

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY
VILLAGE HALL ON THURSDAY 4 JULY 2013 AT 7.47 P.M.**

Present Councillor A Leigh (Chair)
Councillor M Rose
Councillor J Mayhew
Councillor J O'Donovan
Councillor R Richmond

2 members of the public.

1. Apologies for absence.

Councillor Baldwin had sent her apologies as she was dog training but this was not accepted. Apologies had also been received from County Councillor M Kiddle Morris and District Councillor R Duffield.

2. Declarations of Pecuniary Interest.

Councillor Richmond declared a pecuniary interest under Appendix A in Agenda Items 12.1 having submitted parcels of land into the Local Development Framework and Minerals and Waste Consultation.

3. Minutes of the Previous Meeting.

Councillor Rose proposed and Councillor Richmond seconded the resolution that the minutes of the meeting held on Thursday 6 June 2013 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

4. County and District Councillors Reports.

The Clerk reported that the only matter that had been reported at other meetings was the proposed changes to the boundaries for District wards. This is still in the consultation stage at Breckland Council and nothing has as yet been finalised.

5. Vacancy on the Parish Council.

The Clerk reported that no request for an election had been requested and the Parish Council is now free to co-opt.

6. Matters to Report.

6.1 Kool Kats.

The Clerk reported that an account had been opened with ESPO. He had also been informed by the School that Kool Kats will cease to function after the end of the current school term. A club will be set up under the auspices of the school and the Clerk will confirm if it is possible to donate to this.

6.2 Defibrillator at Gressenhall Museum.

A request had been received enquiring if the Parish Council would contribute to the installation of a defibrillator at the museum which would cost about £600 to the Parish Council. Funding has been obtained from Lucies Charity and Councillor Richmond stated that this was set up following the death of his god daughter at a Young Farmers function. If one had been at the event this might have saved her life Councillor Rose said that she was reluctant to say yes although she understood the reasons behind obtaining one. Councillor O'Donovan suggested that contributions be requested from visitors to the museum which was felt to be a good idea. It was agreed not to donate to this.

6.3 Norfolk Rural Community Council AGM.

Councillor Richmond would attend this.

7. Planning.

7.1 Applications.

7.1.1 3PL/2013/0548/F-48 Elmham Road-proposed detached three bay garage, change of flat roof to pitch to existing garage and conversion of garage to form study, shower and utility.

Councillor Richmond proposed and Councillor Leigh seconded the resolution that no objection be raised. All were in favour.

7.1.2 3PL/2013/0563/F-Land adjacent Brecklands 48 Elmham Road-erection of three bedroom dwelling with attached garage (amended scheme to 3PL/2012/0566/F)

Councillor Leigh proposed and Councillor Mayhew seconded the resolution that an objection be raised as had been with the previous application that this is unacceptable use of garden land. All were in favour.

7.1.3 3PL/2013/0591/-Fourboys Church Road Beetley-erection of single storey extension to house.

Councillor Rose proposed and Councillor Richmond seconded the resolution that no objection be raised. All were in favour.

7.2 Decisions.

7.2.1 3PL/2013/352/LB-Beetley Hall-installation of 8 secondary windows for windows at front, side and rear of property.

N/O Permission.

7.2.2 3PL/2013/0332/F-Land adjacent to 55 Elmham Road-minor material amendment to 3PL/2012/0272/F in respect of reduce height from 2 storey to single storey

N/O Permission.

8. Beetley River Meadows.

8.1 Report.

Councillor Mayhew informed the meeting that the area had been cut that day and he had spoken to the contractor. Chris Mitchell had been contacted and the Clerk is awaiting a date to meet him on site.

8.2 S106 Funds.

The Chairman reported that the application to release the funds had been forwarded to Breckland Council. She had also spoken to Games and Frames who were very appreciative of the order.

8.3 Painting of the benches.

This was confirmed as 10 July with a back-up on 16 July starting at 1830.

8.4 Grass Cutting.

The area had been cut by the Area Manager and an operative the previous week and it is hoped that the area will remain as it is at present.

9. Open Spaces.

9.1 Problems.

Councillor Richmond said that Horace Bloy had asked him when the trees would be delivered. The Clerk said that they would not be lifted until November.

9.2 Parish Walk.

This was confirmed as 24 July starting at the New Inn at 1845 followed by a meal at the New Inn at 2000.

9.3 East Bilney Town Lands.

Councillor Richmond had visited the area and he suggested that the entrance be cleared and a walkway cut through to the board walk to East Bilney Common. The older trees are doing well and the new trees appear to have taken well. However these need strimming round and weed spraying to ensure that good growth is maintained. The Clerk had also been to look at the area and felt that a cut of the whole area would be advantageous.

Prices are to be obtained for both options.

9.4 Fence at the School.

The Chairman reported that a price had been requested from a contractor and the school is also to obtain a price. The Clerk reported that he had contacted the school to see if the PTA would contribute to the cost.

9.5 Field in Trust.

The Trust Deed had been received for signing and this was duly signed by the Chairman and Vice-Chairman and witnessed by the Clerk.

10. Highways and Transport.

10.1 Report on Highways Matters.

Norfolk County Council is to be reminded that not all of the verges on Rawhall Lane have been repaired.

10.2 New problems.

Two accesses have been created onto the highway one on Halfpenny Lane and the other onto the Drift at East Bilney. Norfolk County Council has been contacted regarding these. Norfolk County Council has also been contacted regarding overgrown hedges on Fakenham Road.

10.3 Grit Bins.

Norfolk County Council will allow the grit bin to be sited on the grassed area at the bottom of Oakland Drive but will not fill it. Parishioners are able to go and collect grit from Norfolk County Council. The Chairman suggested that as this will not be filled the Parish Council does not buy a grit bin, but would have if Norfolk Country Council would fill it. The residents can purchase one and fill it themselves if they wish. It is possible that the grit might be able to be tipped within the village but this is likely to be stolen. It was agreed not to buy a further grit bin.

10.4 White lining on Fakenham Road.

Norfolk County Council had responded to the request for additional white lining on Fakenham Road between the de-limit sign and High House Road. It will not install additional lining as any changes would be deemed to be a highway improvement and these are investigated through traffic studies. The main criteria for these studies are linked to personal injury accident data and fortunately Fakenham Road has no accident data which shows it is relatively safe compared with other roads in the county. This means that no traffic study would be able to be progressed. The request has been passed to the Network Analysis Team who are involved with traffic improvements to see if they have any other suggestions or advice.

10.5 Local Highway Improvement.

The bid for a trod from Common Drift to High House Road had been approved. It was confirmed that the Parish Council would proceed with the scheme. The documents were duly signed and witnessed to be forwarded to Norfolk County Council. The cost to the Parish Council for the trod is £3510.50

11. Correspondence received for circulation.

- 11.1 Norfolk link June
- 11.2 LGR Summer 2013
- 11.3 Clerks and Councils Direct July 2013.

12. Finance.

12.1 The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Rose seconded the resolution that these be approved. All were in favour.

12.2 Balances.

Councillor Mayhew proposed and Councillor O'Donovan seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances

Bank of Ireland Treasurer's Account

Balance at 30 04 13	23071.74
Receipts- Interest-1.84	
Breckland C/Car -41.66	
Breckland C/Car-90.35	
Breckland recycling-1385.89	
HMRC Vat refund-1472.25	
Mr Nally-Rent-10.00	
	<u>3001.99</u>
	26073.73
Less cheques authorised 09 05 13	<u>1392.90</u>
Balance at 31 05 13	24680.83
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 31 05 13	24880.83
Less unrepresented cheques authorised 09 05 13-36.00	
unrepresented cheques authorised 06 06 13-2415.40	<u>2451.40</u>
Balance at 06 06 13	<u>22429.43</u>

Amount available for Section 137 : 1173 x£6.98 = £8187.54

Spend to Date : £0.00

Cheques for authorisation:

415	B J Leigh	Contract June-400.00 less PAYE-48.40	351.60
416	Mrs A Leigh	Community Car-June	178.55
417	HMRC	PAYE-June	48.40
418	CGM	Grass Cutting May	263.28
419	B J Leigh	Community car Phone Top up	30.00
420	Abacus Copiers	Monthly Charge-May and June	51.77
421	B J Leigh	Contract July-400.00 less PAYE-48.40	351.60
422	Eastern Office Equipment	Stationery	44.85
423	HMRC	PAYE July	48.40
424	The Beetley Charity	Transfer of rent	10.00
425.	Beetley Common Advisory Committee	Donation	95.00
426	Norfolk County Council	Fakenham Road trod	3510.50
427	F Haverson	Mower Repairs	57.00

13. Matters for the Next Meeting

13.1 Co-option of a member to the Parish Council.

13.2 Planning Portfolio Understudy.

13.3 Notification of Annual Parish meeting to Beetley Common Advisory Committee.

14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 5 September 2013 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2119 hours.