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MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 6 AUGUST 2009 AT 7.30 P.M.

Present

Councillor A Leigh (Chair)
Councillor A Luck
Councillor J Baldwin
Councillor G Hayes
Councillor R Richmond
Councillor M Rose

County Councillor M Kiddle Morris

One member of the public

1. Apologies for absence.

There were no apologies for absence.

2. Declaration of Interest.

Councillor Richmond declared a prejudicial interest in Agenda Items 7.1 and 9.1. having submitted parcels of land for inclusion in the Local Development Framework and Minerals and Waste Framework. Councillor Luck declared a prejudicial interest in Agenda Item 8 being a Trustee of the Village Hall.

3. Minutes of the Previous Meeting.

Councillor Rose proposed and Councillor Richmond seconded the resolution that the minutes of the meeting held on Thursday 2 July 2009 having been circulated be approved. All were in favour. The minutes were duly signed.

4. Matters to Report.

4.1 CAG Meeting 15 July

Councillor Hayes reported that several court cases are pending or have occurred following the priority at Toftwood. Fines have been imposed for speeding and fixed penalty notices given regarding speeding round Dereham Town Centre. The anti social behaviour at Bullock Park Shipdham has now moved to the cemetery. The three priorities for the next two months are targeting anti social behaviour at Middlemarch Road and Ladislaw Way Toftwood, Neatherd Moor and Dereham Recreation Ground. The next meeting is on 16 September at Breckland Council's offices starting at 1900.

4.2 Breckland Town and Parish Forum.

The Chairman and Councillor Rose had attended the meeting and reported on the externalisation of the planning department to Capita Symonds. The main point from the meeting was that there would be no change to the manner in which planning applications are considered and there would still be access to the officers. A further £116,000 had been allocated to the LDF for further reports on energy, stone curlews and water but this is to be taken from money allocated for future years.

4.3 SLCC financial management course 6 July.

The Clerk felt that this was a waste of a whole day as he had expected the main part of the day to concentrate on the changes to the procedures not a whole training course on the preparation of accounts. The course was worth the 25% paid but the information sent out is to be checked to ensure the course was as promulgated.

4.4 Community Car Co-ordinator.

Nobody has volunteered as yet to become the co-ordinator. The Clerk contacted Ann Haverson who stated that she does not feel that it is feasible for her to run the two schemes. The vacancy is to be advertised in the Beetley Buzz again and the co-ordinator

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is to write a few words explaining the role of the co-ordinator.

4.5 Vacancy on the Parish Council

Three parishioners had indicated their interest in the vacancy-Rodney Bennett, Nicholas Luckett and Tracey Jenkins. It was agreed that Rodney Bennett be asked to become a Councillor but it was agreed that in future the standing orders for quotations for the grass cutting should be strictly followed.

5. Portfolio Holders Reports.

5.1 Planning.

5.1.1 Applications.

i. 3PL/2009/0573/O-Southfields 65 Fakenham Road-proposed new dwelling.

This was a re-submission of a previous application that had been refused permission had gone to appeal and the appeal dismissed.

Councillor Hayes proposed and Councillor Richmond seconded the resolution that **OBJECTION** be raised to the application stating the previous objections of the Parish Council against a further access onto Fakenham Road and that the proposed dwelling is outside the guidelines. All were in favour.

ii 3PL/2009/0618/F-Little Oaks Elmham Road-remove existing roof, replace with new roof, increase pitch to accommodate rooms in the roof.

Councillor Luck proposed and Councillor Leigh seconded the resolution that **NO OBJECTION** be raised to the application. All were in favour.

5.1.2 Decisions.

The following decisions had been received and were noted.

i. 3PL/2009/0430/F-4 Stone Road-two storey extension	N/O	Permission
ii. 3PL/2008/0482/F-30 Beech Road- two storey extension	N/O	Permission

5.1.3 Vale Farm.

Breckland Council had replied to the second request from the Parish Council as to why the barn had not been advertised stating that the building is remote and more importantly close to the principal dwelling. Breckland Council is to be contacted again requesting clarification if the policy of advertising is still in force.

5.2 Open Spaces.

5.2.1 Update.

Councillor Leigh proposed and Councillor Rose seconded the resolution that a path through the Town lands area to the boardwalk be cut at a cost of £220. All were in favour.

The hedge at the Town Lands had been cut on 1 August as requested. Norfolk County Council had prepared a diversity walk leaflet on walks around the Dereham area and the Clerk has copies of this and it would be advertised in the Beetley Buzz.

5.2.2 Parish Walk.

The walk had not identified that the stile to the west of the church in east Bilney heeds repairing. A lengthy discussion occurred on the re-instatement of footpaths following planting of crops and it was agreed to write to Norfolk County Council requesting it reiterates to the landowner their responsibilities in re-instating all footpaths

5.2.3 Use of the playing field at the School for a football course.

The course is to proceed although no permission had been granted from the Parish Council. It was not known if all checks had been done and the Clerk would find out the times of the course for Councillor Hayes.

5.2.4 Kickx.

Councillor Hayes informed the meeting of a Kickx project which is a new project to be launched at the end of September. It is run by Norwich City FC – Football in the Community and will run for three years for three evenings a week in Dereham for 11 to 19 year olds. Although focussing on football it will include other sports and also other workshops covering issues relevant to young people.

5.2.5 Risk assessment Rota.

This would be done monthly by individuals except that Councillor Rose wishes to do her inspection with Councillor Luck.

5.3 Communications.

5.3.1 Update.

Beetley Buzz 35 had been published and distributed.

5.3.2 Website.

No further progress had been made at present and the Chairman wishes to progress this outside a Parish Council meeting and it was agreed to hold a meeting at riverside Cottage at 1900 on 24 August.

5.4 Highways and Transport.

5.4.1 Update.

The bridge at East Bilney had been hit again and repairs are awaited. Sorrel Lane had been cleared. The signs on B1146 are all clear of foliage but the sign at Church Road East Bilney is difficult to see but it would mean removing a tree to allow adequate visibility. Improvements to the bus stops are to be undertaken by Norfolk County Council to comply with Disability Discrimination Act. The sites affected are on Elmham Road near to the School, Fakenham Road near to Beech Road, the New Inn and opposite the existing bus shelter near High House Road. The engineer had considered the comments made by the Parish Council and the County Councillor and the Clerk had met him on site to discuss the concerns but it had been agreed that the sites are in the best available positions although it was agreed to monitor the sites on Elmham Road to see if further road markings would be needed.

5.4.2 Parking on Elmham Road.

i Update.

In the run up to the school holidays there had been an improvement and Councillor Hayes had spoken to Deputy Chairman of the Governors who stated there was nothing the school could do to ensure that long term parking is in the car park.

ii Purchase of Parking Signs.

Councillor Hayes proposed that four parking signs be purchased at a cost of £150 each, two by the parish Council and two by the School. Councillor Leigh proposed that the School be contacted first to see if all four could be purchased through the travel plan funds at the School. It was agreed to contact the School, after the holidays to see if this is feasible and to hopefully start a more helpful dialogue.

5.5 Affordable Housing.

5.5.1 Update.

Flagship Housing had contacted the Clerk to inform him that a planning application is expected to be submitted in August.

5.6 Projects and Fund Raising.

5.6.1 Refurbishment of Beetley Meadows.

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i Safety Surface.

Councillor Luck is considering a different method of repairing the safety surface and will report to the next meeting.

ii New Springer.

It was agreed to purchase anew springer to replace the one removed.

iii Further Items to be repaired/purchased.

It was agreed to repair the gates at a cost of £100 per gate and to obtain new ownership and signs banning dogs from the play area. Councillor Leigh proposed and Councillor Richmond seconded the resolution that an HDPE Deck is purchased for the roundabout.

5.6.2 Funding requirements for the second phase.

Councillor Baldwin is sourcing funding available.

6. Correspondence received for circulation.

- 6.1 The Playing field
- 6.2 Norfolk Records Office Newsletter
- 6.3 Crime Figures May direct July 2009

7. Finance.

7.1 The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Luck seconded the resolution that these be approved. All were in favour.

7.2 Balances.

Councillor Rose proposed and Councillor Luck seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances :-

Bank of Ireland Treasurer's Account

Balance at 31 05 09	23903.75
Receipts- Interest-0.01	
Rent-10.00	
Cheque from Barclays-17.43	<u>27.44</u>
	23931.19
Less cheques authorised 07 05 09-32.50	
11 06 09-838.26	<u>870.76</u>
Balance at 30 06 09	23060.43
Less unrepresented cheques authorised 11 06 09-83.00	
unrepresented cheques authorised 11 06 09-1916.89	<u>1999.89</u>
Balance at 02 07 09	21060.54

Amount available for Section 137 : 1099 x£6.15 = £6758.85

Spend to Date : £50.00

Cheques for authorisation:

065	B J Leigh	Service contract-Jul- 267.00 Postage-8.79	275.79
066	Abacus Copiers	Monthly Contract	17.25
067	R G Maintenance	Grass Cutting-460.00 less overpaid VAT 9.00	451.00
068	Playsafety Ltd	Play Equipment Inspection	144.90

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069	Norfolk Woods and Hedges Ltd	Cutting of trees in Beetley Meadows	92.00
070	Daynes Office Interiors	Stationery	16.10
071	NALC	Local Council Review Subscription	13.50

7.3 Disposal of money from the Youth Club Account.

Horace Bloy had agreed to split the funds between the Parish Council and the Scouts.

7.4 Wreath for remembrance Sunday.

It was agreed to purchase a wreath from Royal British Legion at a cost of £16.50.

7.5 Local council review.

It was agreed to renew the annual subscription at a cost of £13.50.

Councillor Rose left the meeting.

8. Village Hall.

8.1 Report from the Village Hall Committee.

The play equipment is being considered for refurbishment. New signs are to be placed around the playing field regarding dog fouling. The Flix in the Stix is being considered and following the agreement to allow the U11 football side to play at the Village hall protection for the windows and storage for the goal posts is being arranged. An architect is to attend the next meeting to discuss the alterations to the Village hall.

9. Minerals and Waste Sub-Committee

All members of Norfolk County Council are to receive a briefing on the consultation on 17 August.

10. Risk assessment

It was agreed to do a risk assessment for the delivery of the Beetley Buzz and for the Beetley Common Advisory committee. The Clerk would obtain the necessary forms.

11. Charity Donations.

It was agreed to donate to the existing three plus any additional parishioners the members thought of.

12. Matters for the next meeting.

12.1 Trees at Beetley Meadows.

13. Date of the next Parish Council Meeting.

This was confirmed as Thursday 3 September 2009 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2227 hours.