

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY
VILLAGE HALL ON THURSDAY 1ST MAY 2008 AT 8.35 P.M.**

Present Councillor A Leigh (Chair)
Councillor R Campbell-Smith
Councillor G Hayes
Councillor A Luck

1 member of the public

1. Election of Chairman.

Councillor Campbell-Smith proposed and Councillor Luck seconded the resolution that Councillor Leigh be elected Chairman. All were in favour. The declaration of acceptance of office was duly signed and witnessed by the Proper Officer of the Council

2. Apologies for absence.

Apology for absence had been received from Councillor Richmond who was away on business. This apology was not accepted. Apology for absence had been received from Councillor Silk who was away on holiday and this was accepted.

3. Declaration of Interest.

Councillors Luck declared a personal interest in Agenda items 8 and 14.

4. Minutes of the previous meeting.

Councillor Luck proposed and Councillor Campbell-Smith seconded the resolution that the minutes of the meeting held on Thursday 3 April 2008 having been circulated be approved. All were in favour of the resolution. The minutes were duly signed.

5. Election of Vice-Chairman.

Councillor Hayes proposed and Councillor Leigh seconded the resolution that Councillor Campbell-Smith be elected Vice-Chairman. All were in favour of the resolution. The declaration of acceptance of office was duly signed and witnessed by the Proper Officer of the Council.

6. Minerals and Waste Sub-Committee.

Councillors Leigh, Campbell-Smith, Hayes and Luck were appointed to the sub-committee.

7. Community Car Co-ordinator.

Mrs June Overall was unanimously confirmed as the co-ordinator for the current financial year.

8. Village Hall Committee.

Councillor Hayes proposed and Councillor Campbell-Smith seconded the resolution that Councillor Luck be appointed as the Parish Council representative on the Village Hall Committee. All were in favour.

9. Portfolio Holders.

This was deferred to the next meeting.

10. Matters to Report.

10.1 Dereham CAG Meeting.

Councillor Hayes attended the meeting on 8 April at which there were 50 residents. The meeting was also attended by the Superintendent for the area and the new Inspector for Dereham. The target areas for the next two months would be George Eliot Way, Courtney Close and Charles Close all of which are subject to anti-social behaviour. The next meeting is on 3 June.

10.2 Dereham Area Partnership Meeting.

Councillor Hayes attended as a director but there was nothing special to report.

10.3 Use of Beetley Meadows as training area.

It was agreed to allow the use of the area by schoolchildren but it was pointed out that they have no exclusivity to the area and they should carry out their own risk assessment prior to training for potholes and dog fouling especially.

10.4 Vacancy on the Parish Council.

As no request for an election had been received by Breckland Council the vacancy could now be filled by co-option.

11. Planning.

11. Applications.

11.1.1 3PL/2008/0503/F 2 Wood drive-side extension and alterations.

No Objection.

Proposed Councillor Campbell-Smith Seconded Councillor Hayes
All were in favour.

11.1.2 3PL/2008/0687/F 21 Fakenham Road-bedroom extension to existing bungalow.

No Objection.

Proposed Councillor Luck Seconded Councillor Hayes
All were in favour

11.1.3 3PL/2008/0701/F Hillside Cottage Fakenham Road East Bilney-two storey side extension (part over existing drive access).

No Objection.

Proposed Councillor Luck Seconded Councillor Campbell-Smith
All were in favour.

11. Decisions.

The following decisions were noted and the conditions placed upon the permissions.

11.2.1 3PL/2008/0301/F-Vale Farm Withdrawn

11.2.2 3PL/2008/0253/F-16 Elmham Road Permission

11.3 Minerals and Waste Sub-Committee.

Councillor Campbell-Smith reported that the committee felt that all parishioners had received good documentation with a leaflet drop followed by a house visit. There had been positive take up of the opportunity to voice concerns with a prepared sheet and addressed envelopes. The meeting on 30 April was concerned with the way ahead and the committee is to lobby District and County Councillors and the local M.P. A survey of one site is to take place to prepare a template for all sites ready for the next phase of consultation. The main focus will be on WAS 01 and the aim is to obtain from specialists a full description of what the processes entail and their effects and what machinery would be used. Meetings have been planned for 26 June and 25 September. The site at North Elmham is also to be reviewed as there is concern as to how the materials are to be transported.

5.4 Keeping of Livestock at River View.

A letter had been received concerned at the keeping of chickens in a private dwelling and a reply would to be sent stating that this is a matter for Breckland Council.

6. Correspondence received for circulation.

- 6.1 Norfolk County Council –Who Cares
- 6.2 Norfolk Record Office-Newsletter
- 6.3 Breckland Agendas
- 6.4 CCLA Annual Report
- 6.5 Dereham Local Action Group minutes, agenda and statistics.
- 6.6 NHS Norfolk Consultation

7. Finance.

7.1 The budget sheets and financial information had been circulated and these were approved.

7.2 Balances:

Business Base Rate Tracker Account

Balance at 19 March 2008 15794.83

Community Account

Balance at 19 March 2008		611.65
Receipts	Breckland –Community car	72.52
	Beeston Parish Council	15.44
	1 st Beetley Scouts	100.00
	Precept	<u>6125.00</u>
		6924.61
Payments authorised 07 02 08	28.25	
Payments authorised 06 03 08	<u>378.96</u>	407.21
		6517.40
Less unrepresented cheques		<u>241.67</u>
Balance at 19 April 2008		6275.73

Amount available for Section 137 : 1100 x£5.86 = £6446.00

Spend to Date : £0.00

The following cheques were authorised for payment:

250	B J Leigh	Service contract-Apr 258.00	258.00
251	Abacus Copiers	Monthly Contracts	34.25
252	Daynes Office Interiors	Stationery-Minerals and Waste Sub Committee	103.84
253	LCR	Subscription	13.50
249	Mrs J Overall	Community Car	TBA
254	Mrs J Overall	Community Car	TBA
255	NCAPTC	Membership	207.40

The Clerk reported that he had received notification from Breckland Council that the amount from recycling this year would be £1050 about double the previous year. The New Inn is to be thanked for the use of their car park for the bottle bank.

14. Village Hall.

A profit of £280 had been made on the race night. Councillor Hayes stated that he would speak to the person who runs the race nights at Dereham Football Club to ascertain if this would be more cost effective. The Committee is currently exploring grants for improvements to the kitchen, toilets and boiler room.

15. Matters for the next meeting.

15.1 East Bilney town lands

15.2 Beech Road

15.3 Footpath Walk

15.4 Site Specifics

16. Portfolio Holders Update.

16.1 Affordable Housing.

Nothing to report.

16.2 Communications.

16.2.1 Website.

Val Harvey and Councillor Hayes had at last spoken and she has offered to construct the site and share editing. An outline site should be available by the week commencing 19 May.

16.2.2 Beetley Buzz.

This had been produced again and was ready for distribution.

16.2.3 stopthepits e-mail.

This is to be advertised in the next edition of the Beetley Buzz.

16.3 Environment.

16.3.1 Fly tipping on Beetley Common.

Breckland Council had cleared this and are to be contacted to thank them for the efficient clearance of all the rubbish.

16.3.2 Beetley Meadows and East Bilney Town Lands.

Trees had been brought down and Norfolk Woods and Hedges are to be contacted to remove them.

16.4 Transport.

Nothing to report.

16.5 Highways.

16.5.1 Speedwatch.

Norfolk Constabulary have £30,000 for training and they will undertake the training and all documentation. The equipment costs £750 and this must be insured by the Parish Council whilst in its use. A minimum of three people are needed to man the guns at any one time. It is hoped that the training could be done with Litcham and Brisley Parish Councils.

16.5.2 Vas Sign on Fakenham Road North.

This is not working and Norfolk County council are to be requested to repair the sign.

16.6 Community.

Nothing to report.

16.7 Health and Safety.

16.7.1 Beetley Meadows Play Area.

The area should be cleaned in the next two weeks and a working party is to be formed to repair the edges of the safety matting.

17. Parish Land.

17.1 Gates on Beetley Meadows.

It was agreed to send a reminder letter to all the dwellings that have unauthorised gates that open onto Beetley Meadows stating that there is no right of way through the gates onto Beetley Meadows.

18. Clerk's Corner.

18.1 Training.

No one would be attending the initial training course but the Clerk was requested to enquire about training for Chairman.

19. Date of the next Parish Council Meeting.

This was confirmed as Thursday 5 June 2008 to be held at Beetley and East Bilney Village Hall at 1900. Prior to the Parish Council meeting a presentation would be made by Breckland Council on village guidelines and site specifics for the Local Development Framework.

The meeting closed at 2111 hours.