

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON  
THURSDAY 2 APRIL 2015 AT 7.31 P.M.**

**Present**

Councillor J Baldwin (Chair)  
Councillor J O'Donovan  
Councillor A Leigh  
Councillor J Mayhew  
Councillor R Richmond  
Councillor M Rose  
Councillor V Williams

District Councillor R Duffield

8 members of the public.

**1. Apologies for absence.**

Apologies for absence had been received from County Councillor M Kiddle Morris who was unwell.

**2. Declarations of Pecuniary Interest.**

Councillor Richmond declared a pecuniary interest under Appendix A in Agenda Item 10.1 having submitted parcels of land into the Minerals and Waste Framework.

**3. Minutes of the Previous Meeting.**

Councillor Richmond proposed and Councillor Leigh seconded the resolution that the minutes of the meeting held on 5 March 2015 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman.

**4. County and District Councillors Reports.**

The District Councillor stated that the only item he has is the planning application which will be discussed later on the agenda.

**5. Matters to Report.**

**5.1 SNAP Meeting.**

Councillor Richmond reported that the meeting was held on the last Wednesday of the month. There was a good engagement with the police and there were four members of the public in attendance. There are often problems at Bawdeswell Village Hall which is a concern. The three priorities adopted were the Recreation Ground in Dereham where there is anti-social behaviour and drug abuse, Dereham Market Place with people hanging around the Subway shop area and the police reported that they are getting on top of this problem and the drug taking and distribution around Dereham where the police are catching both users and distributors. A big concern raised was youngsters on motor bikes racing each other around the town. The police have taken this on board as well as the speed of motor cycles through Beetley. The next meeting is the last Wednesday in May at Breckland Council offices commencing at 7.00 p.m.

**5.2 Village Hall interACTIVE Funding.**

The Village Hall has been successful in obtaining funding from the interACTIVE funding through Breckland Council and has been awarded up to £1000 under the scheme.

**5.3 Resignation from the Parish Council.**

Councillor Williams informed the meeting that he will not be seeking election in May as his wife is unwell and he needs to devote more time to her.

#### **5.4 Abacus Copiers.**

An e-mail had been received from Peter Barber the owner of Abacus Copiers, which was read out, asking for sponsorship for the Ride London 100 mile Olympic Cycle Challenge in August. The Parish Council can not sponsor an individual but individual Councillors may if they wish.

#### **5.5 1<sup>st</sup> Beetley Scout Group.**

An invitation had been received from the Scout Group to attend a barbeque and AGM on 18 May commencing at 6.30p.m.

#### **5.6 Buzz Delivery.**

The members wished to record their thanks to Lesley Maloney for taking on the distribution of the Beetley Buzz in Fakenham Road and for the quick response.

### **6. Planning.**

#### **6.1 Applications.**

##### **6.1.1 3PL/2015/0215/O –Bittering Street-erection of two detached four bedroom dwellings with garages and gardens.(outline all matters reserved).**

The District Councillor informed the meeting that this application will go to the Planning Committee if the officers decide to approve the application. The property is outside the settlement boundary but at present Breckland Council does not have a policy at present to refuse this but does have a policy for a need for housing.

The meeting was adjourned.

A parishioner requested what does "calling in" to the Planning Committee mean. It was explained that 90% of applications are determined by an officer of Breckland Council -if an application goes to the Planning Committee it means that 12 members will discuss the application and the Parish Council can speak at the meeting. A parishioner stated that two trees have already been cut down at the entrance to this potential site.

The meeting was reconvened.

Councillor Leigh proposed and Councillor Rose seconded the resolution that this application be objected to as it is outside the settlement boundary and is not a suitable site for development. All were in favour.

A further application has been received from the same applicant for 2 dwellings on Stoney Lane and this has also been referred to the Planning Committee.

##### **6.1.2 3PL/2015/0141/F- 11 Elmham Road-proposed construction of single storey annexe to accommodate wheelchair user-revised size, design and siting.**

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that this application be objected to. All were in favour. Whilst the members sympathised with the reasons for the application and were pleased that the design and siting had been amended they felt that this was still inappropriate use of garden land and should be attached to the main dwelling.

##### **6.1.3 3PL/2015/0320/F- Highview Elmham Road-proposed change of use of building from workshop/utility to a residential annexe.**

Whilst this is a back garden development the building is already in situ.

The meeting was adjourned.

The applicant informed the meeting that the conversion is easier to do than from scratch. They do wish to stay in the village and the only alternative is to move. They are happy to sign any documents to state that the property has to be sold as a single entity. The reason is that a wheelchair is needed by one of the residents.

The meeting was reconvened.

Councillor Leigh proposed and Councillor O'Donovan seconded the resolution that no objection be raised provided that a legal agreement is drawn up to ensure that the annexe can not be sold separately. All were in favour.

## **6.2 Decisions.**

There were no decisions to report although the District Councillor informed the meeting that he had heard from the architect that the application at Beetley Nurseries is to be refused permission. The owner is reverting to the original plans that were granted permission several years ago.

## **6.3 Minerals and Waste Sub-Committee.**

The Clerk had contacted the Chairman of the Sub-Committee who had responded that she was happy for the Sub-Committee to cease. She could not see any need in the foreseeable future and it could always be reformed if necessary.

## **7. Highways and Transport.**

### **7.1 Report on Highways Matters.**

The Clerk had contacted Breckland Council to pass on the thanks of the Parish Council to the operatives who had done a very thorough litter pick. The replacement sign to Beetley Common should be erected in the next 14 days. The Highway Community Rangers will be in the parish the week commencing 27 April.

### **7.2 New problems.**

The flytipping on School Road has not been cleared and this will be reported again.

### **7.3 Local Highway Improvements in Partnership with the Parish Council 2016/17.**

There is nothing further to report on this.

### **7.4 Parking on Elmham Road.**

The Chairman had met the Highways Engineer with the Speedwatch Co-ordinator. The Highways Engineer had explained that to amend the double yellow lines would need a Traffic Regulation Order which would cost £3000-£4000. The Highways Engineer had agreed to refreshing all of the existing lining on Elmham Road and on Gressenhall Road at the junction with the B1146 this summer. He will also promote the additional double yellow lines on Elmham Road up to the entrance of 1 Elmham Road. However there are a number of similar requests and these are prioritised according to personal injury/accident and available funding.

## **8. Beetley River Meadows.**

### **8.1 Report.**

The Parish Council's Insurers require the risk assessments to be done weekly and Councillor Mayhew agreed to get these done and forwarded electronically to the Clerk. The grass has been cut.

The Duck Race is to be held on 3 May and the Pre-School has requested that any vegetation on the bank that could be cut back would be appreciated. The conditions placed on the use of the River Meadows by the Parish Council had been agreed. Any posters put up must be removed after the event.

## **9. Open Spaces.**

### **9.1 Problems.**

No problems were reported.

Beetley Pre-School had contacted the Clerk requesting permission to change their location to the land to the side of the car park as there is insufficient space on their current site. The land is owned by the Parish Council but this is maintained by the school who have it marked out as a running track and pitches. The land was donated to the Parish Council to be used solely as a car park and a playing field for the school. The descendants of the family who donated the land must be contacted to ensure that they have no objection. Any plans drawn up need to be seen by the Parish Council for their consideration, and a condition must be that all the maintenance on this area is carried out by the Pre-School. It was pleasing to note that the Pre-School is progressing.

Councillor Richmond proposed and Councillor Rose seconded the resolution that in principle the Parish Council has no objection to utilising an area of the playing field. All were in favour.

### **9.2 Crossing Rights at Beetley Common.**

The Beetley Common Advisory Committee informed the meeting that both Common lane and Peacock Lane are in a terrible state. Anglian Water have been working there and need to be informed.

Someone is using the track to the field as there are tractor tread marks across the track and field. The solicitor has been informed and he was going to have a letter sent to the farmer.

Unfortunately Spire can not act for the Parish Council as there is a conflict of interest.

It was agreed to write to the solicitor expressing the disappointment of the Parish Council, requesting an explanation, that no cost will be borne by the Parish Council for the work undertaken by Spire, requesting that another solicitor be recommended and that all information will be passed to them at no cost to the Parish Council.

Councillor Williams proposed and Councillor Richmond seconded the resolution as detailed.

### **9.3 Walk on The Common.**

This was agreed as 22 July meeting at the Common Car Park at 1830 hours.

### **9.4 Roosting Hills Trout Fishery.**

A letter had been received from the Fishery requesting that crossing rights be granted for the 2015 season for the following:-

1. to stock the lakes prior to and during the season.
2. use of the car park by members.
3. Pedestrian access to the lakes for Club Members.
4. Access to the lakes via the Common for essential maintenance work.

Councillor Mayhew proposed and Councillor Richmond seconded the resolution the crossing rights be granted. All were in favour.

## **10. Finance.**

### **10.1 Budgets.**

The budget sheets and financial information had been circulated and Councillor Rose proposed and Councillor O'Donovan seconded the resolution that these be approved. All were in favour.

### **10.2 Balances.**

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

### **Balances**

**Bank of Ireland Treasurer's Account.**

Balance at 31 01 15	22445.55
Receipts- Interest-1.89	
Litcham Parish Council SLCC Subscription-27.83	
Breckland Community Car-169.08	
Anglian Water Wayleave-170.00	<u>368.80</u>
	22814.35
Less cheques authorised 05 02 15	<u>1699.28</u>
Balance at 28 02 15	21115.07
Less unrepresented cheques authorised 05 02 15-72.00	
unrepresented cheques authorised 05 03 15-1004.14	<u>1076.14</u>
Balance at 05 03 15	20038.93
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 05 03 15	20238.93

Amount available for Section 137 : 1162x£7.36 = £8552.32

Spend to Date : £0.00

Cheques for authorisation:

584	B J Leigh	Contract Mar 412.67 less PAYE 82.40	330.27
585	HMRC	PAYE Apr	82.40
586	Mrs A Leigh	Community Car Mar	123.85
587	Abacus Copiers	Monthly Contract	19.90
588	Beetley Village Hall	Hall Hire January and February	30.00
589	Norfolk ALC	Subscription	233.39

**10.3 Transparency Code for Smaller Authorities.**

No update had been received. The Clerk is to chase to see if this has been made law and to pursue the additional finance available.

**11. Correspondence received for circulation.**

The following correspondence is being circulated:-

- |      |                                    |
|------|------------------------------------|
| 11.1 | <b>CPRE Light Survey</b>           |
| 11.2 | <b>Rural Life Spring 2015</b>      |
| 11.3 | <b>Norfolk ALC.</b>                |
| 11.4 | <b>LCR Spring 2015</b>             |
| 11.5 | <b>Beetley and East Bilney PCC</b> |
| 11.6 | <b>Signpost Spring 2015</b>        |

**12. Matters for the Next Meeting.**

**12.1 Donation to Beetley Common Advisory Committee.**

**13. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 14 May 2015 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2130 hours.