

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY
VILLAGE HALL ON THURSDAY 9 MAY 2013 AT 7.47 P.M.**

Present Councillor A Leigh (Chair)
Councillor J Mayhew
Councillor J O'Donovan
Councillor R Richmond

County Councillor M Kiddle Morris
District Councillor R Duffield

1 member of the public.

Prior to the commencement of the meeting the Chairman congratulated Councillor Kiddle Morris on being re-elected and asked Councillor Richmond to convey the congratulations of the Parish Council to William who had been elected as a County Councillor for Dereham North.

1. Election of Chairman.

The Chairman reported that Councillor Rose was unable to become Chairman this year due to commitments at home but was willing to remain as the Planning Portfolio Holder. She was willing, if elected, to become Chairman in 2014. The Chairman stated that this would be her last year as Chairman.

Councillor Mayhew proposed and Councillor O'Donovan seconded the resolution that Councillor Leigh be re-elected Chairman. All were in favour and Declaration of Acceptance of Office was duly signed and witnessed.

2. Election of Vice-Chairman.

Councillor Leigh proposed and Councillor O'Donovan seconded the resolution that Councillor Rose be re-elected Vice-Chairman. All were in favour. The Declaration of Acceptance of Office would be signed prior to the next meeting.

3. Apologies for absence.

Apologies for absence had been received from Councillors Rose, who was away, Baldwin who was dog training and Fox. These were all accepted.

4. Declarations of Pecuniary Interest.

Councillor Richmond declared a pecuniary interest under Appendix A in Agenda Items 11.1.3 and 16.1 having submitted parcels of land into the Local Development Framework and Minerals and Waste Consultation.

5. Minutes of the Previous Meeting.

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that the minutes of the meeting held on Thursday 4 April 2013 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

6. Minerals and waste Sub-Committee.

Councillor Leigh, Rose, O'Donovan and Mayhew were elected to the Committee. It was agreed to place this on the agenda for the next meeting to see if Councillor Baldwin wished to remain a member.

7. Community car Co-ordinators.

These were confirmed as Councillor Leigh and Mrs Sue Ludlow. Councillor Richmond stated that he was very impressed how well this was going having had to take up the responsibility in a difficult situation.

8. County and District Councillors Reports.

The County Councillor reported that following the elections there were 40 Conservatives, 14 Labour, 15 UKIP, 10 Lib/Dem, 4 Green and 1 independent. At present it is not known what will happen but this should be resolved after the Council meeting on 13 May. It is likely to be a minority administration but it is not clear of which persuasion.

The District Councillor reported that another year of economies are needed.

9. Emergency Plan.

Councillor Richmond stated that he felt that a plan for the parish should be implemented and it was agreed to invite Teresa Cannon from Breckland Council to a Parish Council meeting to discuss the issue. The information will be circulated next month.

10. Matters to Report.

10.1 Plaque at the Church.

Councillor Baldwin had informed the Clerk that the parents no longer wished to proceed and the Clerk will inform the Parochial Church Council accordingly.

10.2 Land on Fakenham Road between 78 and 80.

The Clerk had received a telephone call from the new owner following a letter from Norfolk County Council to cut back the overhanging vegetation. He enquired about developing the site with a residential home of 8/9 flats. The Clerk informed him that this was outside the settlement boundary and then explained what that meant. The Clerk informed him that it was unlikely that the Parish Council would agree as it is against development outside the settlement boundary. The Clerk was informed that the landowner would contact Breckland Council. He had not been informed by the vendor that this parcel of land had TPOs or that it was outside the settlement boundary.

10.3 Fencing at the School.

A quotation is still awaited.

11. Planning.

11.1 Applications.

11.1.1 3PL/2013/0318/F-Greenfields Hall Road-installation of first floor windows in side(east) wall of existing house.

Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that no objection be raised. All were in favour.

11.1.2 3PL/2013/0332/F-land adjacent to 55 Elmham Road-minor material amendment to 3PL/2013/0272/F in respect of reduce height from 2 storey to single storey.

Councillor O'Donovan proposed and Councillor Mayhew seconded the resolution that no objection be raised. All were in favour.

Councillor Richmond withdrew from the meeting.

11.1.3 C/32013/3002-Stanfield Quarry-extension of time limit and regularisation of mineral extraction and restoration.

Councillor O'Donovan proposed and Councillor Mayhew seconded the resolution that no objection be raised. All were in favour.

Councillor Richmond rejoined the meeting.

11.1.4 3PL/2013/0352/LB-Beetley Hall-installation of 8 Secondary windows at the front, side and rear of the property.

Councillor Leigh proposed and Councillor Richmond seconded the resolution that no objection be raised. All were in favour.

11.2 Decisions.

11.2.1 3PL/2013/0004/F-Clovelly Fakenham Road East Bilney-single storey extension to link house to garden room. N/O Permission

11.3 Community Infrastructure Levy.

Councillors Leigh and Rose together with the Clerk had attended the drop-in session at Dereham. Beetley is to be in the £60 per square metre zone. The Parish Council would receive 15% of the levy capped at £100 per dwelling. This would be forwarded to the Parish Council who could then use this to improve the infrastructure within the parish.

12. Beetley River Meadows.

12.1 Report.

The Clerk reported that the ROSPA inspection will be in June and Councillor Mayhew was reminded to undertake the risk assessment prior to this. The dog bins have not been moved as they are set in concrete and new posts are needed which have been ordered. The bins will then be re-sited using the new posts and post fix. The grass cutter has been chased for the second cut and it was agreed to have the middle section cut in two stages one in May and one in September.

12.2 S106 Funds.

The Chairman reported that the fund can be used and a report needs to be sent to Breckland Council stating what the Parish Council intends to install. The questionnaire distributed stated that toddler swings, a footpath were needed and Councillor Mayhew suggested a large swing. Prices would be obtained for these and then an application sent to Breckland Council.

13. Open Spaces.

13.1 Problems.

The trees will not be available for Beetley Common until the autumn and Horace Bloy has been informed.

13.2 EDP Walk.

A walk around Beetley including the Common had appeared in the previous Saturday's EDP and the Clerk had already received a request for car parking facilities from a walking group. He had replied that there is adequate parking at the Common or at the Village Hall and passed on the telephone number for the Village Hall.

14. Highways and Transport.

14.1 Report on Highways Matters.

Norfolk County Council had repaired many potholes and it is to be thanked for its efforts. The water leak on High House Road had been repaired more promptly than in the past by Anglian Water.

14.2 New problems

The verges on Rawhall Lane, Stoney Road and Fludges Lane are to be reported.

The landowner is to be requested to trim the hedge to ensure that the VAS sign at the north end of Beetley is visible.

14.3 Grit Bins.

The County councillor had again not received permission to site a grit bin at Oakland Drive. Councillor Richmond stated that residents would be likely to request a meeting with the

Highways Engineer. The County Councillor will enquire if a private individual can collect salt from Norfolk County Council.

14.4 Cones on Elmham Road.

Both police and the Highways Authority had replied stating that it was the responsibility of the other. George Hayes would follow this up. The Clerk had spoken to the school and it is keen to reduce parking at the Horseshoe and George Hayes will liaise with the school.

15. Correspondence received for circulation.

- 15.1 Police Crime reports
- 15.2 Clerks and Councils Direct May 2013
- 15.3 Environment Agency

16. Finance.

16.1 The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Mayhew seconded the resolution that these be approved. All were in favour.

16.2 Balances.

Councillor Mayhew proposed and Councillor O'Donovan seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances

Bank of Ireland Treasurer's Account

Balance at 28 0213	17797.52
Receipts- Interest-1.39	
Breckland C/Car -61.93	
Beeston Parish Council-29.75	
Litcham Parish Council-24.17	
Litcham Parish Council-35.71	
Brisley Parish Council-24.17	
Brisley Parish Council-57.38	
1 st Beetley Scouts-50.00	
Horningtoft parish Council-9.86	
Tittleshall parish Council-6.16	<u>300.52</u>
	18098.04
Less cheques authorised 07 03 13-	<u>994.11</u>
Balance at 31 03 13 17103.93	
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 31 03 13	17303.93
Less unrepresented cheques authorised 07 03 13-270.00	
unrepresented cheques authorised 04 04 13- 984.84	<u>1254.84</u>
Balance at 04 04 13	16049.09

Amount available for Section 137 : 1173 x£6.98 = £8187.54

Spend to Date : £0.00

Cheques for authorisation:

398	B J Leigh	Contract April-400.00 less PAYE-48.20	351.80
399	Abacus Copiers	Monthly Contract	24.90

400	Mrs S Ludlow	Community Car-April	109.80
401	HMRC	PAYE	48.20
402	Norfolk RCC	Subscription	20.00
403	Eastern Office Equipment	Stationery	4.88
404	C Mitchell	Repairs to car park	435.60
405	NALC	LCR Subscription	16.00
406	B J Leigh	SLCC training PAYE RTI	10.00
407	Sue Rutter	Internal Audit	20.00
408	Pan Anglia (Country Merchants) Limited	Blades for Mower	387.72

16.3 Account statement for 2012/13.

Councillor Richmond stated that he was impressed with the final budget figure as this was virtually as was budgeted in December 2011.

Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that the Account Statement be approved. All were in favour and the statement was duly signed by the Chairman and Responsible Financial Officer.

16.4 Annual Governance Statement.

Councillor Mayhew proposed and Councillor O'Donovan seconded the resolution that the Annual Governance Statement be approved. All were in favour and this was duly signed by the Chairman and Clerk.

16.5 Recycling Payment 2012/13

This would be £1385.89 and it was agreed to place an article in the Buzz informing the parish of this and requesting that all parishioners use the recycling banks to keep the precept down.

17. Resignation of Councillor Fox.

A letter had been received from Councillor Fox stating that he would be resigning from the Parish Council with immediate effect. Breckland Council will be contacted to issue the necessary notice.

18. Matters for the Next Meeting

18.1 Parish walk.

18.2 Painting of seats at Beetley River Meadows.

14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 6 June 2013 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2134 hours.