

DRAFT

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 5 NOVEMBER 2009 AT 7.30 P.M.

Present Councillor A Leigh (Chair)
Councillor A Luck
Councillor J Baldwin
Councillor J O'Donovan
Councillor R Richmond
Councillor M Rose

District Councillor R Duffield

Ten members of the public

1. Apologies for absence.

There were no apologies for absence from Parish Councillors but County Councillor Kiddle Morris had sent his apologies.

2. Declaration of Interest.

Councillor Richmond declared a prejudicial interest in Agenda Items 7.1 and 9.1. having submitted parcels of land for inclusion in the Local Development Framework and Minerals and Waste Framework. Councillor Luck declared a prejudicial interest in Agenda Item 5.1.ii having tendered for the work and Agenda Item 8 being a Trustee of the Village Hall.

3. Minutes of the Previous Meeting.

Councillor Richmond proposed and Councillor Luck seconded the resolution that the minutes of the meeting held on Thursday 1 October 2009 having been circulated be approved. All were in favour. The minutes were duly signed.

4. Matters to Report.

4.1 Breckland Council Town and Parish Forum

Councillors Leigh and Rose had attended this and had found it a most worthwhile meeting. Presentations had been given by officers and members on the Planning Portal, Match Funding, the joint tasking with the Safer Neighbourhood Team, the new Key Select Housing allocation system and Emergency Planning.

The main points to emerge from these presentations were the need for an Emergency Plan for the Parish, and the need to clarify the allocation of social housing within the Parish. The Clerk would be investigating both these matters.

4.2 1st Beetley Scout Group.

The meeting was adjourned.

Colin Fisher from the Scout Group reported that the Group wishes to improve its facilities with extra toilets, shower block and additional meeting rooms. At present there is not much likelihood of abating any external funding for the projected £50000 cost as the lease limits the use of the area to scouting only. The Group would like to be able to offer the facilities to a wider spectrum and if funding is forthcoming this would allow more training events to occur at the site from the Scout District which stretches from Wells to Mattishall and Briston to Necton. Beetley is central to all the area and would be an ideal site.

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The meeting was reconvened.

It was agreed that the Clerk would contact the solicitors to check on a re-wording of the proposed new lease. The Parish Council hoped that this would enable the Scout Group to obtain funding.

4.3 Community Car Co-ordinator.

The Clerk is to meet the new coordinator and the old to finalise the financial requirements for the running of the Community Car on 6 November.

5. Portfolio Holders Reports.

5.1 Planning.

5.1.1 Applications.

- i. 3PL/2009/0831/F-23 Fakenham Road-alts and exts. to existing cattery & retrospective consent for building incorp. rec. storage and food prep.

The meeting was adjourned.

The applicant explained that the original garage had fallen apart and after complaints from the neighbours about the height and that there were windows in the building which had not been expected the building is to be moved 1 metre from the adjoining fence and opaque shading placed on the windows. The new regulations for the preparation of food necessitated a separate area.

The meeting was reconvened.

Councillor Richmond proposed and Councillor Luck seconded the resolution that **NO OBJECTION** be raised to the application. All were in favour

Councillor Luck withdrew from the meeting.

- ii 3PL/2009/0827/F- 15 Wood Drive- single storey side extension.

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that **NO OBJECTION** be raised to the application provided that the adjacent tree which has a TPO is not damaged. All were in favour.

Councillor Luck rejoined the meeting.

- iii 3PL/2009/0944/O- Southfields 65 Fakenham Road-proposed new dwelling-re-submission.

Councillor Leigh proposed and Councillor Luck seconded the resolution that the Parish Council **OBJECT** to the application as there would still be a further access onto Fakenham Road at a dangerous part of the road and this would compromise highway safety. It was still felt that access to the property could be gained from the existing access to Melton Close. The members were also disappointed that the application is still being classed as 65 Fakenham Road and not a plot adjacent to.

5.1.2 Decisions

- i 3PL/2009/0693/F-18 Elmham road-single storey side extensions to create bedroom & kitchen accomm. with assoc works. N/O Permission
- ii 3PL/2009/0698/F-Sunhaven Fakenham Road East Bilney-single storey rear extension. N/O Permission
- iii 3PL/2009/0797/F-Bilney Hall East Bilney-alterations to "The Store" at Bilney Hall to avoid further deterioration and to return it to a useable condition. N/O Permission

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iv 3PI/2009/0832/F-20 Beech Road-extension and garage conversion

N/O Permission

5.1.3 Vale Farm.

Nothing further had been received and it was agreed to e-mail the Chief Executive Rather than by name.

5.1.4 S106 Parish Groupings

The comments made by the Parish Council regarding a possible conflict of interest of the Ward Member had been noted.

5.2 Open Spaces.

5.2.1 Update.

The second cut of the large area of Beetley Meadows had been done and the District Councillor reported that there would no longer be any cattle grazing on the Charity Land adjoining Beetley Meadows. It was agreed to invite Sarah Cureton from Norfolk County Council Countryside Department to the meeting in February.

The meeting was adjourned.

The Beetley Common Advisory Committee informed the Parish Council that too many vehicles are using the track to the fishing lake and have proposed that no vehicles at all be allowed to cross the common.

The meeting was re-convened.

It was agreed to arrange a meeting with Robin Bunning of the fishing club to resolve the matter but it was felt that access should be allowed to the fishing lake by vehicle for those members who are unable to walk from the car park.

5.2.2 Trees on Beetley Meadows.

The Environment Agency had been contacted and the Clerk was informed that the river bank and half of the river are the responsibility of the Parish Council. The Environment Agency would inspect the area when in the vicinity and report back to the Clerk.

5.3 Communications.

5.3.1 Update.

Beetley Buzz 38 had been published and distributed and several items for Buzz 39 had been forwarded to the editor. Councillor O' Donovan will take over the distribution of the Beetley Buzz from George Hayes. The Chairman stressed the necessity for all members to think of and forward items to the Editor for future issues.

5.3.2 Website.

The response from the item in the Beetley Buzz had all been in favour of a website and it was agreed to hold a separate meeting in the New Year to progress this.

5.4 Highways and Transport.

5.4.1 Update.

The bridge at East Bilney had been repaired and it was agreed to press for a 30m.p.h. speed limit across the bridge. The parking on Elmham road had improved. Speedwatch training is to take place at Beetley Village Hall on 27 November and the Clerk would inform Mileham and Gressenhall Parish Councils.

5.5 Affordable Housing.

5.5.1 Update.

The Clerk is to contact Breckland regarding the allocation of the housing to ensure a local connection has priority.

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5.6 Projects and Fund Raising.

5.6.1 Refurbishment of Beetley Meadows.

i Safety Surface.

The price is still awaited for the repairs. Councillor Baldwin had assessed the area and the gates have been partly done and it is hoped these will be finished in the next month.

5.6.2 Funding requirements for the second phase.

No progress has been made to date and Councillor O'Donovan will work with Councillor Baldwin to finalise this.

6. Correspondence received for circulation.

- 6.1 Breckland Council Core strategy
- 6.2 The Playing Field
- 6.3 Norfolk Link
- 6.4 Breckland Council Overview and Scrutiny Report
- 6.5 Norfolk records Office newsletter

7. Finance.

7.1 The budget sheets and financial information had been circulated and Councillor Richmond proposed and Councillor Rose seconded the resolution that these be approved. All were in favour.

7.2 Balances.

Councillor Rose proposed and Councillor O'Donovan seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

It was agreed to open a savings account to transfer some of the reserves into to obtain interest and to change the mandate for all to sign.

Balances :-

Bank of Ireland Treasurer's Account

Balance at 28 08 09	20269.22
Receipts- Interest-0.01	
Brisley P.C.-23.75	
Litcham P.C.-23.75	
Breckland Precept-6375.00	<u>6422.51</u>
	26691.73
Less cheques authorised 11 06 09-75.00	
06 08 09-105.50	
03 09 09-464.20	<u>644.70</u>
Balance at 24 09 09	26047.03
Less unrepresented cheques authorised 01 10 09	<u>811.45</u>
Balance at 01 10 09	25235.58

Amount available for Section 137 : 1099 x£6.15 = £6758.85
Spend to Date : £66.50

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Cheques for authorisation:

082	B J Leigh	Service contract-Oct	267.00
083	Abacus Copiers	Monthly Contract	17.60
084	RG Maintenance	Cutting of Beetley Meadows and Town Lands	483.00
085	Mazars LLP	External Audit	155.25
089	Adventure Playgrounds	Roundabout Deck	599.15
087	Norfolk Alc	Charity Workshop	20.00
088	F Haverson	Playing Field Cutting	1000.00

7.3 Precept.

This was deferred to the next meeting

7.4 External Audit.

This had been completed with no comments from the external auditor.

7.5 Laptop.

Mott Macdonald, a partner of Norfolk County Council are consulting on a E-Planning Portal and the Clerk had replied that the Parish Council would be interested and it was agreed to request if there is any funding for the purchase of a laptop.

7.6 Christmas Gifts.

It was agreed to purchase a retiring present for June Overall and a gift for the Editor of the Beetley Buzz and to send Christmas cards to all the distributors of the Buzz and to the Beetley Common Advisory Committee. The Chairman's fund would be used for this.

8. Village Hall.

8.1 Report from the Village Hall Committee.

The Chairman reported that she had attended two meetings on behalf of the Village Hall Committee, one on Flix in the Stix and the other on licensing. The architect is drawing up plans for the refurbishment and the insurance has been moved to Allied Westminster. Councillor Richmond would attend the meeting on 12 November.

9. Minerals and Waste Sub-Committee

Councillor Richmond withdrew from the meeting.

The presentation for the Open Meeting is nearly prepared and the Chairman of the Parish Council would open the meeting, followed by presentations from Councillor Rose and Clare Hedges. The County Councillor would speak at the end and answer any questions. The possible new HWRC site in Dereham was noted.

Councillor Richmond rejoined the meeting

10. Matters for the next meeting.

10.1 Donation to the Village Hall.

11. Date of the next Parish Council Meeting.

This was confirmed as Thursday 3 December 2009 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2140 hours.