

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY  
VILLAGE HALL ON THURSDAY 6 JUNE 2013 AT 7.47 P.M.**

**Present** Councillor A Leigh (Chair)  
Councillor M Rose  
Councillor J Baldwin  
Councillor J O'Donovan  
Councillor R Richmond

1 member of the public.

**1. Apologies for absence.**

Councillor Mayhew had sent his apologies as he was working in Ulster and this was accepted. Apologies had also been received from County Councillor M Kiddle Morris and District Councillor R Duffield.

**2. Declarations of Pecuniary Interest.**

Councillor Richmond declared a pecuniary interest under Appendix A in Agenda Items 12.1 having submitted parcels of land into the Local Development Framework and Minerals and Waste Consultation.

**3. Minutes of the Previous Meeting.**

Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that the minutes of the meeting held on Thursday 9 May 2013 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. County and District Councillors Reports.**

The Clerk reported that at County a coalition had been formed between Labour and Lib/Dem and the Leader of the Council is the Leader of the Labour group. A return to the committee system is being implemented which is more costly in member and officer time. At present the Council is still settling down and little is likely to occur in the next month. Councillor Richmond reported that the Big Switch and Save Campaign had saved an average of £100 per household for those who registered.

**5. Vacancy on the Parish Council.**

The Clerk reported that the date for a request for an election was 6 June but he had not heard prior to the meeting if an election had been requested.

**6. Matters to Report.**

**6.1 Plaque at the Church.**

The Clerk reported that he had informed the PCC that the Parish Council did not wish to pursue the matter.

**6.2 Kool Kats.**

The Clerk reported that he had applied for an account with ESPO but notification had not been received. The meeting agreed to check before ordering whether Kool Kats is still functioning but to not order until after July. Councillor Rose suggested that nothing be ordered until September when it will be known if the club is still functioning. This was agreed.

**6.3 Breckland Town and Parish Council Forum 21 May.**

The Chairman reported that she had attended and presentations had been given about Standards, The Local Plan, Training Services, the financial outlook and match funding. She

felt that little was obtained from the forum as the Parish Council is kept well informed by the County and District Councillors.

#### **6.4 Emergency plan.**

Theresa Cannon was unable to attend this meeting as she is on holiday and she will be leaving Breckland in June so will not be able to attend in July. The Parish Council will have to wait until her replacement is appointed and contacts the Clerk.

#### **6.5 Weekly Updates from Norfolk ALC.**

The Clerk will forward these weekly.

### **7. Planning.**

#### **7.1 Applications.**

There were no applications to discuss.

#### **7.2 Decisions.**

The following decisions were noted.

**7.2.1 3PL/2013/0224/F-St Marys Cottage Church Lane-erect single storey extension to rear to form sun lounge & single storey ext. to garage to form carport & log store.**

**N/O Permission**

**7.2.2 3PL/2013/0318/F-Greenfield Hall Road-installation of first floor window in side (east) wall of dwelling.**

**N/O Permission**

#### **7.3 Minerals and Waste Sub-Committee.**

Councillor Baldwin was elected to the sub-committee unanimously.

### **8. Beetley River Meadows.**

#### **8.1 Report.**

The Clerk reported that he had received a telephone call from a parishioner requesting that the central area is not cut at present as there are barn owls, swifts and swallows in the area. If the area is cut then there will be no food for the birds as their habitat will be removed. She also enquired if it was necessary to get a petition up to present to the Parish Council.

The Clerk had received a request from a parishioner to walk her horse across the River Meadows to the river. This was not agreed and she will be informed accordingly.

The new bins have arrived and Councillor Richmond will move them to the area. Chris Mitchell is to be requested to move the dog bins and fix to new posts and remove old posts, and to site the new dog bin on Fakenham Road.

#### **8.2 S106 Funds.**

The Clerk reported that quotations had been received for a cradle swing, nest swing and the necessary safety matting which allows grass to grow through it. This can be achieved by moving the fence 4 metres to the east to accommodate the nest swing and cradle/toddler swing.

#### **8.3 Painting of the benches.**

It was agreed to do this on 10 July with a back-up on 16 July starting at 1900.

#### **8.4 Grass Cutting.**

Several complaints had been received about the standard of cutting and the Clerk and Chairman had met the contractor on site with concerned parishioners. It is hoped that the matter has been resolved. The cost of any additional cut needs to be at the contractor's expense.

### **9. Open Spaces.**

#### **9.1 Problems.**

The Clerk had received a letter from the Beetley Common Advisory Committee stating that the Parish Council decision to delay planting at the Common was the best action. The letter

also stated that there are several deep ruts on the track used by Mr Bane and he is to be written to to repair the track or face losing the crossing rights.  
 It was agreed to donate £95 to the Beetley Common Advisory Committee.  
 Councillor Baldwin stated that she had been informed a post on the footpath near to the church was missing. It was not clear which footpath this is and she will check the exact location

**9.2 Parish Walk.**

This will be on 24 July starting at the New Inn at 1845 followed by a meal at the New Inn at 2000.

**10. Highways and Transport.**

**10.1 Report on Highways Matters.**

Norfolk County Council is to be reminded about the road verges that have not been repaired.

**10.2 New problems.**

A request had been received for hatching on Fakenham Road from the de-limit sign to High House Road as there have been several near misses as cars overtake others who are trying to turn off Fakenham Road onto High House Road. The request has been forwarded to the Highways Department. The verge at Corner Nurseries has not been cut as well as it should as it is not possible to see to the north without moving onto the Holt Road.

**10.3 Grit Bins.**

The County Councillor is still dealing with this.

**10.4 Parking on Elmham Road.**

George Hayes had e-mailed the Clerk informing him that he had carried out a survey for the Head Teacher who had moved two teachers and the cook from regular parking on Elmham Road. He is still lobbying for an extension of the yellow lines, police patrols etc. He had requested that the Parish Council support the purchase of blue stand alone Constabulary signs to stop parking. It was not agreed to donate to the provision of these.

**11. Correspondence received for circulation.**

- 11.1 Police Crime reports
- 11.2 Emergency Plan Documentation.

**12. Finance.**

**12.1** The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that these be approved. All were in favour.

**12.2 Balances.**

Councillor Richmond proposed and Councillor Baldwin seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

**Balances**

**Bank of Ireland Treasurer's Account**

Balance at 31 03 13	17103.93
Receipts- Interest-1.60	
Breckland Precept -7221.05	<u>7222.65</u>
	24326.58
Less cheques authorised 07 03 13-270.00	
cheques authorised 04 04 13-984.84	<u>1254.84</u>
Balance at 30 04 13 23071.74	
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 30 04 13	23271.74

Less unrepresented cheques authorised 09 05 13-  
Balance at 09 05 13

1428.90  
21842.84

Amount available for Section 137 : 1173 x£6.98 = £8187.54  
Spend to Date : £0.00

Cheques for authorisation:

409	B J Leigh	Contract April-400.00 less PAYE-48.40	351.60
410	Mrs S Ludlow	Community Car-May	96.19
411	HMRC	PAYE	48.40
412	CGM	Grass Cutting April	263.28
413	Glasdon	Litter bins, posts and Dog Bin	1019.92
414	Broker Network	Insurance	636.01

**12.3 Insurance.**

The Clerk had obtained alternative quotations to Aviva and had informed the brokers accordingly.

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that the Parish Council remains with Aviva at a cost of £636.01. All were in favour.

**13. Matters for the Next Meeting**

There were no matters for the next meeting.

**14. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 4 July 2013 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2129 hours.