

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY
VILLAGE HALL ON THURSDAY 7 FEBRUARY 2013 AT 7.30 P.M.**

Present

Councillor A Leigh (Chair)
Councillor M Rose
Councillor J Baldwin
Councillor A Fox
Councillor J Mayhew
Councillor J O'Donovan
Councillor R Richmond

District Councillor R Duffield

4 members of the public.

In the part open to the public Mr Middledge requested that additional dog bins be provided at each end of the footpath through the woods from Fakenham Road to High House Road. Councillor O'Donovan proposed and Councillor Mayhew seconded the resolution that one bin be purchased and sited at the Fakenham Road end as there are already bins at the playing field. All were in favour.

1. Apologies for absence.

The County Councillor had sent his apologies.

2. Declarations of Pecuniary Interest.

Councillor Leigh declared a pecuniary interest under Appendix A in Agenda Item 7.1.1 being the applicant, Councillor Richmond declared a pecuniary interest under Appendix A in Agenda item 12.1 having submitted parcels of land into the Minerals and Waste Consultation and Councillors Baldwin and Fox declared an interest under Appendix B in agenda item 5.1 being trustees of the Village Hall

3. Minutes of the Previous Meeting.

Councillor Richmond proposed and Councillor Rose seconded the resolution that the minutes of the meeting held on Thursday 6 December 2012 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. County and District Councillors Reports.

The District Councillor reported that there would be no car parking charges in the market towns. The Council Tax from Breckland Council will be increased by £4.98 per Band D property. Breckland Council is now sharing the Chief Executive, Trevor Holden, with South Holland and Luton

5. Refurbishment of the Village Hall Play Area.

5.1 Communication from the Village Hall Committee.

The Chairman explained the background to the possibility of grant funding from Breckland Council by utilising the S106 money from the affordable housing on High House Road. A letter had been received from the Village Hall Committee which was read out. This informed the Parish Council that it does not wish to proceed with the installation of play equipment at this time as their first priority is the refurbishment of the hall and then to clear the asbestos from the garage roof. It was stated that the clearance would be part of the grant application. Councillor Fox did not believe that much equipment could be purchased if the clearance was undertaken. He was informed that the initial grant would be used for match funding so

that a larger pot of funding would be available. Councillor Fox queried if fencing would be needed but at this time this is not known as there have been changes to the regulations over fencing. Councillor Leigh felt that the funding should be applied for now. Councillor Rose wished to respond to the Village Hall requesting that it informs the Parish Council if it wishes the Parish Council to apply for the funding and to confirm that the Village Hall will take on the maintenance and to inform them that if it does not wish to proceed then the fund will be utilised elsewhere in the Parish.

Councillor Baldwin and Fox withdrew from the meeting.

It was agreed by a majority decision to approach the Village Hall Committee again and enquire if the Parish Council is to apply for the grant whether it will take on maintenance and that if no reply is received by 7 March the Parish Council will assume that it does not wish to proceed.

Councillor Baldwin and Fox rejoined the meeting.

5.2 Fields in Trust.

The Clerk reported that he had received a Deed of Declaration but it had not acknowledged the Parish Council as Custodian Trustee. After contacting Fields in Trust a new Deed of Declaration had been received and it was agreed to sign this document as the Custodian Trustee. Once this had all been signed it will be necessary for the land to be registered. Councillor Richmond raised the matter of registering all land that the parish owns and the Clerk will investigate.

6. Matters to Report.

6.1 War Memorial.

The Clerk reported that nothing further had been received from the Parochial Church Council and he will contact them.

6.2 Police Budget setting meeting.

This had been cancelled but the precept is to increase by 1.9%.

6.3 Bottle Bank.

A problem had occurred over the Christmas period as all three bins were full and bottles had been left at the side of the bins. The company who empties the bins had not been able to be contacted and the Clerk eventually spoke to Breckland Council and these were emptied within two days. It will be necessary at the end of this year to have the bins emptied prior to Christmas.

6.4 Community Car Meeting.

This had been held on 13 December and was a worthwhile get together. Since the request for more drivers had been placed in the Beetley Buzz six volunteers had come forward and a meeting will be held at the end of February to finalise all the paperwork.

7. Planning.

7.1 Applications.

Councillor Leigh and the Clerk withdrew from the meeting.

Councillor Rose assumed the chair

7.1.1 3PL/2012/0894/F-Dawn Meadow Fakenham Road East Bilney-omission of open fronted car shed from pp 3PL/2011/0374/F and erection of attached lean to bin, log, trailer and car store (retrospective).

Councillor Richmond proposed and Councillor Baldwin seconded the resolution that no objection be raised. All were in favour.

Councillor Leigh and the Clerk rejoined the meeting.
Councillor Leigh resumed the chair.

7.1.2 3PL/2012/1310/F- 21 Fakenham Road-proposed single storey rear extension, relocation of existing conservatory and internal alterations to form an en-suite shower room.

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that no objection be raised. All were in favour.

7.1.3 3PL/2013/0004/F-Clovelly Fakenham Road East Bilney-single storey extension to link house to garden room.

Councillor Leigh proposed and Councillor Richmond seconded the resolution that no objection be raised. All were in favour.

7.1.4 3PL/2013/0028/F-10 Oakland Drive-erection of two storey side extension and alterations to dwelling.

Councillor Richmond proposed and Councillor Fox seconded the resolution that no objection be raised. All were in favour.

7.2 Decisions.

The following decisions were noted.

7.2.1 3PL/2012/1105-9 Spinney Close-single storey rear extension and convert existing loft store to guest room. N/O Permission

7.2.2 3PL/2012/1199/F-Beetley Village Hall-proposed extension and external insulation of existing hall walls. N/O Permission

7.2.3 3PL/2012/1209/F-Plot 5 Highfield Meadows East Bilney-minor material amendment to 3PL/2006/0429/D-extension northwest elevation. N/O Permission

7.3 Enforcement.

A complaint had been received that trees had been felled at 48 Elmham Road contrary to the planning permission. The Clerk had contacted Breckland Council and a reply is still awaited.

8. Beetley River Meadows.

8.1 Report.

Councillor Fox reported that a sign near to the gate on Fakenham Road needs refixing and this he will do prior to the next meeting. Several residents had expressed their thanks to the Parish Council for monitoring the area during the recent flood warning. A letter had been received from a parishioner requesting that all dogs be kept on a lead as some dogs appear to threaten others. It was felt that this was unenforceable and any complaints should be passed to Breckland Council for the Dog Warden. It was agreed to obtain two further quotes for the grass cutting.

8.2 Dog Bins.

A request had been received to move the dog bins away from picnic areas. It was agreed to move three bins and Councillor Mayhew will look at the new sites.

9. Open Spaces.

9.1 Problems.

Considerable clearance work has been undertaken in Fanthorpe's Wood and Beetley and Hoe Meadows SSSI to maintain the area as an SSSI.

9.2 Crossing rights.

Mr Bane had requested crossing rights over Beetley Common to his field again. This was agreed.

9.3 Repair to School Car Park.

It had only been possible to obtain one quotation from the three who had been approached. Councillor Fox proposed and Councillor Rose seconded the resolution that the quotation from Chris Mitchell for £75 be accepted. All were in favour.

10. Highways and Transport.

10.1 Report on Highways Matters.

The sycamore tree at East Bilney had been removed and the two new lime trees planted. The pothole at AA box corner had at last been repaired. Flytipping had occurred on Common Lane and this will be reported. Councillor Richmond attended the CAG meeting and was pleased to report that at least one motorcyclist had been caught speeding in the parish. The Local Highway Improvement scheme is to be continued this year and £1million has been set aside for this with the County Council funding 75% and the Parish Council 25%. This will be backdated so that a refund is due. It was agreed to request a trod along Fakenham Road from Common Drift to High House Road.

10.2 Grit Bins.

Two request had been received for grit bins, one on Oakland Drive and the other on Spinney Close. Norfolk County Council had been contacted and it had replied that the sites do not meet their criteria. It was agreed to contact Norfolk County Council again to state that these are on gradients and bends.

11. Correspondence received for circulation.

- 11.1 Police Crime reports
- 11.2 Clerks and Councils Direct November 2012
- 11.3 Clerks and Councils Direct January 2013
- 11.4 LCR Winter 2012
- 11.5 Norfolk Link December 2012
- 11.6 Beetley PCC

12. Finance.

12.1 The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Rose seconded the resolution that these be approved. All were in favour.

12.2 Balances.

Councillor Rose proposed and Councillor Fox seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances

Bank of Ireland Treasurer's Account

Balance at 31 10 12	21785.42
Receipts- Interest-1.90	
Breckland C/Car -125.83	
Breckland Grant Funding-1352.50	
Eastern Power Networks-wayleave-71.52	
Interest-1.77	
Breckland C/Car-142.70	
Forestry Commission-558.00	<u>2254.22</u>
	24039.64
Less cheques authorised 04 10 12-1750.00	
cheques authorised 01 11 12-1576.97	
cheques authorised 06 12 12-1439.79	<u>4766.76</u>
Balance at 31 12 12	19272.88

Float for Community Car co-ordinator	<u>200.00</u>
Balance at 31 12 12	19472.88
Less unrepresented cheques authorised 06 12 12	<u>100.00</u>
Balance at 01 01 13	19372.88

Amount available for Section 137 : 1139 x£6.80 = £7745.20
Spend to Date : £25.00

Cheques for authorisation:

372	Mrs. A Leigh	Community Car-December	167.55
373	B J Leigh	Contract January-375.00 less PAYE-27.20	347.80
374	Abacus Copiers	Monthly Contract	18.68
375	C.G.M.	Grass Cutting-November& December-289.30 & repair to fencing at Beetley river Meadows-468.00	757.30
376	Mrs. A Leigh	Community Car-January	281.65
377	Mrs. A Leigh	Christmas cards, Snacks for Parish Council and Community Car meeting.	23.98
378	HMRC	PAYE	27.20
379	Information Commissioner	Data protection renewal	35.00
380	B J Leigh	Stationery	29.90

12.3 Council Tax Benefit System.

The Clerk reported that Breckland Council will be passing on some of the grant from Central Government but there would still be an increase of 2.03% on the precept in addition to the increase set by the Parish Council.

13. Matters for the Next Meeting

13.1 Clerks Contract

13.2 Grass Cutting.

14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 7 March 2013 at 7.30 p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2140 hours.