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## MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 2 JULY 2009 AT 7.30 P.M.

**Present**

Councillor A Leigh (Chair)  
Councillor A Luck  
Councillor J Baldwin  
Councillor G Hayes  
Councillor R Richmond  
Councillor M Rose

County Councillor M Kiddle Morris  
District Councillor R Duffield

Four members of the public

In the part of the meeting open to the public County Councillor Kiddle Morris informed the meeting that the decision on a Unitary Authority had been extended following High Court cases brought by other authorities.

**1. Apologies for absence.**

There were no apologies for absence.

**2. Declaration of Interest.**

Councillor Richmond declared a prejudicial interest in Agenda Items 7.1 and 9.1. having submitted parcels of land for inclusion in the Local Development Framework and Minerals and Waste Framework. Councillor Luck declared a prejudicial interest in Agenda Item 8 being a Trustee of the Village Hall.

**3. Minutes of the Previous Meeting.**

Councillor Luck proposed and Councillor Baldwin seconded the resolution that the minutes of the meeting held on Thursday 11 June 2009 having been circulated be approved. All were in favour. The minutes were duly signed.

**4. Matters to Report.**

**4.1 Vacancy on the Parish Council**

The notice had been posted and if no election is requested then the Parish Council can co-opt after 6 July.

**4.2 Community Car Co-ordinator.**

Nobody has volunteered as yet to become the co-ordinator. The Clerk is to check with Breckland whether a person from another parish can be the co-ordinator and if so Ann Haverson from Gressenhall is to be contacted to enquire if she is willing to run the two. The vacancy is to be advertised in the Link-up and Gressenhall News and Views.

**4.3 Land on Beech Road.**

Confirmation had been received from the solicitors that the land has now been registered in the name of the Parish Council. It may be necessary in the future to have this area of land mown at the same time as Beetley Meadows is cut.

**4.4 Breckland Town and Parish Council Forum 13 July.**

Councillor Rose and the Clerk will attend this which will explain the outsourcing of the planning and building control at Breckland to Capita Symonds.

**4.5 Homewatch Old Beetley.**

A letter was read out that had been received from the co-ordinator thanking the Parish Council for their donation for the purchase of the signs.

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## 5. Portfolio Holders Reports.

### 5.1 Planning.

#### 5.1.1 Applications.

District Councillor Duffield withdrew.

i. 3PL/2009/0482/F-30 Bech Road-two storey extension.

Councillor Leigh proposed and Councillor Baldwin seconded the resolution that **NO OBJECTION** be raised to the application. All were in favour.

District Councillor Duffield rejoined the meeting.

#### 5.1.2 Decisions.

i. 3PL/2009/0222/F-Buff Cottage 1 Hall Cottages Hall Drive East Bilney-garden/Studio Workshop. Timber building with open lean-to at rear.

**N/O** Permission

ii. 3PL/2008/1615/F-Redroofs Fakenham Road-demolition of existing house & redevelopment of 3 No. 5 bed houses ( 3 storey ), car parking garages, new access.

**O** Refusal

#### 5.1.3 Vale Farm.

Breckland Council had replied to the request from the Parish Council as to why the barn had not been advertised stating that the building is remote and more importantly close to the principal dwelling. It was stated that the barn has been used and therefore clarification is to be sought from Breckland Council as to why their policy has not been followed. The Cabinet Member for Planning and the Development Control Committee Chairman are to be copied.

#### 5.1.4 Deputy for the Portfolio Holder.

It was agreed as an interim measure that the Clerk be the Deputy.

## 5.2 Open Spaces.

### 5.2.1 Update.

Councillor Luck informed the meeting that he did not believe it is necessary to cut the whole of the Town Lands but to cut a path through the area to the boardwalk. As the Parish Walk is starting at the Town Lands a decision would be made after the walk. The Parish walk was confirmed as 8 July meeting and finishing at the New Inn and walking from the Town Lands. The landowner over which the footpath to the east of River Lane East Bilney had been requested to cut the field and this had been done within three days.

### 5.2.2 Risk Assessment meeting 22 June.

Following the meeting Councillor Luck agreed to check the swings, remove the Springer and fix the fencing. The Clerk and Councillor Luck will visit site to check the roundabout and any other items that need maintenance.

### 5.2.3 Use of the playing field at the School for an U11 Football Team.

The meeting was adjourned.

Gary Brown who is setting up the team to play in the South Norfolk League addressed the meeting. He apologised for the piece in the paper prior to permission being granted. He said there is not enough space in Dereham for the team and as his son is at Beetley School he thought it would be ideal to use the playing field as several other members of the side are also at the school. Funding has been found for the posts and a local business sponsor has also been found. There is a qualified coach and all are CRB checked. The aim is to play competitive matches at home and away in the league and is open to children from different schools. The

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pitch would be used fortnightly on a Sunday. The club is covered for insurance and public liability. Girls are allowed to play up to the age of 11 and this may be extended to 14 in the near future. It costs £2 to train ,£2 to play and £20 to join.

Sharon Luck said that whilst the football that is played on Saturday morning at the School is competitive it is not in a league and whilst there are three pitches at the school a new one would have to be marked out for the team. She felt it would be disappointing to upset an already well established scheme. District Councillor Duffield suggested using the playing field at the Village hall.

A lengthy discussion followed.

The meeting was re-convened.

It was agreed that the better site for the side would be at the playing field on High House Road as there are better facilities in the changing rooms which have to be provided for elder children and therefore Gary Brown would attend the next Village Hall Committee meeting and the Clerk would inform the secretary of the committee.

### **5.2.3 Use of the playing field at the School for a football course.**

A request had been received from Kick-Off Soccer to hold a soccer course at the school in the holidays. Whilst there was no objection the information received was scant and the Clerk will attempt to obtain further information and e-mail to all. It was agreed that a donation should be made to the school from the proceeds of the course if it proceeds.

## **5.3 Communications.**

### **5.3.1 Update.**

Beetley Buzz 34 had been published and distributed with the last of the 60 second interviews in so there is more space available and contributions are needed..

### **5.3.2 Website.**

No further progress had been made at present and the Chairman wishes to progress this outside a meeting.

### **5.3.3 Welcome Packs.**

The final draft that had been printed in Dereham was agreed and it was decided to print 20 initially so that each Councillor could have 1 and the rest held by the Clerk.

## **5.4 Highways and Transport.**

### **5.4.1 Update.**

The Chairman had spoken to East Bilney Garage Ltd. regarding the hedge covering the sign at Bilney Hill and this had been cut. Councillor Richmond stated that he could not cut the hedge near the signs on the B1145 as it would be necessary to climb a ladder. Any further signs that need clearing are to be reported to the Chairman who will contact the landowner requesting that the obstructions be cleared. The visibility splay at the junction of Stoney Road and Fakenham Road had been cut promptly following a request. The remaining visibility splays will be cut in the normal programme. The junction of Sorrel Lane and Holt Road needs clearing again.

### **5.4.2 Parking on Elmham Road.**

A further letter had been sent but no response had been received. It was agreed that another letter be sent to the current headmaster although there had been a major improvement recently. Councillor Hayes would find out the cost of display boards with a view to purchase some with a contribution from the School.

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## 5.5 Affordable Housing.

### 5.5.1 Update.

Nothing further had been received.

## 5.6 Projects and Fund Raising.

### 5.6.1 Refurbishment of Beetley Meadows.

Councillor Luck and the Clerk had met Adventure Playgrounds on site regarding the safety surface and the cost of repairing the safety surface perimeter would be £3640 and as it is a trip hazard it was agreed to investigate filling in with concrete. Councillor Luck would contact Ian Canham to obtain a price for repairing the gates on site.

### 5.6.2 Funding requirements for the second phase.

It was agreed to await the investigations on the repairs prior to deciding

## 6. Correspondence received for circulation.

- 6.1 Breckland Planning Newsletter
- 6.2 Local Council Review Summer 2009
- 6.3 Crime Figures May
- 6.4 Norfolk County Council Change of telephone numbers
- 6.5 Clerks and Councils direct July 2009
- 6.6 LAG Minutes

## 7. Finance.

7.1 The budget sheets and financial information had been circulated and Councillor Leigh proposed and Councillor Rose seconded the resolution that these be approved. All were in favour.

### 7.2 Balances.

Councillor Luck proposed and Councillor Richmond seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

#### Balances :-

##### Bank of Ireland Treasurer's Account

Balance at 30 04 09	22732.06
Receipts- Interest-0.01	
Breckland Recycling-1467.31	<u>1467.32</u>
	24199.38
Less cheques authorised 07 05 09-	<u>295.63</u>
Balance at 31 05 09	23903.75
Less unpresented cheques authorised 07 05 09-32.50	
unpresented cheques authorised 11 06 09-921.26	<u>953.76</u>
Balance at 11 06 09	22949.99
Plus uncredited banking	<u>17.43</u>
Balance at 12 06 09	22967.42

##### Community Account

Balance at 20 September 2008	3204.03
Receipts Breckland Precept	<u>6125.00</u>
	9329.03
Payments authorised 04 09 08	<u>210.80</u>
	9118.23
Transfer to Bank of Ireland	<u>9128.22</u>
Balance at 17 October 2008	(9.99)
Less cheque	<u>27.42</u>
Balance at 31 03 09	17.43

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Less cheque issued

17.43  
0.00

Amount available for Section 137 : 1099 x£6.15 = £6758.85

Spend to Date : £50.00

Cheques for authorisation:

057	B J Leigh	Service contract-Jun-	267.00
058	Abacus Copiers	Monthly Contract	20.40
059	R G Maintenance	Grass Cutting	305.50
060	SLCC	Course	109.25
061	Zurich	Insurance	1102.24
062	Beetley Common Advisory Committee	Donation	85.00
063	NRCC	Membership	15.00
064	Susanne Rutter	Internal Audit	12.50

### **7.3 Disposal of money from the Youth Club Account.**

It was agreed to contact Horace Bloy to ascertain if the money could be split between Beetley Meadows for the purchase of a new springer and the Scout Group.

### **7.4 Insurance for 2009-2010**

Councillor Richmond proposed and Councillor Rose seconded the resolution that the insurance be renewed with Zurich for £1102.24. All were in favour.

## **8. Village Hall.**

### **8.1 Report from the Village Hall Committee.**

Councillor Luck stated that the race night is still to proceed. The Chairman had requested that the screening of films be placed on the agenda for the next meeting.

## **9. Minerals and Waste Sub-Committee**

No further information had been received.

## **10. Risk assessment**

The matters that need a risk assessment were agreed as the delivery of the Beetley Buzz, the state of the trees in the parish and the Beetley Common Advisory Committee. It was felt a draft should be prepared for the Beetley Common Advisory Committee.

## **11. Matters for the next meeting.**

**11.1** Parking Display Boards at the School

**11.2** Charity Donations

## **14. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 6 August 2009 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2152 hours.