

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT 1<sup>ST</sup> BEETLEY SCOUT  
HEADQUARTERS ON THURSDAY 5 SEPTEMBER 2013 AT 7.47 P.M.**

**Present**

Councillor A Leigh (Chair)  
Councillor M Rose  
Councillor J Baldwin  
Councillor S Gould (after co-option)  
Councillor J Mayhew  
Councillor R Richmond

County Councillor M Kiddle Morris

4 members of the public.

The Chairman welcomed everyone to the change of venue. The Village Hall is not yet ready but it is taking shape and should be ready for the next meeting. The Chairman thanked the 1<sup>st</sup> Beetley Scouts for the use of their hall for the meeting.

**1. Apologies for absence.**

Apologies for absence had been received from Councillor O'Donovan who was on holiday and this was accepted. Apologies had also been received from District Councillor R Duffield.

**2. Declarations of Pecuniary Interest.**

Councillor Leigh declared a pecuniary interest under appendix A in Agenda Item 12.4 being the wife of the Clerk and Councillor Richmond declared a pecuniary interest under Appendix A in Agenda Items 6.3, 7.1.3 and 12.1 having submitted parcels of land into the Minerals and Waste Consultation.

**3. Minutes of the Previous Meeting.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that the minutes of the meeting held on Thursday 4 July 2013 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. County and District Councillors Reports.**

The County Councillor reported that the Submission Document for the Minerals and Waste Framework had been recommended for adoption by the Cabinet and it was hoped that this would be adopted by the full Council.

As a District Councillor he reported that Big Switch and Save campaign will be running again this year and if any resident wishes to register an interest they should do so on Breckland Council's website by October there is no obligation to accept when registering. The average saving on fuel bills last year was about £100. A new leader has been appointed, Michael Wassall and a new Deputy Lynda Turner. The Deputy Chief Executive is to leave to take up the post of Chief Executive of the Police and Crime Commission. The Interim Chief Executive has been called back to Luton and therefore the Council will be considering filling these posts.

**5. Co-option to the Parish Council.**

Sam Gould had offered himself for co-option and Councillor Richmond stated that it was encouraging that a young person should wish to join the Parish Council. The Chairman asked him why he would wish to join the Parish Council Sam replied that he had lived all

his life in the parish was keen on politics and wished to become involved. Councillor Rose proposed and Councillor Mayhew seconded the resolution that Sam Gould be co-opted onto the Parish Council. All were in favour and The Declaration of Acceptance of Office was duly signed and witnessed.

## **6. Matters to Report.**

### **6.1 Kool Kats.**

The Clerk reported that it is not possible to donate to an organisation that is administered by the School.

### **6.2 Parish Councillors guide.**

Eight copies had been ordered.

### **6.3 Submission Document for the Minerals and Waste Framework.**

Councillor Richmond withdrew from the meeting.

The Clerk reported that the Inspectors report had found that the document was sound and legal. He mentioned the cumulative effect of both mineral and waste sites within the Beetley area but felt that these could be mitigated at the planning stage. The document had been circulated to the Sub-Committee and a report will be placed in the Beetley Buzz.

Councillor Richmond rejoined the meeting.

### **6.4 Dereham CAB AGM 18 September.**

Councillor Richmond is already attending and Councillors Mayhew and Gould may also attend.

### **6.5 Consultation by Norfolk County Council on the budget 2014/17.**

A consultation will commence on 19 September and last 12 weeks.

### **6.6 Annual Parish meeting.**

It was agreed that the following should be invited:-

Beetley Common Advisory Committee, St. Mary's C.P. School, Friends of St Mary's School, the Police, Village Hall Committee, pre-school, scouts, Cricket Club, Football Club, Parochial Church Council, Community Car , and Speedwatch.

## **7. Planning.**

### **7.1 Applications.**

#### **7.1.1 3PL/2013/0689/F-11 Beetley grange-tiled roof extension to side elevation, replacing existing conservatory.**

Councillor Leigh proposed and Councillor Rose seconded the resolution that no objection be raised to the application. All were in favour.

#### **7.1.2 3PL/2013/0761/F-Land adjacent to 55 Elmham Road-erection of a single garage.**

The comments of residents that had replied on line to Breckland Council and given at the meeting were taken into consideration.

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that an objection be raised to the application as this is in front of the building line, there is insufficient turning area to allow vehicles to egress in a forward motion and there is insufficient space within the curtilage to allow parking therefore parking would occur on the verge on Elmham Road. All were in favour.

Councillor Richmond withdrew from the meeting.

#### **7.1.3 C/3/2013/3009-East Bilney Quarry-variation of Condition 1 of permission C/3/2010/3003 to allow the continued use of the secured storage compound until 31 December 2017.**

Councillor Leigh propose and Councillor Mayhew seconded the resolution that no

objection be raised to the application. All were in favour.  
Councillor Richmond rejoined the meeting.

## **7.2 Decisions.**

The following decisions were noted.

**7.2.1 3PL/2013/0548/F-48 Elmham Road-proposed detached three bay garage, change of flat roof to pitch to existing garage and conversion of garage to form study, shower and utility.** N/O Permission

**7.2.2 3PL/2013/0591/-Fourboys Church Road Beetley-erection of single storey extension to house** N/O Permission

**7.2.3 3PL/2013/0563/F-Land adjacent Brecklands 48 Elmham Road-erection of three bedroom dwelling with attached garage (amended scheme to 3PL/2012/0566/F)** O Permission

## **7.3 To appoint a Planning Portfolio understudy.**

Councillor Mayhew was unanimously elected and he would liaise with Councillor Rose over new applications.

## **8. Beetley River Meadows.**

### **8.1 Report.**

The Clerk reported that he had several complaints again about the cutting ( or non-cutting) of the area despite assurances that he would be contacted when the next cut was to be undertaken. It appears that the area had not been cut in August and it was therefore agreed to withhold payment until such time as this was up to date and to a satisfactory standard. It would then be decided on the contractor for the next year and the Clerk would obtain an alternative price for this. A price is also to be obtained from an alternative contractor for the large field which a farmer may want to cut for hay next year. It was suggested that as Councillor Mayhew is now to be responsible for the planning Councillor Gould take on the responsibility for the area. Councillor Gould stated that he does safety inspections at present and would do the bi-monthly inspections. Councillor Mayhew and Councillor Gould would undertake the next inspection jointly.

### **8.2 Enhancement to the Play Area.**

The Clerk had received notification that the S106 payment had been cleared by Breckland Council and forwarded to the Parish Council bank account. The contractor had been instructed to proceed with the installation of the new fencing and equipment. There is a shortfall of £229 and the Beetley Youth Fund Raising Committee had offered to donate to the Parish Council some of their funds. A communication had been received from Breckland Council requesting that it would like publicity for its S106 funds and hoped that the Parish Council would have an opening ceremony at which it would be present and would organise a press release. This was agreed as it would also give publicity to the Parish Council.

### **8.3 ROSPA Report.**

This had been received and there were two points that were incorrect. The Clerk had e-mailed ROSPA but had not had a reply after a month and so it was agreed to withhold payment until such time as a satisfactory response had been received. The Village Hall Committee was requested to consider whether it still requires an inspection of its swings at High House Road as the inspection can not adequately assess the swings without dismantling them.

### **8.4 Grass Cutting.**

See 8.1

### **8.5 Wendling Beck.**

A complaint had been received about the amount of weed in Wendling Beck next to Beetley

River Meadows and it is a potential flood disaster. The environment agency had been contacted and an e-mail reply received stating that it has been passed to the area lead to investigate.

#### **8.6 Litter Bins.**

The litter bins had been moved and the new ones anchored. The dog bins had also been moved and the new one sited on Fakenham Road. The school would like to have the litter bins to use as part of their gardening projects and Councillor Richmond will take them to the school.

### **9. Open Spaces.**

#### **9.1 Problems.**

There were no problems reported.

#### **9.2 East Bilney Town Lands.**

Councillor Rose proposed and Councillor Mayhew seconded the resolution that the whole area be cut at a cost of £695 by Norse. All were in favour. It was also agreed to look next year to lifting the branches field by field.

#### **9.3 Field in Trust.**

The Playing Field is now formally part of the Queen Elizabeth II Fields Challenge and the Deed of Dedication has been received. The Clerk will now register the land and also register all the other parish land that is under the control of the Parish Council.

#### **9.4 Beetley Common Advisory Committee.**

The application for the trees has been sent to the Woodland Trust and the Clerk is waiting to hear if this has been successful. The Committee has requested that assistance be given to them to plant the trees and possibly to have the press there to promote the event. This was agreed and once it is known when the trees will arrive a date will be decided then all Councillors can assist with a spade.

### **10. Highways and Transport.**

#### **10.1 Report on Highways Matters.**

The dog bin has been sited on Fakenham Road, the tree on Fakenham Road at East Bilney which was felled is sprouting from the base and Norfolk County Council have been informed, the remedial work on Rawhall Lane in Beeston with Bittering has been programmed and the hedges on Fakenham Road in Beetley, near to the old school and at East Bilney, have all been chased with Norfolk County Council.

#### **10.2 New problems.**

The hedge between the Alms Houses and Beck Farm on Fakenham Road East Bilney needs cutting back, The hedge at the junction of Church Road and Hall Road Old Beetley needs cutting, the footway opposite the school car park needs repair and the repeater sign on Fakenham Road near to the crossroads with Elmham Road needs clearing of vegetation. All will be reported.

#### **10.3 Grit Bins.**

The meeting was adjourned.

Mr. Gibbs asked why the Parish Council will not purchase a grit bin as he, being a tax payer, feels that the Parish Council should purchase one for Oakland Drive which is a very dangerous road within the Parish. He also can not see why Norfolk County Council will not fill this. The County Councillor explained that it can not logistically fill the number of bins that are situated now and therefore can not fill any more. The Chairman explained to Mr Gibbs that originally permission was refused for a grit bin but the Parish Council and County Councillor had pursued the matter so that eventually permission was granted to site a bin but Norfolk County Council

would not fill it. Arrangements had been made by the County Councillor to obtain salt from a depot. The Chairman further explained that the Parish Council had reached its decision last month and as the bin would not be filled by Norfolk County Council it would not purchase a grit bin. Mr Gibbs said that he would contact his M.P. as he still feels that the Parish Council should purchase a grit bin.

The meeting was re-convened.

**10.4 Accesses onto Halfpenny Lane and the Drift.**

Norfolk County Council had replied stating that the access onto Halfpenny Lane does not require planning permission as this is not a main distributor route but the access will be inspected and if deemed to be a safety issue it will have to be reinstated. The Drift does not form part of the highway and therefore Norfolk County Council can do nothing about the new access. The parishioner who had complained had been notified.

**10.5 Fly tipping on Chapel Lane.**

This had been reported and cleared promptly.

**10.6 Field Lane.**

This had been requested to be cut.

**10.7 SAM2 Sign.**

The Clerk is arranging a tour of all sites with Norfolk County Council.

**11. Correspondence received for circulation.**

- 11.1 Norfolk Link August
- 11.2 NRCC Signpost August
- 11.3 Clerks and Councils Direct September 2013

**12. Finance.**

**12.1** The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Mayhew seconded the resolution that these be approved. All were in favour.

**12.2 Balances.**

Councillor Mayhew proposed and Councillor Rose seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

**Balances**

**Bank of Ireland Treasurer's Account**

Balance at 30 05 13	24680.83
Receipts- Interest-1.91	
Breckland C/Car -56.05	
Interest-1.87	
Breckland C/Car-97.55	<u>157.38</u>
	24838.21
Less cheques authorised 09 05 13-36.00	
cheques authorised 06 06 13-2415.40	
cheques authorised 04 07 13-4584.35	<u>7035.75</u>
Balance at 31 07 13	17802.46
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 31 07 13	18002.46
Less unrepresented cheques authorised 04 07 13-361.60	
unrepresented cheques authorised 05 07 13-1269.57	<u>1631.17</u>
Balance at 01 08 13	16371.29

Amount available for Section 137 : 1173 x£6.98 = £8187.54

Spend to Date : £0.00

Cheques for authorisation:

428	Beetley Common Advisory Committee	Replacement Cheque	95.00
429	Mrs A Leigh	Community Car-July	174.57
430	Norfolk County Council	Local Highway Improvement-Sam 2 sign	1000.00
431	CGM	Grass Cutting June and July	526.56
432	Royal British Legion Poppy Appeal	Donation	25.00
433	B J Leigh	Contract Aug-400.00 less PAYE-48.20	351.80
434	HMRC	PAYE July	48.20
435	Playsafety Limited	Play inspection	156.00
436	Mrs A Leigh	Community car	139.60
437	HGL Fencing and Stables	Fencing at the School Playing Field and Moving litter bins and dog bins.	318.00

### **12.3 Royal British Legion Poppy Appeal.**

It was agreed unanimously to donate £25 again this year.

### **12.4 `Clerks' Pay increase.**

Councillor Leigh withdrew from the meeting

Councillor Rose assumed the chair.

The Clerk reported that the National Joint Council for Local Government Services had reached agreement on pay scales for 2013-14. The National Association of Local Councils recommend that the salary scales be adjusted in accordance with the new spinal column points. This would mean an increase from £9.591 per hour to £9.687 per hour an increase of 1%.

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that the new salary of £9.687 which would be £404 per month be paid back dated to 1 April 2013. All were in favour.

Councillor Leigh rejoined the meeting and resumed the Chair

### **12.5 Beetley Youth Fund Raising Committee.**

The Clerk had been discussing with Horace Bloy the fund that still exists for the benefit of youth organisations in Beetley. It is suggested that £200 be donated to the Parish Council for additional equipment at Beetley River Meadows and £375 be donated to 1<sup>st</sup> Beetley Scout Group. All were in agreement with this.

## **13. Matters for the Next Meeting**

There were no matters raised for the next meeting.

## **14. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 3 October 2013 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2145 hours.