

# DRAFT

## MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 11<sup>th</sup> JUNE 2009 AT 7.30 P.M.

**Present**

Councillor A Leigh (Chair)  
Councillor A Luck  
Councillor J Baldwin  
Councillor G Hayes  
Councillor R Richmond  
Councillor M Rose

County Councillor M Kiddle Morris  
District Councillor R Duffield

Two members of the public

The Chairman welcomed County Councillor Kiddle Morris who had been elected following the County Council elections on 4 June.

### 1. **Apologies for absence.**

An apology for absence had been received from Councillor Silk who was ill and this was accepted. A letter had been received from Councillor Silk resigning from the Parish Council and this was accepted with regret. Councillor Silk will be written to thanking him for all his work over the past few years on the Parish Council. Breckland Council are to be informed to put in place the due process for filling the vacancy.

### 2. **Declaration of Interest.**

Councillor Richmond declared a prejudicial interest in Agenda Items 7.1 and 9.1. having submitted parcels of land for inclusion in the Local Development Framework and Minerals and Waste Framework, Councillor Luck declared a prejudicial interest in Agenda Item 8 being a Trustee of the Village Hall.

### 3. **Minutes of the Previous Meeting.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that the minutes of the meeting held on Thursday 7 May 2009 having been circulated be approved. All were in favour. The minutes were duly signed.

### 4. **Matters to Report.**

#### 4.1 **Norfolk Planning Conference 2009 1030-1530 18 June.**

No one would be attending but it was requested that any information from the meeting be forwarded to the Parish Council.

#### 4.2 **SLCC course on The Public Purse-Financial Management.**

Councillor Richmond proposed and Councillor Rose seconded the resolution that the Clerk attend the course at a cost of £95 which would be divided between the four parishes of which he is the Clerk.

### 5. **Portfolio Holders Reports.**

#### 5.1 **Planning.**

##### 5.1.1 **Applications.**

i. 3PL/2009/0222/F- Buff Cottage 1 Hall Cottages Hall Drive East Bilney-garden/Studio Workshop. Timber building with open lean-to at rear.

Councillor Leigh proposed and Councillor Luck seconded the resolution that **NO OBJECTION** be raised to the application. All were in favour.

ii 3PL/2009/0430/F-4 Stone Road-Two Storey Extension.

Councillor Richmond proposed and Councillor Luck seconded the resolution that

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**NO OBJECTION** be raised to the application. All were in favour.

## 5.1.2 Decisions.

- i 3PL/2009/0207/F-Vale Farm-proposed conversion of redundant barn for residential accommodation **O** Permission  
The decision was noted but clarification is to be sought from Breckland Council as to why their policy of advertising redundant buildings had not been followed.
- ii 3PL/2009/0232/A-East Bilney Garage Ltd Fakenham Road East Bilney-2 x fascia signs & 1 wall mounted sign **N/O** Permission
- iii 3PL/2009/0232/A- East Bilney Garage Ltd Fakenham Road East Bilney-1 x free standing d/sided pylon sign, 1x free standing d/sided direction sign **O** Refusal
- iv 3PL/2009/0301/F-2 Fakenham Road- extension to rear elevation & convert from single storey to two storey. **N/O** Permission

## 5.1.3 Parish groupings for S106 payments.

Breckland Council is consulting Parish Councils on the groupings for payments received under S106 agreements for spending on children's play and outdoor sport. The money would be in a pot for a group of parishes to bid for and a committee of Parish Council representatives and Ward Members would decide the allocation. Concern was expressed that the Ward Member is also the Chairman of Gressenhall Parish Council and could have a conflict of interest. Breckland Council would be contacted to raise the concerns of the Parish Council.

## 5.2 Open Spaces.

### 5.2.1 Update.

Norfolk woods and Hedges would cut the trees and bushes to the rear of the properties on Birch Avenue to the height of the fence at a cost of £80. Anton Crisp had confirmed that the cost of cutting the hedge at East Bilney Town Lands would be £75 in July and £150 for a further cut in January. This was accepted and he will be informed to proceed. Councillor Luck would confirm at the next meeting if a full cut of the Town Lands is needed or just to cut a walkway through and to leave the rest for the increasing canopy from the trees to keep the grass down.

### 5.2.2 Cutting of the central area of Beetley Meadows.

Two letters had been received from parishioners complimenting the Parish Council on the improved conditions now the area has been cut earlier.

### 5.2.3 Parish Walk.

This was agreed as 8 July meeting at the New Inn at 1830 and walking from the Town Lands back to the New Inn.

### 5.2.4 Risk assessment at Beetley Meadows.

This was confirmed as 15 June weather permitting.

### 5.2.5 Footpaths.

Several need the hedges to the side of the paths cutting and Robin Woodley is to be contacted to carry this out.

## 5.3 Communications.

### 5.3.1 Update.

Beetley Buzz 33 had been published and distributed.

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## **5.3.2 Website.**

No further progress had been made at present.

## **5.3.3 Welcome Packs.**

The alterations were agreed and Councillor Hayes would obtain prices from a printer in Dereham rather than purchase anew duplex printer.

## **5.4 Highways and Transport.**

### **5.4.1 Update.**

The barrier on the path to Beetley Meadows from Birch Avenue would be re-handed in due course.

### **5.4.2 Parking on Elmham Road.**

Councillor Hayes had done a further survey which proved that the same vehicles are still parking all day. A further letter will be sent to the school as per the draft agreed at the meeting.

## **5.5 Affordable Housing.**

### **5.5.1 Update.**

This is still progressing and it was noted that Alan Abram had been seriously injured by a cow and a card would be sent to him wishing him a full recovery. There is potentially money from the S106 agreement for Highfields meadow and Laura Handford is to be informed of this.

## **5.6 Projects and Fund Raising.**

### **5.6.1 Refurbishment of Beetley Meadows.**

It was agreed to inspect the gates and safety surface on 15 June and to decide the course of action to be taken.

### **5.6.2 Norfolk RCC Funding Workshop 21 May.**

Councillor Baldwin attended this and found it a helpful course for the filling in of applications for funding. She will check on the funding sources available for the additional equipment required for Beetley Meadows.

## **6. Correspondence received for circulation.**

- 6.1** Breckland Planning Newsletter
- 6.2** Breckland Sustainable Communities
- 6.3** Dereham LAG Minutes
- 6.4** Norfolk Policing Plan 2009-2012
- 6.5** Age Concern Spring 2009
- 6.6** Norfolk Link May 2009

## **7. Finance.**

**7.1** The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Rose seconded the resolution that these be approved. All were in favour.

### **7.2 Balances.**

Councillor Leigh proposed and Councillor Luck seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

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## **Balances :-**

### **Bank of Ireland Treasurer's Account**

Balance at 31 03 09	17063.47
Receipts- Interest-1.21	
Breckland Comm car-57.35	
Breckland- Precept-6375.00	<u>6433.56</u>
	23497.03
Less cheques authorised 05 03 09-172.25	
Cheques authorised 02 04 09-592.72	<u>764.97</u>
Balance at 31 03 09	22732.06
Less unrepresented cheques	<u>328.13</u>
Balance at 07 05 09	22403.93
Plus uncredited banking	<u>17.43</u>
	22421.36

### **Community Account**

Balance at 20 September 2008	3204.03
Receipts Breckland Precept	<u>6125.00</u>
	9329.03
Payments authorised 04 09 08	<u>210.80</u>
	9118.23
Transfer to Bank of Ireland	<u>9128.22</u>
Balance at 17 October 2008	(9.99)
Less cheque	<u>27.42</u>
Balance at 31 03 09	17.43
Less cheque issued	<u>17.43</u>
	0.00

Amount available for Section 137 : 1099 x£6.15 = £6758.85

Spend to Date : £50.00

Cheques for authorisation:

050	B J Leigh	Service contract-May-	267.00
051	Abacus Copiers	Monthly Contract	25.13
052	R G Maintenance	Grass Cutting	117.50
053	Daynes	Stationery	95.13
054	Hood Vores & Allwood	Transfer of Land	333.50
055	Beetley Village hall	Homewatch meeting	8.00
056	Norfolk constabulary	Homewatch Signs	75.00

### **7.3 Accounts for the financial year 2008-2009.**

Councillor Luck [proposed and Councillor Rose seconded the resolution that the accounts for 2008-2009 be approved. All were in favour and the accounts were signed by the Chairman and Clerk.

### **7.4 NRCC membership.**

It was agreed to renew membership as a non-voting member at a cost of £15.

### **7.5 Disposal of money from the Youth Club Account.**

Councillor Luck informed the meeting that a sum of money is still in an account and it is necessary to dispose of this to ensure that it is not lost in the banking void as the account has not been used for several years. It was agreed to contact Horace Bloy to ascertain the amount of the balance before deciding on the disposal.

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## **7.6 Beetley Common Advisory Committee.**

It was agreed to donate £85 to the committee to assist in the work done at the Common.

## **8. Village Hall.**

### **8.1 Report from the Village Hall Committee.**

Councillor Luck stated that in future the committee meetings will always be on the second Thursday of the month. The race night will be compered by Ron Campbell-Smith who will use his own screen and the Village Hall only has to supply the films and the bar.

## **9. Minerals and Waste Sub-Committee**

County Councillor Kiddle Morris informed the meeting that the next consultation would be distributed in August and this would be for 8 weeks.

## **10. Risk assessment**

The Chairman requested that all members think of any areas that need a risk assessment ready for the next meeting.

## **11. Matters for the next meeting.**

### **11.1 Deputy for the Planning Portfolio**

## **14. Date of the next Parish Council Meeting.**

This was confirmed as Thursday 2 July 2009 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2142 hours.