

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 4<sup>th</sup> DECEMBER 2008 AT 7.00 P.M.**

**Present**

Councillor A Leigh (Chair)  
Councillor R Campbell-Smith  
Councillor G Hayes  
Councillor A Luck  
Councillor R Richmond  
Councillor M Rose  
Councillor D Silk

District Councillor R Duffield

The first part of the meeting was a discussion with Lucinda Leonard of Norfolk Rural Community Council who is the Development Officer for Village Halls, Playing Fields and Youth Groups. Having visited the two play areas in the Parish she stated that the play equipment at the Village hall is old whilst the play equipment at Beetley Meadows needs little work doing on it. She assists in finding funding for Parish Councils if a consultation has shown there is a need for new play equipment. It would be difficult to find funding for both areas and as the main housing is situated near to Beetley Meadows it would be more sensible to apply for funding for this area. Funding is available from Comma, Awards for All, and should be spent on equipment not maintenance. Breckland Council provides match funding and could be the last brick in the funding package. One fund provides funding up to £3000 another up to £20000. The Village Hall could apply in its own right for funding.

Norfolk Community Foundation provides up to £5000 and it is possible to link two different funds. To put back Beetley Meadows to the condition of 10 years ago would cost between 5 and 10 thousand pounds.

The village hall site would need considerably more funding than this and the funding is not for the replacement of items but for the purchase of new equipment.

NRCC provides training in filling in funding applications, training for risk assessment and feed back for fund applications and advice.

It could be necessary to raise the precept to pay for the refurbishment.

The Chairman thanked Lucinda for her attendance and input.

**1. Apologies for absence.**

There were no apologies of absence.

**2. Declaration of Interest.**

Councillor Luck declared a personal interest in Agenda Item 8 being a member of the Village Hall committee. Councillor Richmond declared a prejudicial interest in Agenda Items, 7.1, 7.3, and 9.1. having submitted parcels of land for inclusion in the Minerals and Waste Framework. Councillor Campbell-Smith declared a personal interest in agenda item 5.2.2 being a local resident. Councillor Hayes declared a personal interest in agenda item 5.1.4 I being a member of Dereham Football Club whose main sponsor is TBL Concrete.

**3. Minutes of the Previous Meeting.**

Councillor Luck proposed and Councillor Rose seconded the resolution that the minutes of the meeting held on Thursday 6 November 2008 having been circulated be approved. All were in favour. The minutes were duly signed.

**4. Matters to Report.**

#### 4.1 Dereham Area Partnership AGM 27 November.

Councillor Hayes reported that David Ovenden and the Directors had been re-elected. Three presentations had been received from Linda Whiteley on migrant workers, Rob Walker on Sustainable Communities and Sgt. Terry Scott on crime and disorder in the area.

#### 4.2 CAG Meeting 11 November

Councillor Hayes reported that about 30 people had attended the meeting chaired by Sgt. Terry Scott who reported that Bullock Park and Church Street had been closed as priorities. The three priorities for the next period were agreed as Crown Road where there are speeding vehicles, which is part of a driving circuit of the town, the night time economy (pubs and clubs) with associated vandalism and anti-social behaviour and the Rialto Estate in Toftwood. The next meeting is 13 January at 1900 at Breckland Council.

#### 4.3 New Model Freedom of Information Act.

Councillor Leigh proposed and Councillor Luck seconded the resolution that the new model be adopted. All were in favour.

#### 4.4 Dates of Meetings for 2009.

The following dates were agreed:

##### Parish Council Meetings

February 5<sup>th</sup>

April 2<sup>nd</sup>

June 11<sup>th</sup>

August 6<sup>th</sup>

October 1<sup>st</sup>

December 3<sup>rd</sup>

March 5<sup>th</sup>

May 7<sup>th</sup>

July 2<sup>nd</sup>

September 3<sup>rd</sup>

November 5<sup>th</sup>

##### Annual Parish Council Meeting

May 7<sup>th</sup>

##### Annual Parish Meeting

April 2<sup>nd</sup>

### 5. Portfolio Holders Reports.

#### 5.1 Planning.

##### 5.1.1 Applications.

i 3PL/2008/1585/F-Dwelling adjacent to Holly Lodge Beetley Common Lane-replacement rear extensions and internal alterations.

**OBJECTION** as the extension is outside the guidelines and the size of the extension is not justified nor is there a necessity to remove the hedge. It was felt that this extension would be the thin end of the wedge for more development in a rural setting.

Councillor Campbell-Smith proposed and Councillor Luck seconded the resolution that an objection be made to the application.

All were in favour.

##### 5.1.2 Decisions.

i 3PL/2008/1362/AF-Bilney Hall East Bilney-erection of 2

no Directional signs wall/post mounted

O

Permission

The decision was noted that the reflective lettering had been amended which was an objection to the original planning application.

ii 3PL/2008/1387/F-2 Hall Cottages East Bilney-erection of

conservatory to link house to garden room.

N/O

Permission

iii 3PL/2008/1304/O-The Paddocks School Road-erection of six semi-detached bungalows with garages for elderly gypsies.

O

Refusal

iv 3PL/2008/1414/F-1 Fakenham road-replacement garage

N/O

Permission

v 3PL/2008/1407/F-7 Beech Road-ground and first floor side extensions, single storey front extension & conservatory to the rear.	N/O	Permission
vi 3PL/2008/1394/F-Drift House The Drift East Bilney-erection of annexe for aged relative	N/O	Withdrawn

### **5.1.3 Enforcements.**

There were no enforcements to report.

### **5.1.4 Appeals.**

i Barker Bros. extension to Roosting Hill pit. The full decision would be circulated but the appeal had been upheld as the Inspector did not feel that an extension would damage the river valley.

ii Southfields 65 Fakenham road.

The clerk had attended the site meeting with the Planning Inspector and had put forward the objections of the Parish Council.

## **5.2 Open Spaces.**

The meeting was adjourned.

Horace Bloy raised the concerns of the Beetley Common Advisory Committee over the excessive use of vehicles accessing the lake. The Clerk would contact the fishing club. He also raised the problem with exiting Peacock Lane and as this had been discussed at length in a previous meeting the Clerk was to chase the additional signage.

A possible Homewatch for Old Beetley was raised and he was informed to contact Colin Hodge and the matter would be discussed at the next meeting.

The meeting was re-convened.

### **5.2.1 Update.**

No other matters had been raised.

### **5.2.2 Beech Road Transfer of land.**

Following the meeting with Breckland Council a request had been received to pay the solicitors costs for Breckland Council to date plus a further £500. The Clerk had contacted Breckland who had finally agreed to the amount as previously agreed of £457.62 which would hopefully finalise the matter and ensure the land is transferred.

### **5.2.3 Play Areas.**

Following the presentation from Lucinda Leonard it was agreed to apply for funding for Beetley Meadows and to assess at the February meeting.

### **5.2.4 Wet Woodlands Officer.**

The Wet Woodlands Officer from Norfolk County Council was unable to visit as she was ill and a new date is to be arranged. Councillor Richmond had attended the function at Hunter's hall attended by about 50 people. The area covered by the Wet Woodlands Officer is the Wensum, Blackwater and Nar. The two areas at East Bilney should qualify for development as there are not enough wet woodlands and it is a priority to maintain them. The wood from the managed woodlands at Hunter's Hall is used to heat the complex. Part of the presentation was a walk along the Wensum to the sluice gates at Elsing to see what had been achieved so far but a further forty million pounds is to be spent to bring the valley back to its previous state. Lunch was served at Hunter's Hall after the tour.

## **5.3 Communications.**

### **5.3.1 Update.**

Beetley Buzz 28 had been published and the Chairman thought it was very good. Buzz 29 will be produced at the end of January. A 60 second interview is to be placed in the Buzz on each of the Councillors and the Chairman would be first hopefully in Buzz 29. The web site is still in abeyance.

#### **5.3.2 Welcome Packs.**

The draft Brisley pack had been distributed and all felt that this was acceptable and Councillors Hayes and Rose agreed to produce a draft.

### **5.4 Highways and Transport.**

#### **5.4.1 Update.**

Additional marker posts had been erected at the Alms houses and these do emphasise the bend. Consent had been given for the siting of a seat at Old Beetley and Councillor Luck would discuss this further with the parishioner donating the seat.

#### **5.4.2 Dog Bin in Old Beetley.**

The replies received were 5 for a dog bin and 4 against. 17% of the residents had replied and as there was not an overwhelming request it was agreed not to provide a bin. This information would be placed in the Buzz with a request to take the dog fouling home.

#### **5.4.3 Flooding on Creefer's Hill.**

The gullies on Creefer's Hill had been jetted. The gulley on Rawhall Lane was attempted to be cleared but the rods became stuck and it was necessary to jet the gulley. The jetting appears to have resolved the flooding of the Lane.

#### **5.4.4 Highway and Community Rangers.**

Some Parishes are to have visits from these teams as a trial but the Parishes have not yet been notified.

### **5.5 Affordable Housing.**

#### **5.5.1 Update.**

It was agreed that Councillor Hayes would attend the presentation at Beetley village hall on 13 December from 1230-1430 and Councillors Leigh and Richmond would attend for the whole period. Coffee, tea and biscuits would be provided.

## **6. Correspondence received for circulation.**

- |             |  |
|-------------|--|
| <b>6.1</b>  | Breckland Council Town and parish newsletter   |
| <b>6.2</b>  | The Playing Field Autumn 2008  |
| <b>6.3</b>  | Breckland Agenda   |
| <b>6.4</b>  | Norfolk County Council Gritting Routes   |
| <b>6.5</b>  | Breckland Council Core strategy and Development Control Policies Submission Document |
| <b>6.6</b>  | Norfolk Records Office Newsletter.   |
| <b>6.7</b>  | Barker Bros-Appeal Decision  |
| <b>6.8</b>  | Clerks and Councils Direct November 2008   |
| <b>6.9</b>  | Dereham LAG Minutes  |
| <b>6.10</b> | Breckland Council financial inclusion strategy and action plan consultation          |
| <b>6.11</b> | Welcome pack   |

## **7. Finance.**

Councillor Richmond withdrew from the meeting.

7.1 The budget sheets and financial information had been circulated and Councillor Luck proposed and Councillor Leigh seconded the resolution that these be approved. All were in favour.

**7.2 Balances.**

Councillor Rose proposed and Councillor Leigh seconded the resolution that the balances and cheques for authorisation be approved. Councillor Campbell-Smith proposed that an additional cheque be authorised for the Clerk for the December payment dated January. All were in favour.

**Balances :-**

**Bank of Ireland Treasurer's Account**

Balance at 30 09 08	0.00
Receipts- Barclays Community account	9128.22
Barclays Base Rate Tracker	16004.70
Brisley Parish Council	14.78
Litcham Parish Council	21.36
Beeston with Bittering Parish Council	16.90
Ivan Webster	<u>39.99</u>
	25225.95
Less cheques authorised 02 10 08	<u>1304.13</u>
Balance at 31 10 08	23921.82
Less unrepresented cheques	<u>2467.09</u>
Balance at 06 11 08	21454.73

**Community Account**

Balance at 20 September 2008	3204.03
Receipts Breckland Precept	<u>6125.00</u>
	9329.03
Payments authorised 04 09 08	<u>210.80</u>
	9118.23
Transfer to Bank of Ireland	<u>9128.22</u>
Balance at 17 October 2008	(9.99)

Amount available for Section 137 : 1100 x£5.86 = £6446.00

Spend to Date : £16.50

Cheques for authorisation:

011	B J Leigh	Service contract-November £258.00	258.00
012	Abacus Copiers	Monthly Contracts	19.46
013	RG Maintenance	Beetley Meadows and East Bilney Town lands	763.75
014	Ivan Webster	Repair to Notice Board at East Bilney	152.00
015	Daynes Office Interiors	Stationery and Ink Cartridges	44.58
016	Mrs J Overall	Community Car-Sept	110.24
017	F Haverson	Cutting of Playing Field	1000.00
018	Village Hall	Donation	720.00
019	Dereham CAB	Donation	50.00
020	St. Mary's C.P.School	Donation	100.00

021	Beetley PCC	Donation	100.00
022	SLCC	25% membership	29.25
023	Hood Vores & Allwood	Breckland Solicitors Costs transfer of land Beech Rd	457.62
024	B J Leigh	Service contract -December	258.00

### **7.3. Budget 2009-2010.**

This was deferred to the next meeting.

Councillor Richmond rejoined the meeting.

## **8. Village Hall.**

### **8.1 Report from the Village hall committee.**

The Christmas function is to be held on 20 December and the Committee is investigating funding with NRCC to refurbish more of the hall. Councillor Luck is to investigate the display of the premises licence including the music licence and alcohol licence.

## **9. Minerals and Waste Sub-Committee**

Councillor Richmond withdrew from the meeting.

### **9.1 Report from the meeting on 22 October.**

The Clerk reported that as Norfolk County Council had not responded to the Freedom of Information request in time no costs would be incurred by the Parish Council. The documentation had been received and the Clerk would copy all items. The consultation period is now not likely to be until the middle of 2009 and Councillor Campbell-Smith would prepare a small piece for Buzz 29

Councillor Richmond rejoined the meeting.

## **10. Resignation of Councillor Campbell-Smith.**

Councillor Campbell-Smith tendered his resignation from the Parish Council with effect from midnight on 4 December 2008 as he will be moving from the area. Breckland Council will be notified to put in place the procedure for filling the casual vacancy. The Chairman thanked Councillor Campbell-Smith for all his hard work on the Parish Council.

## **11. Matters for the next meeting.**

- 12.1** Vacancy on the Parish Council
- 12.2** Election of Vice-Chairman
- 12.3** Footpaths.

## **12. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 5 February 2009 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2134 hours.