

# DRAFT

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY VILLAGE HALL ON THURSDAY 6 JULY 2017 AT 7.30 P.M.

**Present**

Councillor J Baldwin (Chair)  
Councillor J O'Donovan  
Councillor A Leigh  
Councillor J Mayhew  
Councillor R Richmond  
Councillor M Rose  
Councillor T Turner

County Councillor M Kiddle Morris  
District Councillor R Richmond

**1. Apologies for absence.**

Apologies for absence had been received from District Councillor Duffield who at another meeting.

**2. Declarations of Pecuniary Interest.**

Councillor Richmond declared a DPI in Agenda Item 7.1.4 having put a parcel of land into the Local Development framework. Councillor Turner declared a DPI in Agenda Item 7.6 having put a parcel of land into the Local Plan.

**3. Minutes of the Previous Meeting.**

Councillor Turner proposed and Councillor Mayhew seconded the resolution that the minutes of the meeting held on 1 June 2017 having been circulated be approved. All were in favour and the minutes were duly signed by the Chairman of the meeting.

**4. County and District Councillors Reports.**

County Councillor Kiddle Morris reported that the Local Highway Partnership Scheme will be running again in 2018/19. He also has a personal budget of £6000 for highway improvements in his 22 parishes. At present he is considering using this money for parishes without a Parish Council or a precept. There has been an improvement in Children's Services but more needs to be done. There is still a problem with Care Leavers and this is trying to be changed. An additional £35 million had been received from the Government for Adult Social Services which is to be utilised for additional staff to cater for the additional work load from an aging population. Councillor Richmond enquired whether a further SAM2 sign should be purchased as part of the parish partnership scheme. This was discussed but it was felt that as there are limited sites at present to erect it that it would not be an efficient use of this scheme. Councillor O'Donovan raised the matter of speeding through Beetley every evening by one vehicle. Councillor Leigh enquired if there is a register of home education students and she was informed there is.

District Councillor Richmond reported that at the Overview and Scrutiny Committee he had raised the matter of why the Parish Council had not been listened to and how disappointed it was that Beetley had now been left with 19 years of garden development as no sites had been allowed in the Local Plan. This means that there would be no development for young people to access the housing ladder and remain in the village. Councillor Leigh asked why the Parish Council had not been listened to. The District Councillor stated that there was another chance for the Parish Council to comment in September.

**5. Matters to Report.**

**5.1 Norfolk ALC.**

The Clerk had responded to the County Councillor's request for comments prior to a meeting at County Hall on a grant that is given to the Norfolk ALC and he read out his comments. The Clerk also informed the members that an alternative source for information was available at less cost but if for example it is a legal matter then it would be passed to NP Law who would charge. With Norfolk ALC if advice is given then this would be legally binding on the association.

**5.2 Bus Services.**

No further news had been received regarding a different vehicle so that a larger step stool could be used. Councillor Leigh stated that two parishioners from Church Road, East Bilney are regular users. Councillor Rose stated that the Old Beetley bus is still well used.

**5.3 Defibrillator for the Parish.**

The Clerk reported that he has not received the quotation for this yet.

**5.4 Registration of Land.**

The Clerk had met the solicitor at Spire Solicitors and passed over all the information. He has to find some more details and he will pass this on..

**5.5 AGM of CAN Wednesday 12 July.**

Councillor Richmond will hopefully be able to attend.

**5.6 Special Resolution for AGM of NCTA.**

The Clerk reported that the Norfolk Community Transport Association wishes to be wound up but needs the support of the members for this. It was agreed unanimously to give a proxy vote to the Chairman of the meeting in support of winding up the Charity.

**6. Highways and Transport.**

**6.1 Report on Highways Matters.**

The Clerk reported that he had contacted the owner of the field whose hedge is overhanging the trod on Fakenham Road and this had now been cut. The hedge on Ashley Road had been cut following an e-mail to the owner. The Clerk had reported the footway along Fakenham Road from High House Road to School Road. The response had come back from Highways stating that it was being investigated but the location that was referred to had been stated as being on High House Road. The Clerk will inform Norfolk County Council again. The surface of Rawhall Lane which had been reported will be monitored as no action will be taken at this time. Norfolk County Council had stated that the problem with the flashing signs near to the school is a county wide problem. The Highways Engineer has requested that the Streetlighting Team at Norfolk County Council resolve the matter. The potholes on High House Road are to be repaired. The Rangers are coming soon to the parish and it was agreed to request that all the road signs are cleaned.

**6.2 New problems.**

There are more potholes on Fludges Lane and the Clerk reported that when he had walked the footpaths with the Country Access officer these had been reported by her. The 30 mph/delimit sign is not visible at the north end of Beetley on B1146 and the Rangers will be requested to clear this of the vegetation. The junction at Stoney Lane/B1146 needs the verge cutting and the junctions of Sorrel Lane/B1110, Hall Road/B1110 and Peacock Lane/B1110 need the hedges cutting.

**6.3 Footpaths.**

**6.3.1 Report**

The Clerk reported that he had walked the footpaths in East Bilney with the Countryside Access Officer and she had noted the problems and replaced some signs.

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The finger post on River Lane had been replaced and the Clerk had written to the landowner as FP3 a cross field path is not of the correct width as stated by her. The Clerk had also contacted the landowners of FPs11, 13 and 14 requesting that the paths be cut and had requested that Norse cut FP15.

Councillor Rose reported that FP12 is non existent, FP11 is wide but appears to have way marker missing at the field boundary. FP13 has no finger post at the church end and the finger post at Sorrel Lane is in the hedge. The path also does not follow the correct route. These will be reported to the Countryside Access Officer.

The Clerk reported that FP17 at the Beech Road end does not get cut and he requested that this be added to the cutting schedule of Norse. This was agreed.

Councillor Mayhew stated the permissive path at Green Lane kissing gate is fine.

## **6.4 20m.p.h. Speed Limit at Elmham Road/ Fakenham Road Crossroads.**

The County Councillor reported that nothing had been received yet.

## **6.5 Cutting of Highway Land East Bilney.**

This had been cut and will continue to be cut.

## **6.6 Local Highway Improvement Scheme.**

It was agreed to obtain a price for a trod to the bus shelter at East Bilney from River Lane and a bus shelter at the Beech Road bus stop. The Clerk had requested that the solicitor investigates the ownership of this piece of land.

County Councillor M Kiddle Morris withdrew from the meeting.

## **7. Planning.**

### **7.1 Applications.**

#### **7.1.1 3PL/2017/0731/VAR- High View Elmham Road-variation of condition 5 on 3PL/2015/0320/F-allow main residence to be let on short term basis.**

Councillor O'Donovan proposed and Councillor Turner seconded the resolution that no objection be raised. All were in favour. A condition is to be requested to be added that the main residence can not be sold as a separate residence.

#### **7.1.2 3PL/2017/0746/HOU-13 Beech Road-proposed single storey from extension.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that no objection be raised. All were in favour.

#### **7.1.3 3PL/2017/0798/HOU- 51 Elmham Road-front extension to dwelling.**

Councillor Richmond proposed and Councillor Leigh seconded the resolution that no objection be raised. All were in favour.

Councillor Richmond withdrew from the meeting.

#### **7.1.4 3PL/2017/0666/F-Beetley Nurseries Elmham Road-new access into parking area.**

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that an objection be raised. All were in favour. It was felt that the plans were not correct as a dwelling is shown and that the unauthorised access being used at present is better than widening the access to the holiday lodges.

Councillor Richmond rejoined the meeting.

### **7.2 Decisions.**

The following decision was noted.

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- 7.2.1 3PL/2017/0478/D-Development Site to the rear of the Paddocks-four dwellings and Garages.** N/O Approved

**7.3 Enforcement.**

**7.3.1 To receive a report on the complaint to Breckland Council regarding a possible breach of planning.**

The Clerk reported that the access into Beetley Nurseries can be used until 17 August 2017. The Clerk had also had communication with Breckland Council regarding the cutting down of trees at 1 The Drift which Breckland Council stated were of low value. The Clerk had also had complaints about the wild life on the site with a parishioner and the timing for the demolition. The Clerk had forwarded the relevant Breckland Guidance and the parishioner had reported the matter of the nesting birds to the police.

**7.4 To receive a report regarding flooding on a field to the rear of Fakenham Road.**

A letter had been received from a parishioner requesting that any correspondence that had been received should have been copied to him. It was felt that the Parish Council acted responsibly as the matter had been raised by a parishioner at a meeting. The Clerk will draft a letter and forward to all before sending this to the parishioner.

**7.5 To note the Minerals and Waste consultation and consider the sub-committee.**

It was agreed to do nothing at present but await the consultation.

Councillor Turner withdrew from the meeting.

**7.6 To consider any further response to the Local Plan.**

Despite the Parish Council's comments not being listened to previously it was agreed to respond to the next consultation between 21 August and 2 October. It was felt that the document may not be sound as the constraints for the site on Fakenham Road have not been adequately considered. Once the document has been received this will be circulated and a start time for the next meeting was agreed at 1900.

Councillor Turner rejoined the meeting.

**8. Beetley River Meadows.**

**8.1 Report.**

The Clerk reported that he was a weekly inspection sheet missing. The Chairman passed over this but was reminded that this needs to be sent to the Clerk each week. The trees near to the northern boundary which are overhanging are to be left. The tree that is being mown round is to be left. The large field will not be cut this year to see if any trees start to grow. There had been another complaint about Serco speeding onto the Meadows.

**8.2 New fencing around the Play area.**

The Clerk confirmed that the fencing is the correct specification. The Chairman stated that it had not been finished as the contractors are training the following day and therefore the front section would be left open until it will be finished the following Monday.

**8.3 RoSPA Report.**

The RoSPA Inspection Report had been received. It was agreed to obtain a price for the cleaning of the wet pour and to clarify what repairs are needed.

**9. Open Spaces.**

**9.1 Report.**

Councillor O'Donovan reported that a new football team is being formed and the person who wished for a pitch is in contact with the football club. The Clerk had spoken to a

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parishioner regarding the trees at the end of River View and he stated that Breckland Council had pruned the trees several years ago. It was agreed that if he wished for the trees to be pruned he should approach Breckland Council. The response from NWT regarding the weed spraying at Beetley Common had been circulated and according to this the Parish Council is doing nothing wrong. It was agreed to send the complaints procedure to the complainant. NWT is at present applying for funding to carry out surveying work on Common Land. The Clerk had replied to state that it had permission to survey Beetley FCommon.

## 9.2 CWS 1055 East Bilney Common.

This had been surveyed and a report prepared. This will be circulated. The Clerk had agreed to meet NWT at the beginning of August.

## 10. Finance.

### 10.1 Budgets.

The budget sheets and financial information had been circulated.

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that these be approved. All were in favour.

### 10.2 Insurance 2017/18.

The brokers had forwarded the renewal which is on a long term agreement which had been circulated. Councillor Rose proposed and Councillor Leigh seconded the resolution that the Parish Council remains with Ecclesiastical at a cost of £678.06. All were in favour.

### 10.3 Balances and Cheques for Authorisation.

Councillor Richmond proposed and Councillor Mayhew seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

#### Balances

##### **Bank of Ireland Treasurer's Account.**

Balance at 30 04 17	29914.94
Plus Interest-2.33	
Breckland Recycling-1018.22	<u>1020.55</u>
	30935.49
Less cheques authorised 11 05 17 -	<u>3624.42</u>
Balance at 31 05 17	27311.07
Less unpresented cheques authorised 01 06 17	<u>1557.68</u>
Balance at 01 06 17	25753.39
Float for Community Car co-ordinator	<u>250.00</u>
Balance at 01 06 17	26003.39

Amount available for Section 137 : 1223 x £7.57 = £9258.11

Spend to Date : £0.00

Cheques for authorisation:

791	B J Leigh	Contract Jun 506.41 less PAYE 101.40	405.01
792	HMRC	PAYE Jun	101.40
793	Mrs A Leigh	Community Car-Jun	66.75
794	Abacus Copiers	Monthly Contract	45.16
795	Came & Company	Insurance	678.06
796	The Beetley Charity	Rent from Mr Nally	10.00
797	B J Leigh	Contract July 506.41 less PAYE 101.20	405.21

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798	HMRC	PAYE July	101.20
799	Playsafety Limited	Inspections	159.60

## **10.4 Change of Bank to Barclays.**

The Clerk reported that he was still unable to access the account despite the fact that he had been told the third party authorisation had been sent off. It was agreed that a complaint should be made.

## **10.5 Donation to the Village Hall.**

Councillor Richmond stated that the income from the textile bank is lower and the Village Hall still has to pay for insurance and grass cutting. A lengthy discussion ensued during which time the members raised concern about the Village Hall Committee turning away bookings, that no request had been received by the Parish Council for funding and the lack of fund raising carried out by the Village Hall Committee. The Parish Council has always said it would be there to assist if required.

Eventually a vote was taken:-

Councillors Baldwin, Richmond and Turner voted to give a donation.

Councillors O'Donovan, Leigh, Mayhew and Rose voted not to give a donation at this time. As there was no majority for a donation none will be sent.

The money from the textile bank had already been passed onto the Village Hall.

## **11. Future of the Beetley Buzz.**

Councillor Richmond again stated that he had been advised by his solicitor not to deliver the Beetley Buzz so he did not get into a confrontational situation. Councillor Rose queried whether he delivered his election brochures and he said he did and she asked the Chairman when she had last delivered the Beetley Buzz regularly. Councillor O'Donovan did not realise that she did not have to deliver them as she thought it was a duty of a Parish Councillor. It was agreed to try and obtain a price from the Post Office for delivering. It was agreed to continue as it is at present.

## **12. Correspondence received for circulation.**

The following correspondence would be circulated.

- 12.1 LCR Summer 2017.
- 12.2 Signpost.
- 12.3 Vattenfall Wind Farms
- 12.4 NWT.
- 12.5 Clerks and Councils Direct July 2017.

## **12. Matters for the Next Meeting.**

There were no matters raised for the next meeting.

## **13. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 7 September 2017 at 7.00p.m. to be held at Beetley and East Bilney Village Hall.

The meeting closed at 2255 hours.