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MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON THURSDAY 7 DECEMBER 2017 AT 7.30 P.M.

Present Councillor J Baldwin (Chair)
Councillor A Leigh
Councillor R Richmond
Councillor M Rose
Councillor T Turner

District Councillor R Duffield
District Councillor R Richmond

3 members of the public.

1. Apologies for absence.

Apologies for absence had been received from Councillor Mayhew who had been let down on child care and these were accepted. Apologies for absence had been received from Councillor O'Donovan who had another engagement and these were not accepted. Apologies for absence had also been received from County Councillor M Kiddle Morris.

2. Declarations of Pecuniary Interest.

There were no DPis declared.

3. Minutes of the Previous Meeting.

Councillor Rose proposed and Councillor Richmond seconded the resolution that the minutes of the meeting held on 2 November 2017 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

4. County and District Councillors Reports.

The Clerk reported that he had received an e-mail from the County Councillor regarding the proposed budget cuts to bus services. This stated that there is indeed a proposal to reduce the subsidy paid to community and company bus operators. The proposal is to reduce the £ 1.3m subsidy by £500k. No specific routes have been targeted. There will be a review of all routes to ensure the subsidy is providing the best value to both NCC and passengers. Any route that is identified as possibly having its subsidy reduced or withdrawn will be subject to a separate consultation.

He wished Beetley PC a very Merry Christmas and a Happy New Year. It was agreed to respond to the consultation copying the Member of Parliament. A draft is to be sent to all Councillors prior to forwarding to Norfolk County Council. District Councillor Duffield felt that Norfolk County Council is putting forward different ideas to test the public opinion prior to making a decision.

District Councillor Duffield informed the members that the officer who was dealing with Otters Mead had resigned and no new officer had yet been appointed and the application will definitely go to the Planning Committee.

District Councillor Richmond reported that the Local Plan had been submitted to the Planning Inspector. Breckland Council is looking at new ways to raise money as the Rate Support grant is being withdrawn.

5. Matters to Report.

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5.1 SNAP Meeting.

Councillor Richmond reported that there were 26 at the meeting. No new priorities were set as the police will be concentrating on offences around shops in the run up to Christmas. The success with tackling the drugs problem in Dereham has resulted in this being pushed to rural areas. A policeman is to contact the Chair of the Village Hall Committee. In answer to a query regarding a camera Councillor Richmond stated that this was not suggested at this time and that the police could put their own up if the problem persists. Councillor Richmond was disappointed that no one from the Village Hall Committee had attended the meeting.

5.2 Registration of Land.

Nothing further had been heard.

5.3 Playing Field and Pavilion.

It was agreed to have a professional clean undertaken at the pavilion as this is the Parish Council's responsibility and then to inform all clubs that use the facility that it is to be kept to that standard of cleanliness. It was agreed to query what charges have been levied in the past for the use of the field and pavilion. District Councillor Duffield agreed to speak to the Village Hall Committee to ascertain the current charges and who pays the electricity and water bill. He suggested that it may be necessary to change the lock and then have a proper contract drawn up with a deposit and a fee for its use.

No one had contacted the person who had requested to use the playing field.

The Clerk reported that he had received an e-mail from a parishioner saying that the signs at the Village Hall state that dogs should be kept on leads. The Clerk had informed the parishioner that the playing field is the responsibility of the Management Committee and he had passed on their details.

5.4 Camera at the Village Hall.

Councillor Richmond stated that this had been raised at the SNAP meeting and it is very difficult for the police to prosecute without a camera although it would still be very difficult late at night to prosecute on camera evidence alone. The police are to discuss the matter with the Chairman of the Village Hall committee. It was agreed not to proceed any further at present.

5.5 Dates of Meetings for 2018.

These were confirmed as follows:-

Parish Council Meetings.

February 1st

April 5th

June 7th

September 6th

November 1st

March 1st

May 3rd

July 5th

October 4th

December 6th

Annual Parish Council Meeting

May 3rd

Annual Parish Meeting

April 5th

5.6 General Data Protection Regulation.

The Clerk reported that he had attended the training programme and the report had been circulated. It was agreed to place on the agenda for the next meeting.

5.7 Christmas Gifts.

These had been distributed and all wished their thanks to be conveyed to the Parish Council.

6. Highways and Transport.

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6.1 Report on Highways Matters.

The Clerk reported that the pot hole on Church Road East Bilney had been repaired and the new potholes at the junction with B1146 had been marked for repair. He had e-mailed the Highways Engineer regarding a request from a parishioner in Old Beetley to see if there is any way that the erosion of the bank outside his property could be contained. A parishioner had complained about dog fouling in Ashley Road and the Clerk will put a piece in the Beetley Buzz regarding this. Another parishioner had complained about litter being deposited again on Elmham Road and as the request in the Beetley Buzz had been successful previously a repeat of this would be inserted. The problems with hedges and verges at Holt Road/ Hall Road/ Sorrel Lane junctions had been resolved. The VAS sign at the south end of East Bilney is not working and this had been reported. The Clerk had contacted the Highways Engineer regarding the trod at East Bilney that had not been finished but had received no confirmation of the finish date. The school had contacted the Clerk regarding the red hatching on the road which has faded and needs refreshing. The Clerk had informed the school that he would contact the Highways Department but it may not be done until the spring. The school are keen to have this refreshed to stop parents parking on this zone to allow children to cross the road safely. The surface outside the former Woad Centre had been reported. Two speed watch sessions had been done in East Bilney which showed that 5% were doing over 35 mph and these were reported to the police. The coordinator had again requested that the police attend East Bilney when they were doing a session in Beetley.

It was agreed to contact the Area Manager at Ketteringham to attempt to have the outstanding problems resolved

6.2 New problems.

A parishioner stated that the sign at the junction of B1145 and B1146 had been damaged and that the verge and trees obscure visibility coming from Stanfield on the shortcut to the B1146. Both of these will be reported.

6.3 Footpaths.

6.3.1 Report.

A parishioner complained that the hedge alongside FP6 is encroaching and is making walking past very difficult. The Clerk will write to the landowner.

6.3.2 Walkers are Welcome Leaflet.

The Clerk had received information about a new walk that is being advertised by Dereham Walkers are Welcome Guides. This covers Gressenhall and Beetley. It was agreed to place the information in the Beetley Buzz, hold a few of the packs and put it on the website.

6.4 20m.p.h. Speed Limit at Elmham Road/ Fakenham Road Crossroads.

The County Councillor is chasing Norfolk County Council on this.

7. Planning.

7.1 Applications.

7.1.1 3PL/2017/0912/HOU-19 Fakenham Road-erection of self contained annexe.

It was felt that this was not an annexe as it is not attached to the main dwelling and it could set a precedent for more cabins at other properties.

Councillor Turner proposed and Councillor Rose seconded the resolution that an objection be raised to the application. All were in favour.

If permission is to be granted then a condition should be placed on any approval that the cabin should be removed when it is no longer required and it should not be let or sold as a separate entity.

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7.1.2 3PL/2017/1452/O-Flint Cottage Fakenham Road-erection of 1 dwelling.

The meeting was adjourned.

A parishioner stated that he had seen the Highways Officer on site but no comments had been entered on the planning portal. The parishioner stated that he would have no objection if the applicant lived in Flint Cottage and wanted to extend. However as this is an additional dwelling it is over development of the site. It was also expressed by parishioners that this is an unsafe section of the highway and any additional access would be detrimental to safety. A parishioner stated that it would be impossible to access and egress in a forward gear as the turning area has an oil tank in it.

The meeting was reconvened.

The site is outside a settlement boundary, it is garden land grabbing, it is over development of the site, there are issues with highways safety. Councillor Rose proposed and Councillor Richmond seconded the resolution that the application be objected to. All were in favour.

7.2 Decisions.

The following decisions were noted.

7.2.1 3PL/2017/1096/HOU-Domus Faba Bittering Street-Erection of oak fronted cart lodge. N/O Approved.

7.2.2 3PL/2017/1168/HOU-Woodwells 52 Elmham Road-single storey side extension. N/O Approved.

7.2.3 C/3/2017/3016-Land to north of School Road, East Bilney Quarry-variation of condition 1 of planning permission C/3/2014/3019 to amend phased restoration arrangements and retrospective siting and use of site cabin (including lighting and cameras) /generator. N/O Approved.

7.2.4 3PL/2017/1247/D-Conway 49 Elmham Road-new dwelling and garage O Approved.

8. Beetley River Meadows.

8.1 Report.

The Chairman reported that a further visit is needed with the contractor regarding the grass cutting. It was agreed to request a quotation from a different contractor for FP17. The Clerk is trying to arrange a date to meet regarding the plan for the Meadows

8.2 New fencing around the Play area.

Further soil has been placed under the fencing and it has been seeded. It was agreed to remove from the agenda.

9. Open Spaces.

9.1 Report.

The Clerk reported that the tree on Beech Road is owned by the Parish Council. It was agreed to request advice from the Tree Officer.

10. Finance.

10.1 Budgets.

The budget sheets and financial information had been circulated.

Councillor Rose proposed and Councillor Richmond seconded the resolution that

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these be approved. All were in favour.

10.2 Balances and Cheques for Authorisation.

Councillor Richmond proposed and Councillor Turner seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances

Bank of Ireland Treasurer's Account.

Balance at 31 08 17	24840.72
Plus Interest-1.97	
Interest 1.81	3.78
	<u>24844.50</u>
Less Cheques authorised 07 09 17 -	<u>988.72</u>
Balance at 30 09 17	23855.78
Less unrepresented cheques authorised 07 09 17-	<u>144.00</u>
Balance at 30 09 17	23711.78
Transfer to Barclays	<u>23855.78</u>
	(144.00)

Barclays Community Account

Balance at 06 10 17	33175.25
Less cheques authorised 05 10 17	<u>4837.23</u>
Balance at 06 10 17	28338.02
Less unrepresented cheques authorised 02 11 17	<u>886.89</u>
Balance at 02 11 17	27451.13
Float for Community Car co-ordinator	<u>250.00</u>
Balance at 02 11 17	27701.13

Amount available for Section 137 : 1223 x £7.57 = £9258.11

Spend to Date : £25.00

Cheques for authorisation:

015	B J Leigh	Contract Nov 506.41 less PAYE 101.40	405.01
016	HMRC	PAYE Nov	101.40
017	Mrs A Leigh	Community Car-Nov	155.00
018	Abacus Copiers	Monthly Contract	58.61
019	B J Leigh	Contract Dec 506.41 less PAYE 101.20	405.21
020	HMRC	PAYE Dec	101.20
021	Beetley PCC	Donation	150.00
022	Eastern Office Equipment	Stationery	22.94
023	Mr L Robertson	Mole Catching	100.00
024	Mrs A Leigh	Gifts-20.97 and Cards-13.50	34.47
025	Norfolk PTS	Data Regulation Training	35.00
026	SLCC	Membership	147.00

10.4 Change of Bank to Barclays.

A letter requesting that the bank change the date of statements was signed by two signatories.

The Clerk had attempted to complain about the service but as he is not a signatory he can not. The Chairman will deal with this. There had also been a tax residency form to fill in

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which again the Clerk can not do so this was passed to the Chairman.

10.5 Projects.

It was agreed at this meeting to proceed with the following projects:-

Trod on Fakenham Road East Bilney

Bus shelter at Beech Road bus stop

Defibrillator.

It was agreed to consider for next year to extend the trod from the bus stop on the west side of Fakenham Road to Stoney Lane. This would allow people to walk along Fakenham Road to both the Scout Hut and Stoney Lane without having to cross the main road.

11. Correspondence received for circulation.

There was no correspondence for circulation.

12. Matters for the Next Meeting.

12.1 GPA Committee

12.2 Financial Monitor.

13. Date of the next Parish Council Meeting.

This was confirmed as Thursday 1 February 2018 at 7.30p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2128 hours.