

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON THURSDAY 7 APRIL 2016 AT 7.44 P.M.**

**Present**

Councillor J Baldwin (Chair)  
Councillor J O'Donovan  
Councillor A Leigh  
Councillor R Richmond  
Councillor M Rose  
Councillor T Turner

County Councillor M Kiddle Morris  
District Councillor R Duffield  
District Councillor R Richmond

**1. Apologies for absence.**

Apologies for absence had been received from Councillor Mayhew who was working away and these were accepted.

**2. Declarations of Pecuniary Interest.**

There were no DPs.

**3. Minutes of the Previous Meeting.**

Councillor Richmond proposed and Councillor Turner seconded the resolution that the minutes of the meeting held on 3 March 2016 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

**4. County and District Councillors Reports.**

The County Councillor reported that the summer maintenance programme will commence on 11 April. This year the budget is £9.7million.

District Councillor Richmond stated that he was pleased that the Parish Council had supported Beetley as a service centre in the Local Plan. He also reported that there is funding available for Play and Open Space projects.

**5. Proposed Bus service.**

It was agreed to proceed with the one day a week proposal but Konect is to be contacted to confirm why there has been such a drastic change and to invite them to a meeting to explain. It is still not certain if the bus will stop at Church Road and if there is still a full concession on the school bus. It was also queried why the 21 could not be used.

It was also agreed to proceed with the bus for Old Beetley on a Friday and to monitor.

**6. Matters to Report.**

**6.1 Pavilion.**

The Clerk had received an e-mail stating that the cricket and football clubs would like the flooring replaced, 2 new internal doors, one of which is to be lockable, new fascias and gutters and a new sink with water in the shower room. There is no need to attend to the roof as the leak was caused by a frozen pipe. The Clerk will meet the clubs on site to discuss.

**6.2 SNAP Meeting.**

It was reported that the priorities set were parking on pavements outside schools, drug abuse and anti-social behaviour in Dereham. The Air Ambulance had landed in East Bilney to attend an injured motorcyclist and this had been reported at the meeting.

### **6.3 Booking at the Village Hall.**

The Clerk had received a letter from the Whist Club regarding the cancellation of their booking at the Village Hall. This was because the small meeting room which now has a pool table and is therefore not large enough to accommodate 6/7 tables. The Whist Club was willing to use the main hall but at the same rate as the meeting room. The Village Hall refused to agree to this despite the fact that it was the Committee which had cancelled the booking. The Clerk had informed the Whist Club that the Parish Council can not interfere in the running of the Village Hall but the Whist Club had requested that the Parish Council be informed.

### **6.4 Community Car Administration.**

The Clerk had received an e-mail from Breckland Council to state that the administration of the schemes would in future be undertaken by Norfolk Community Foundation. The Clerk had spoken to Breckland Council who had confirmed that it would not be administered in house but it was not known when this would start. It was thought that returns would only be sent in 6 monthly and the Clerk had stated that this would not be acceptable to the Parish Council to fund all for 6 months. The response from Breckland Council was that a loan would be given to the Parish Council to cover this 6 month period but it is not confirmed yet. The Clerk thought a meeting should have been held with all community car schemes but Breckland Council had replied to state that at present it does not know what is going to happen. The Clerk had also asked about the forms and it is thought that these will still be available from Breckland Council

### **6.5 Norfolk ALC Spring Conference 28 April.**

No one would be attending this

### **6.6 Responsibilities of Councillors on the Website.**

It was agreed not to put these on the website.

### **6.7 Bottle Bank.**

Councillor O'Donovan raised the problem of getting this emptied. The District Councillor explained that Berrymans had sub contracted the emptying to Indigo who had been contacted by Councillor O'Donovan to no avail. The District Councillor will speak to the officer at Breckland Council to progress the emptying.

### **6.8 Rural Payments Agency.**

The Clerk reported that he had requested that additional parcels of land be added to the digital maps and he had been contacted to clarify. The Clerk stated that these areas had been digitally mapped before but the records had been lost. He is to send off copies of the maps he holds.

## **7. Planning.**

### **7.1 Applications.**

#### **7.1.1 3PL/2016/0261/F-Garden Plot adjacent Highfield Farm Church Road East Bilney-erection of dwelling and garage.**

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that the application be objected to. This is outside the settlement boundary and is inappropriate use of garden land. There is no need for further housing of this size in East Bilney. If the officers are likely to recommend approval this will be considered by the Planning Committee. All were in favour.

#### **7.1.2 3PL/2016/0324/HOU-31 Elmham Road-extension to front of garage and conversion to residential use and associated alterations.**

Councillor Richmond proposed and Councillor Turner seconded the resolution that no objection be raised. All were in favour.

**7.1.3 3PL/2016/0322/HOU-Beech Beck River Lane East Bilney-erect lobby, pitched roof to garage and demolish conservatory and erect new extension.**

Councillor Leigh proposed and Councillor Rose seconded the resolution that no objection be raised. All were in favour.

**7.1.4 3PL/2016/0351/HOU-42 Beech Road-First floor extension, enlarge porch & rear single storey extension.**

Councillor Richmond proposed and Councillor Turner seconded the resolution that no objection be raised. All were in favour.

**7.2 Decisions.**

The following decisions were noted.

**7.2.1 3PL/2016/0100/HOU-55 Elmham Road-erection of a side single storey extension.**

**N/O Permission.**

**7.2.2 3PL/2016/0133/HOU-22 Ashley Road-extensions to either side of property and demolition of conservatory.**

**N/O Permission**

**7.3 To consider a response to the Planning Changes Consultation.**

The Clerk reported on the proposed changes and it was agreed to await any response from Norfolk ALC before deciding on a response from the Parish Council.

**7.4 To note the change to Norfolk County Council Planning Consultations.**

The Clerk reported that Norfolk County Council will no longer be sending out hard copies of planning applications. The County Councillor had already contacted Norfolk County Council regarding this and the situation will be monitored in the future. A hard copy is still available at a cost to the Parish Council.

**8. Highways and Transport.**

**8.1 Report on Highways Matters.**

The Clerk reported that he had contacted the Road Safety Team and East Bilney has been put forward for a visit by the enforcement team. Breckland Council had been requested to continue the litter pick that it had done from Halfpenny lane through to the end of East Bilney on the B1146. The Clerk had requested that when the Rangers are in Beetley the sign in Old Beetley is repaired, and the sign near to Church Road on B1146 to have the missing bracket fitted. The bid for a trod in East Bilney had been successful at a cost of £2800..

**8.2 New problems.**

There is a sign on the verge on Holt Road pointing to Cedric's Nurseries and there are again potholes at the junction of B1146 and B1110. These will be reported to Norfolk County Council.

**8.3 Footpaths.**

It had been reported to the Clerk that a horse is using the footpath through Bluebell Wood, FP4, and this is being monitored. The Clerk had again contacted the Norfolk County Council regarding FP6 in East Bilney from River Lane and the Highway Inspector is to visit again.

**8.4 20m.p.h. Speed Limit at Elmham Road/ Fakenham Road Crossroads.**

The County Councillor has not had a response regarding additional signs at this point.

**8.5 Speedwatch.**

No report was given.

**9. Beetley River Meadows.**

**9.1 Report.**

The new gates are now satisfactory as the concrete has set under the wooden posts. It may be that the matting will need cleaning in the summer when the weather is drier. A duck race is to be held by the Pre-School on 24 April and the Clerk will have the viewing areas

cut again. He will also clarify with Norse when the cutting of the main area will commence.

**10. Open Spaces.**

**10.1 Problems.**

A survey is to be carried out by NWT on East Bilney Common and a notice inviting volunteers to contact NWT has been placed on the notice boards.

The Clerk is to check with Land Registry on the registration of all the parish land.

**10.2 East Bilney Town Lands.**

Councillor Richmond suggested that the entrance needs clearing and a possible further avenue cut . It was agreed for Councillor Richmond and The Clerk to meet with Norfolk Woods and Hedges on site.

**11. Finance.**

**11.1 Budgets.**

The budget sheets and financial information had been circulated and Councillor Rose proposed and Councillor O'Donovan seconded the resolution that these be approved. All were in favour.

**11.2 Membership of Norfolk ALC.**

It was agreed to continue with membership at a cost of £245.60 despite the problems of obtaining information quickly.

**11.3 Balances and Cheques for Authorisation.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

**Balances**

**Bank of Ireland Treasurer's Account.**

Balance at 31 01 16	27923.51
Receipts- Interest-2.37	
Breckland Community Car- 65.68	
Breckland Community Car-155.68	
Breckland Community Car-DBS-45.83	
Litcham P.C.-27.83	
Brisley P.C.-27.83	<u>325.22</u>
	28248.73
Less cheques authorised 04 02 16-	<u>6204.75</u>
Balance at 29 02 16	22043.98
Less unrepresented cheques authorised 03 03 16	<u>1053.96</u>
Balance at 03 03 16	20990.02
Float for Community Car co-ordinator	<u>200.00</u>
Balance at 03 03 16	21190.02

Amount available for Section 137 : 1148 x £7.42 = £8518.16

Spend to Date : £0.00

Cheques for authorisation:

677	B J Leigh	Contract Mar 441.00 less PAYE 88.20	352.80
678	HMRC	PAYE Mar	88.20
679	Abacus	Monthly Contract- Feb	18.11
680	Mrs A Leigh	Community Car March	179.15
681	NGF Play Ltd	New gates at Beetley Play Area	2649.02
682	NALC	LCR Renewal	17.00

683	Norfolk ALC	Subscription	245.60
684	Norfolk County Council	Local Highway Improvement	2800.00

**11.4 Membership of Community Action Norfolk.**

Councillor O'Donovan proposed and Councillor Leigh seconded the resolution that the Parish Council continues to be a non-voting member at a cost of £20

**12. Correspondence received for circulation.**

The following correspondence would be circulated.

- |             |                        |
|-------------|------------------------|
| <b>12.1</b> | <b>Signpost</b>        |
| <b>12.2</b> | <b>Rural Life</b>      |
| <b>12.3</b> | <b>LCR Spring 2016</b> |

**13. Matters for the Next Meeting.**

**13.1 Traveller's Site School Road**

**13.2 Cedric's Nursery Elmham Road.**

**14. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 12 May 2016 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 21.29 hours.