

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON
THURSDAY 1 MAY 2014 AT 7.30 P.M.**

Present

Councillor J Baldwin (Chair)
Councillor J O'Donovan
Councillor S Gould
Councillor A Leigh
Councillor R Richmond
Councillor M Rose

District Councillor R Duffield

2 members of the public.

1. Election of Chairman.

Councillor Leigh proposed and Councillor Richmond seconded the resolution that Councillor Baldwin be elected Chairman. All were in favour and Councillor Baldwin was duly elected. The Declaration of Acceptance of Office was duly signed and witnessed.

2. Election of Vice Chairman.

Councillor Rose proposed and Councillor Leigh seconded the resolution that Councillor O'Donovan be elected Vice-Chairman. All were in favour and Councillor O'Donovan was duly elected. The Declaration of Acceptance of Office was duly signed and witnessed.

3. Apologies for absence.

Apologies for absence had been received from Councillor Mayhew who was on business in Cardiff and these were accepted. Apologies had also been received from the County Councillor.

4. Declarations of Pecuniary Interest.

Councillor Richmond declared a pecuniary interest under Appendix A in Agenda Item 15.1 having submitted parcels of land into the Minerals and Waste Consultation and Councillor Baldwin declared a pecuniary interest under Appendix B in Agenda Item 10.4 being a trustee of the village hall.

5. Minutes of the Previous Meeting.

Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that the minutes of the meeting held on Thursday 3 April 2014 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

6. Minerals and Waste Sub-Committee.

Councillors Baldwin, Leigh, O'Donovan and Rose were appointed to the sub-committee.

7. Community Car Co-ordinators.

Councillor Leigh and Mrs Pat Williams were confirmed as the two co-ordinators.

8. Internal Auditor.

Councillor Leigh proposed and Councillor Rose seconded the resolution that Susanne Rutter be appointed Internal Auditor for the financial year 2014/15. All were in favour.

9. County and District Councillors Reports.

The Clerk reported on behalf of the County Councillor that the County is to adopt a committee system instead of the current Cabinet System. He felt that this would slow the decision making process as Committees would only meet about once every 7 weeks.

The District Councillor reported that a new shared Chief Executive was now in place; Anna Graves.

10. Matters to Report.

10.1 Letter from George Freeman M.P. regarding the Grit Bin on Beech Road.

The Clerk had received a letter from the M.P. which had been circulated requesting that the Parish Council reconsider its decision not to resite the grit bin from Beech Road to Ashley Road. Councillor Richmond stated that he had contacted the residents of Oakland Drive and a resident would be willing to have a bin in their garden. Councillor O'Donovan stated that the M.P. had only had one side of the argument. Councillors Rose and Leigh both stated that they would not discuss the grit bin again but just the response to the letter. The Chairman felt that this had been discussed at length and that a letter should be sent on what had been investigated previously.

Councillor O'Donovan proposed and Councillor Rose seconded the resolution that the Parish Council should reply to the M.P. stating what the Parish Council had consulted on and the findings, but there should be no more discussion on the grit bin. All were in favour.

10.2 Opening of the Village Hall.

The Chairman reported that this had started at 1100 hours and there had been a good attendance. Bill Barker gave a good speech on how the Hall came into being and this was followed by drinks and food. The press had attended and an article had appeared in the Eastern Daily Press with a picture. After the ceremony the Hall was open to members of the public to view the alterations.

10.3 Memorial Bench on The Patch at Old Beetley.

A parishioner had requested that she be allowed to site a bench around the tree on The Patch in memory of her late husband. She thought that as he was a teacher a seat for children to sit on whilst waiting for the school bus would be appropriate. Councillor Rose circulated a picture of the proposed bench. The Clerk had contacted Norfolk County Council who had given permission for this to be sited.

Councillor Rose proposed and Councillor Richmond seconded the resolution that permission be given for the bench. All were in favour.

The future maintenance and colour of the bench is to be confirmed with the parishioner. The licence for the consent for the bench is being sent to the Clerk and he will complete this if there is no cost implication to the Parish Council.

10.4 Safety Inspection at High House Road Playing Field.

The Village Hall would still like the safety inspection to be carried out and had queried if the Parish Council would pay for this.

The Chairman withdrew from the meeting.
Councillor O'Donovan assumed the Chair.

Councillor O'Donovan stated that she is in favour of paying for this. Councillor Leigh stated that she did not think the Parish Council should pay for this as it had been made clear to the Village Hall committee that it would receive the money from the recycling but no more. Councillor Richmond felt that the Parish Council should pay this. Councillor Rose wanted to know the cost and the Clerk said that last year this was £65 per inspection but did not know if it would be more if the billing is to separate organisations. Councillor Gould felt the Parish Council should continue to pay for this as he was unaware that the Parish Council was not continuing to donate to the playing field.

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that the Parish Council pay for the inspection for this year but not in the future. Councillors O'Donovan, Leigh and Rose voted for the resolution, Councillors Gould and Richmond against as they felt that the Parish Council should continue to fund this in the future. The resolution was therefore carried.

The Chairman rejoined the meeting and resumed the Chair.

11. Planning.

11.1 Applications.

11.1.1 3PL/2014/0147/F-Land adjacent to 55 Elmham Road- erection of a single garage.

The meeting was adjourned.

The applicant explained that the flat roof had been leaking and was causing internal damage. He had therefore decided that at the same time he would smarten up the front of the dwelling by installing pitched dormers which would be more in keeping with the property and adding an extension to the side to give better facilities on the ground floor.

The meeting was reconvened.

Councillor Richmond proposed and Councillor Gould seconded the resolution that no objection be raised to the application. All were in favour.

11.2 Decisions.

The following decisions and the conditions attached were noted.

11.2.1 3PL/2014/0147/F-Land adjacent to 55 Elmham Road- erection of a single garage.

N/O Permission

The Clerk had received an apology from Breckland Council for deciding this application prior to the Parish Council submitting its comments.

11.2.2 3PL/2014/0257/F-Walnut House, 1 Elmham Road-alterations to existing dwelling and construction of single storey annexe extension.

N/O Permission

12. Beetley River Meadows.

12.1 Report.

The Clerk asked if the River Meadows had been cut but nobody knew. The Chairman and the Clerk will visit the site to check on the cutting. It is possible to purchase new slats for the picnic bench but the Clerk has not received a cost yet. The Clerk has contacted Nick Saunders regarding the possibility of ash die back disease but has not had a reply yet.

13. Open Spaces.

13.1 Problems.

FP15 is to be checked for roots that are becoming a hazard.

13.2 Crossing Rights at the Common.

The track had been filled with hard core/loose stone and the Clerk and Councillor Leigh had visited site and felt that this was not acceptable. Councillor Rose proposed and Councillor Leigh seconded the resolution that a letter be sent stating that this should be filled with compliant materials and until such time as this is done then crossing rights are withdrawn. Once this is accomplished then the situation will be closely monitored. All were in favour.

14. Highways and Transport.

14.1 Report on Highways Matters.

The Clerk had reported the depression on the B1146 where the road had been re-instated after the conveyor belt had been installed and this has been repaired. The Clerk had toured the parish with the Highways Engineer and looked at the problems with the hedges and the siding out of High House Road and the Highways Engineer will progress these matters. Hall

Road had been closed for water main repairs but the Clerk had not received the notice until after the date for the closure.

14.2 New problems.

The cats eyes on the B1110 Holt Road had not been re-installed after the surface dressing and Norfolk County Council is to be contacted to find out if these will be replaced and what is the criteria for cats eyes in rural areas. An instance of flytipping had occurred on Folly Lane and this had been reported to Breckland Council. Fludges Lane from the church to Church Road in East Bilney needs repairs and this will be reported.

15. Finance.

15.1 The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor O'Donovan seconded the resolution that these be approved. All were in favour.

11.2 Balances.

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances

Bank of Ireland Treasurer's Account

Balance at 28 02 14	16116.04
Receipts- Interest-1.24	
Breckland Community car Jan-115.08	
Litcham Parish Council-24.87	
Brisley Parish Council-3.40	
Brisley Parish Council-61.05	
Horningtoft Parish Council-9.87	
Tittleshall Parish Council-5.88	
Breckland Community Car Feb-77.43	<u>298.82</u>
	16414.86
Less cheques authorised 06 03 14-	<u>1681.49</u>
Balance at 31 03 14 14733.37	
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 31 03 14	14933.37
Less unrepresented cheques authorised 03 04 14	<u>684.06</u>
Balance at 03 04 14	14249.31

Amount available for Section 137 : 1150 x£7.20 = £8280.00

Spend to Date : £0.00

Cheques for authorisation:

493	B J Leigh	Contract April-404.00 less PAYE-80.80	323.20
494	HMRC	PAYE April	80.80
495	Eastern Office Equipment	Stationery	14.95
496	NGF Play Ltd	Repairs to play area	2046.00
497	Mrs A Leigh	Community Car April	58.00
498	B J Leigh	Weed killer for Beetley Common	34.99
499	Norfolk Association of Local Councils	Subscription	227.25
500	Norse Eastern Ltd	Work on East Bilney Town Lands	834.00
501	Beetley Village Hall	Recycling of textiles	1216.37

16. Correspondence received for circulation.

There was no correspondence for circulation.

17. Matters for the Next Meeting.

17.1 Old allotment Area.

17.2 East Bilney Town Lands Maintenance.

17.3 Accounts 2013/14.

14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 5 June 2014 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2120 hours.