham Road      Refusal

The above decision was noted.

**6. Correspondence.**

**6.1 Correspondence for Circulation.**

- 6.1.1** Breckland-Development control Committee-Public Speaking
- 6.1.2** Breckland Street Naming and Numbering-22a Elmham Road
- 6.1.3** NCC-Beetley landfill Site-Capping Works
- 6.1.4** Breckland-Town and Parish Forum Newsletter
- 6.1.5** NCAPTC-Norfolk Link
- 6.1.6** NCC-Public Rights of Way in Norfolk
- 6.1.7** NRCC -Signpost
- 6.1.8** NALC-Local Council Review

**7. Finance.**

**7.1** The budget sheets and financial information had been circulated and these were approved.

## 7.2 Balances:

### Business Base Rate Tracker Account

Balance at 19 June 16394.92

### Community Account

Balance at 20 July 2007		4158.65
Payments authorised 05 07 07	1150.14	
Payments authorised 02 08 07	<u>409.47</u>	<u>1559.61</u>
		2599.04
Less unpresented cheques		<u>262.15</u>
Balance at 17 08 07		2336.89

Amount available for Section 137 : 1096x£5.64 = £6181.44

Spend to Date : £0.00

The following cheques were authorised for payment.

201	B J Leigh	Service contract	244.50
202	Abacus Copiers	Monthly Contract	18.62
179	Mrs J Overall	Community Car	T.B.C.
184	Mrs J Overall	Community Car	T.B.C.
188	Mrs J Overall	Community Car	T.B.C.
195	Mrs J Overall	Community Car	T.B.C.
203	Mrs J Overall	Community Car	T.B.C.
204	Norfolk County Services	Grass cutting-June and July	186.48
205	Norfolk Woods and Hedges	Herbicide EBTL	147.00
206	R Woodley	Footpath Cutting	70.00

### **7.3 Advertising the Adoption of the New Code of Conduct.**

It was agreed for Councillor Hayes to contact the EDP to place an advert on the Parish's behalf rather than use Breckland Council.

### **7.4 East Anglian Air Ambulance.**

It was agreed unanimously to donate the same amount as last year as a Section 137 payment.

### **7.5 Amendment to the Insurance Policy to cover Volunteers.**

It was agreed unanimously not to amend the policy as the Council was covered under its Public Liability.

## **8. Village Hall.**

### **8.1 Insurance.**

It was agreed unanimously to pay the insurance for the current year. However it was felt that there may be savings by bringing the village hall back under the control of the Parish council with a Sub-Committee to run the hall day-to-day. The members felt that the committee should be more proactive. This item is to be discussed again at

the next meeting.

**9. Clerk's Corner.**

**9.1 Disposal of Redundant Files.**

The Clerk requested that he dispose of files that had not been used for 18 months. It was agreed to split these files and distribute to all Councillors to evaluate.

**10. Matters for the next meeting.**

**10.1** Beetley Common Advisory Group to be raised under Environment Portfolio.

**11. Portfolio Holders Update.**

**11.1 Affordable Housing.**

Nothing more to report after the presentation.

**11.2 Communications.**

**13.2.1 Beetley Buzz.**

The Beetley Buzz had been published and some replies had been received from the survey and a possible editor had been found. The aim is to have a dedicated e-mail address for the newsletter. Further details will be given at the next meeting.

**11.3 Environment.**

**11.3.1 Beetley Common.**

A tree had blown over on Beetley common over a footpath and a request had been made to divert the footpath. It was agreed to fell the tree and remove the part covering the footpath to ensure safety.

**11.3.2 Beetley Meadows.**

It was agreed to flail mow the meadows but prior to this a tidy up of the area was needed and Mr. R. Bennett is to be contacted.

**11.3.3 Rope at River View.**

It was agreed to replace this.

**11.4 Transport.**

Nothing to report.

**11.5 Highways.**

**11.5.1 Elmham Road Parking.**

Norfolk County Council are to be contacted to enquire if the School Keep Clear Signs can be extended to join up with the double yellow lines.

**11.5.2 Footpath on Fakenham Road.**

This is programmed to be resurfaced and is being chased constantly.

**11.6 Community.**

**11.6.1 CAB Annual General Meeting.**

Councillor Hayes had attended the CAB Annual General Meeting which was a very good meeting and extra funding is available to ensure the bureau remains viable.

**11.6.2 Tesco planning Application.**

Councillor Hayes had attended the planning meeting that had discussed the application to extend the Tesco Store which had been approved despite there being many questions unanswered by the Planning Department of Breckland Council

**11.7 Health and Safety.**

**11.7.1 Beetley Meadows.**

The gate on the play area should be refitted this coming week.

**12. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 4<sup>th</sup> October to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2052 hours.