

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 3rd JULY 2008 AT 7.30 P.M.

Present

Councillor A Leigh (Chair)
Councillor R Campbell-Smith
Councillor A Luck
Councillor R Richmond
Councillor M Rose
Councillor D Silk

District Councillor R Duffield

2 members of the public

1. Apologies for absence.

An apology for absence had been received from Councillor Hayes who was on holiday and this was accepted.

2. Declaration of Interest.

Councillor Luck declared a personal interest in Agenda Item 8. Councillor Richmond declared a prejudicial interest in Agenda Items 5.4, 5.5, 7.1, 12.2.1, and 12.2.2

3. Minutes of the previous meeting.

Councillor Luck proposed and Councillor Campbell-Smith seconded the resolution that the minutes of the meeting held on Thursday 12 June 2008 having been circulated be approved. The minutes were duly signed.

The meeting was adjourned for public participation.

During the public part of the meeting the representative from the Beetley Common Advisory Group requested the Parish Council's confirmation that it would wish them to continue. This was agreed unanimously and the Parish Council agreed to donate £85 to the group for the current year.

The meeting was reconvened.

4. Matters to Report.

4.1 NRCC AGM 16 July.

Councillor Richmond agreed to attend the meeting.

4.2 Breckland Local Government Review meeting 7 July.

Councillors Leigh, Hayes, Rose and Richmond would attend this meeting.

4.3 Buckingham Palace Garden party.

The Chairman would be unable to attend this.

5. Planning.

5.1 Applications.

5.1.1 3PL/2008/0907/F Lakeside East Bilney-proposed garage/store

No Objection.

The members were however concerned that this looked residential and therefore requested that a restriction be placed on the permission restricting

the use to the planning application.
Proposed Councillor Campbell-Smith Seconded Councillor Richmond
All were in favour.

5.2 Decisions.

The following decisions were noted and the conditions placed upon the permissions.

5.2.1	3PL/2008/0701/F-Hillside Cottage Fakenham Road East Bilney	Permission
5.2.2	3PL/2008/0645/F-4 River View	Permission
5.2.3	3PL/2008/0681/F-6 Maple Close	Permission

5.3 Enforcements

5.3.1 Beetley Nurseries-erection of greenhouse

The Clerk reported that he had contacted Breckland as the greenhouse sales area had been erected prior to planning permission being granted and the reply stated that the application was still being dealt with but if refused then enforcement action will be taken.

5.3.2 Dunwood Church Road Old Beetley

The Clerk reported that he had contacted Breckland as a hedge had been planted in place of the railings on the original application. This amendment had been agreed by Breckland but the Clerk felt that this hedge should go across the whole frontage to ensure that a further access was not created. A reply is awaited.

5.3.3 Woad Centre.

The members raised a query regarding the brown sign for the Woad Centre but the Chairman confirmed that this was a highway matter and not subject to a planning application.

Councillor Richmond withdrew from the meeting.

5.4 Village Guidelines and Site Specifics.

It was agreed to hold a public meeting on 4 September at 7.00p.m. and to be followed by a Parish Council meeting to finalise the response. At the next meeting the Parish Council's initial response would be agreed. The notice of the meeting would be placed in the Beetley Buzz and on the notice boards.

5.5 Minerals and Waste Sub-Committee.

The committee had met on 26 June and the sites had been allocated on a basis of two per pair to be able to focus more clearly on each individual site. A template had been done setting out the format for objections. Councillor Campbell-Smith informed the meeting he would be resigning as Chairman as he would be leaving Beetley. The Sub-Committee Chairman requested that the Clerk should be reimbursed for the extra hours he had put in and wished to discuss if this is to come from the committee or projects budget and this would be placed on the agenda for the next meeting.

Councillor Richmond rejoined the meeting.

5.6 2 Elmham Road.

Norfolk County Council had replied stating that Mr Bell had applied to operate a second vehicle and that it would be objecting to the proposal. Councillor Campbell-Smith proposed and Councillor Rose seconded the resolution that the Traffic Commissioner is written to objecting to the proposal. All were in favour.

The Clerk had received correspondence from a parishioner who lives adjacent to the property and this was noted. The Clerk had replied giving the parishioner the information requested.

6. Correspondence received for circulation.

- 6.1** Breckland Business plan
- 6.2** Breckland Breckfest 2008
- 6.3** Breckland Agendas
- 6.4** Norfolk Link
- 6.5** Dereham Local Action Group minutes, agenda

Councillor Richmond withdrew from the meeting.

7. Finance.

7.1 The budget sheets and financial information had been circulated and Councillor Campbell-Smith proposed and Councillor Rose seconded the resolution that these be approved. All were in favour.

Councillor Richmond rejoined the meeting.

7.2 Balances.

Councillor Luck proposed and Councillor Rose seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances :-

Business Base Rate Tracker Account

Balance at 19 March 2008	15794.83
Plus Interest	<u>103.16</u>
Balance at 19 June 2008	15897.99

Community Account

Balance at 19 May 2008	7831.53
Receipts NCC-Prize in draw	<u>150.00</u>
	7981.53
Payments authorised 01 05 08	358.99
Payments authorised 12 06 08	<u>1392.50</u>
	6230.04
Less unrepresented cheques	<u>613.96</u>
Balance at 19 June 2008	5616.08

Amount available for Section 137 : 1100 x£5.86 = £6446.00
Spend to Date : £0.00

Cheques authorised for payment:

263	B J Leigh	Service contract-June 258.00	258.00
264	Abacus Copiers	Monthly Contracts	32.63

265	Daynes Office Interiors	Stationery	32.90
249	Mrs J Overall	Community Car	TBA
254	Mrs J Overall	Community Car	TBA
260	Mrs J Overall	Community Car	TBA
266	Mrs J Overall	Community Car	TBA
267	JP'S Maintenance	Beetley Meadows regular Cut	100.00
268	A. D. Leigh	Flowers for New Inn	8.99
269	Zurich	Insurance	914.01

7.3 Bank mandate.

All Councillors had now signed the mandate.

7.4 Accounts for the year 2007-2008.

Councillor Campbell-Smith proposed and Councillor Richmond seconded the resolution that the accounts for the year April 2007 to March 2008 be approved. All were in favour and the accounts were signed by the Chairman and Clerk.

7.5 Insurance Policy for the Current year.

Councillor Richmond proposed and Councillor Luck seconded the resolution that the insurance be renewed with Zurich for £914.01. The Clerk reported that he had requested that the photocopier and VAS sign be added to the schedule and this would be forthcoming.

8. Village Hall.

Councillor Luck reported that there had been no more problems with vehicles using the car park as a speedway track late at night.

9. Parish Land.

9.1 Scout Hut Lease.

Councillor Leigh proposed and Councillor Richmond seconded the resolution that the new lease be agreed. All were in favour.

9.2 Cutting of the Scout Hut Grounds.

It was agreed not to assist with the cutting of the grounds as the tenant should undertake this.

9.4 Gates on Beetley Meadows.

The draft letter had been sent recorded post and no replies had been received.

10. Matters for the next meeting.

10.1 Projects account

10.2 Speed Limit on Holt Road

10.3 Signage on Sorrel lane

11. Review of Action plan and a change of portfolios.

The action plan was reviewed and the remaining items to be addressed were Affordable Housing, Advisory Groups for Beetley Meadows and the Town Lands and a Homewatch Coordinator for a scheme in Beetley. It was agreed to have one last attempt at these and to place a request in the Beetley Buzz for volunteers for the advisory groups. It was agreed to have the following portfolios:-

Planning

Councillors Campbell-Smith and Rose

Open Spaces

Councillors Luck and Silk

Highways and Transport

Councillor Leigh

Communications

Councillor Hayes

Affordable housing

Councillors Richmond and Hayes.

12. Portfolio Holders Update.

12.1 Affordable Housing.

A meeting had been arranged with the Housing Enabling Officer and Planning Policy Officer from Breckland Council for 11 July at the Village Hall at 10.00a.m. A visit to the preferred sites would then take place.

12.2 Communications.

Councillor Richmond withdrew from the meeting.

12.2.1 Website.

Further details are awaited of the site construction.

12.2.2 Beetley Buzz.

Issue 23 was published with a little help from the Clerk who was thanked by Councillor Hayes.

Councillor Richmond rejoined the meeting.

12.3 Environment.

12.3.1 Cutting of the footpaths.

This had not been done as well as in previous years and the Clerk is to contact Norfolk County Council stating the problems of overhanging brambles and branches.

12.3.2 Reprint of the Footpath leaflet.

It was agreed to have 10 more printed.

12.3.3 Footpath Walk.

This was agreed as the 16 July meeting at the New Inn and going to Beetley Common by vehicle and walking through the Common and along footpaths to the New Inn.

12.4 Transport.

Nothing to report.

12.5 Highways.

12.5.1 VAS sign Fakenham Road.

This had been repaired.

12.5.2 Field Lane

A request had been received by the Clerk to have this cut and this had been done by Norfolk County Council.

12.5.3 Water leaks.

There had been several leaks in the parish and the only one repaired so far had been in Church Road Old Beetley. The other two in East Bilney were still to be repaired.

12.6 Community.

Nothing to report.

12.7 Health and Safety.

12.7.1 Beetley Meadows Play Area.

The Clerk had confirmed with the supplier that the prices were still current and it was agreed to proceed with the refurbishment at a cost of £1506.00.

13. Chairman's Soapbox.

The chairman wished to see the names of the Councillors and the area they live in on the notice boards but after a lengthy discussion it was agreed not to display these or issue the telephone numbers.

14. Date of the next Parish Council Meeting.

This was confirmed as Thursday 7th August 2008 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2215 hours.