

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY  
VILLAGE HALL ON THURSDAY 6 DECEMBER 2012 AT 7.30 P.M.**

**Present**

Councillor A Leigh (Chair)  
Councillor M Rose  
Councillor J Baldwin  
Councillor A Fox  
Councillor J Mayhew  
Councillor J O'Donovan  
Councillor R Richmond

District Councillor R Duffield

1 member of the public.

**1. Apologies for absence.**

The County Councillor had sent his apologies.

**2. Declarations of Pecuniary Interest.**

**2.1 Declarations**

All Councillors declared a DPI under Appendix A in Agenda Item 12.3 being council tax payers and Councillor Richmond declared a DPI under Appendix A in Agenda Item 12.1 having submitted parcels of land for inclusion in the Minerals and Waste Framework.

**2.2 Dispensation.**

All Councillors had requested a dispensation for the setting of the precept. Councillor Richmond proposed and Councillor Rose seconded the resolution that all Parish Councillors be granted a dispensation to discuss and vote on the setting of the precept until 2015 to ensure the Parish Council is able to function correctly otherwise no precept would be able to be set. All were in favour.

**3. Minutes of the Previous Meeting.**

Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that the minutes of the meeting held on Thursday 1 November 2012 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. County and District Councillors Reports.**

There was no report from County or District.

**5. Refurbishment of the Village Hall Play Area.**

**5.1 Communication from the Village Hall Committee.**

The maintenance of any new play equipment had not been discussed at the last Village Hall Committee meeting so this matter was deferred to the next meeting.

**6. Matters to Report.**

**6.1 Meeting with Parochial Church Council.**

The Clerk reported that he had had a meeting with the secretary of the PCC. The PCC wanted confirmation that the Parish Council still wished to proceed with the plaque in the church to commemorate the death of a soldier in Afghanistan. The PCC had not progressed this at the moment as there is a new Chancellor at the Diocese who is not in favour of plaques in churches. The PCC is not certain if it wishes to proceed as more space will be needed on a plaque for any further names which would entail siting differently. There is a War Graves headstone on the grave in the churchyard. The PCC is requesting

that the Parish Council discuss again the absolute certainty that it wishes to proceed. The person did not live in the village, only the parents. It was agreed that Councillor Fox would speak to Adam Luck to ascertain what exactly was said.

The War Memorial at East Bilney Church is in need of maintenance. It needs cleaning and placing upright. The Parish Council agreed in principle to assisting with the cost but needs to know the costs involved. Councillor Fox will obtain a price for resetting and cleaning.

## **6.2 Norfolk ALC AGM 8 November.**

Councillor Richmond had attended but unfortunately there was a traffic survey taking place near to County Hall which meant that, along with the meeting being on a Thursday, this was poorly attended. The formal part of the meeting passed off quickly and then there were presentations from the candidates for the Office of Police and Crime Commissioner. He was not impressed with some of the candidates although Stephen Bett who had been elected subsequently was the best in his opinion. The information from the meeting is to be circulated.

## **6.3 Dates for Meetings in 2013.**

These were agreed as follows:-

### **Parish Council Meetings**

February 7<sup>th</sup>

April 4<sup>th</sup>

June 6<sup>th</sup>

September 5<sup>th</sup>

November 7<sup>th</sup>

March 7<sup>th</sup>

May 9<sup>th</sup> –elections on 2<sup>nd</sup> May

July 4<sup>th</sup>

October 3<sup>rd</sup>

December 5<sup>th</sup>

### **Annual Parish Council Meeting**

May 9<sup>th</sup>

### **Annual Parish Meeting**

April 4<sup>th</sup>

## **6.4 Police Budget setting meeting.**

Councillor Richmond hoped to attend this on 17 January.

## **6.5 Community car meeting.**

This is to be held on 13 December and is the annual get together of all the drivers. More drivers are still needed as the scheme is very busy at present.

## **7. Planning.**

### **7.1 Applications.**

#### **7.1.1 3PL/2012/1105-9 Spinney Close-single storey rear extension and convert existing loft store to guest room.**

Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that no objection be raised to the application. All were in favour.

#### **7.1.2 3PL/2012/1199/F-Beetley Village Hall-proposed extension and external insulation of existing hall walls.**

Councillor Rose proposed and Councillor Leigh seconded the resolution that no objection be raised to the application. All were in favour.

#### **7.1.3 3PL/2012/1209/F-Plot 5 Highfield Meadows East Bilney-minor material amendment to 3PL/2006/0429/D-extension northwest elevation.**

Councillor Richmond proposed and Councillor Leigh seconded the resolution that no objection be raised to the application. All were in favour.

### **7.2 Decisions.**

The following decisions and the reasons for these noted.

#### **7.2.1 3PL/2012/0985/F-Woodlands East Bilney-installation of a single micro scale wind turbine (14.97m to the hub, 5.6m diameter blades). O Refusal**

#### **7.2.2 3PI/2012/1022/F-Sunray Green Lane-erection of cart lodge style open double garage. O refusal.**

A letter had been received from the near neighbour thanking the Parish Council for its support which was read out.

**8. Beetley River Meadows.**

**8.1 Report.**

Councillor Fox had fixed three of the signs and the last one needs a new backing board. The risk assessment sheet was requested to be returned to the Clerk. Councillor Mayhew stated that all gates are now shutting. The fencing had been repaired and it was agreed to have the central area cut in the New Year.

**9. Open Spaces.**

**9.1 Problems.**

There are no problems but the Clerk reported that a pack of trees is available from the Woodland trust and Councillor Mayhew requested if some of these could be used at Beetley River Meadows as several trees have fallen and the ground is very waterlogged.

**10. Highways and Transport.**

**10.1 Report on Highways Matters.**

Flytipping on Folly lane had been reported to Breckland Council. The pothole on the B1146 had been repaired but the filling had come out and the pothole repaired again but badly. This had been reported and the Inspector is to visit site to check the standard of repair. The lime trees should be planted at East Bilney prior to Christmas. The hedge on Chapel Lane towards Old Beetley needs trimming and the landowner will be contacted. Councillor Baldwin had received a complaint about a tree is overhanging the highway at East Bilney on the hill. Councillor Richmond will check this and Councillor Baldwin will check exactly where.

**11. Correspondence received for circulation.**

11.1	Police Crime reports
11.2	Breckland Site Specific Policies and Proposals
11.3	Norfolk ALC AGM
11.4	Norfolk RCC Signpost October 2012
11.5	Age Concern
11.6	NCC Gritting Routes

**12. Finance.**

**12.1** The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Mayhew seconded the resolution that these be approved. All were in favour.

**12.2 Balances.**

Councillor O'Donovan proposed and Councillor Richmond seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

**Balances**

**Bank of Ireland Treasurer's Account**

Balance at 31 08 12	23387.36
Receipts- Interest-1.56	
Breckland C/Car -50.30	<u>51.86</u>
	23439.22
Less cheques authorised 04 10 12	<u>1653.80</u>
Balance at 31 10 12	21785.42
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 31 10 12	21985.42

Less unrepresented cheques authorised 04 10 12-1750.00	
unrepresented cheques authorised 01 11 12-1576.97	<u>3326.97</u>
Balance at 01 11 12	18658.45

Amount available for Section 137 : 1139 x£6.80 = £7745.20  
Spend to Date : £25.00

Cheques for authorisation:

361	B J Leigh	Contract November-375.00 less PAYE-27.20	347.80
362	Abacus Copiers	Monthly Contract	16.94
363	C.G.M.	Grass Cutting-October	144.65
364	Mrs A Leigh	Community Car-November	253.20
365	HMRC	PAYE	27.20
366	Beetley PCC	Donation for Grass cutting	100.00
367	Frank Haverson	Cutting of Beetley Common	100.00
368	Society of Local Council Clerks	Annual subscription	145.00
369	B J Leigh	Contract December – 375.00 less PAYE -27.20	347.80
370	B J Leigh	Top up of Community car mobile phone	30.00
371	HMRC	PAYE	27.20

### 12.3 Precept.

Councillor Mayhew proposed and Councillor O'Donovan seconded the resolution that this be set at £14500. All were in favour.

### 13. Matters for the Next Meeting

There were no matters for the next meeting.

### 14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 7 February 2013 at 7.30 p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2116 hours.