

DRAFT

MINUTES OF THE PARISH COUNCIL MEETING HELD AT BEETLEY & EAST BILNEY VILLAGE HALL ON THURSDAY 1 OCTOBER 2009 AT 7.30 P.M.

Present Councillor A Leigh (Chair)
Councillor A Luck
Councillor J Baldwin
Councillor G Hayes
Councillor R Richmond

County Councillor M Kiddle Morris

Three members of the public

During the part of the meeting open to the public the new owner of 65 Fakenham Road queried the planning application for the dwelling next door. The Clerk explained that as this was a resubmission the original details had been used although the property had changed hands. The Clerk also explained the history of the planning applications.

1. Apologies for absence.

An apology for absence had been received from Councillor Rose who was away and this was accepted.

2. Declaration of Interest.

Councillor Richmond declared a prejudicial interest in Agenda Items 7.1 and 9.1. having submitted parcels of land for inclusion in the Local Development Framework and Minerals and Waste Framework. Councillor Luck declared a prejudicial interest in Agenda Item 5.1.ii having tenders for the work and Agenda Item 8 being a Trustee of the Village Hall.

3. Minutes of the Previous Meeting.

Councillor Richmond proposed and Councillor Luck seconded the resolution that the minutes of the meeting held on Thursday 3 September 2009 having been circulated be approved. All were in favour. The minutes were duly signed.

4. Matters to Report.

4.1 Co-option to the Parish Council.

Councillor Luck proposed and Councillor Hayes seconded the resolution that Jacqui O'Donovan be co-opted to the Parish Council. All were in favour.

4.2 Community Car Co-ordinator.

Pauline Silk had volunteered to become the Co-ordinator and Councillor Richmond proposed and Councillor Luck seconded the resolution that she be appointed Community Car Co-ordinator with effect from 1 November 2009. All were in favour. It was agreed that the Clerk would attend the handover meeting to ensure all documentation had been passed and all the correct financial arrangements are in place for the new co-ordinator. A back up for the co-ordinator would be Margaret Dann. It was agreed to write to June Overall thanking her for all her work in promoting the scheme and organising the drivers.

4.3 Norfolk ALC AGM 12 September.

Councillor Richmond reported that this had been well attended and apart from the formal part of the meeting there was a presentation by Mike Jackson the Director of Planning and Transportation for Norfolk County Council on the role of his department which has £103million budget. One worrying point from the resolutions proposed by Parish Councils was one from Roughton Parish Council who had a persistent complainer which had

DRAFT

bankrupted the Parish Council. The Clerk explained the background to the problem over the audit which had not been explained fully at the meeting. It is imperative that all procedures are followed correctly to ensure that a complaint is not upheld.

4.4 Dereham CAB AGM 9 September.

Councillors Richmond reported that about 20 attended and the bureau is still concerned with funding although an extra £14000 had been donated by Norfolk County Council. The building in Watton is in a poor state and the premises at Dereham are not large enough but Dereham Town Council is attempting to find additional accommodation. A re-organisation may take place to reduce overheads and Dereham may be linked with either Fakenham or North Walsham.

4.5 CAG meeting 16 September.

Councillors Hayes reported that two priorities at Toftwood and Neatherd had been resolved and that at Dereham Recreation Ground is ongoing. Doris Barnes Court would be a priority as would the run up to bonfire night and Halloween as in the past. Mention was made of a possible reorganisation of Homewatch and a consultation is in progress which should mean a better system in the future.

4.6 Charity workshop

Councillor Leigh proposed and Councillor Richmond seconded the resolution that the Clerk attend this at a cost of £20 but some of this may be recovered from another Parish Council.

5. Portfolio Holders Reports.

5.1 Planning.

5.1.1 Applications.

- i. 3PL/2009/0797/F-Bilney Hall East Bilney- alterations to 'The Store' at Bilney Hall to avoid further deterioration and to return it to a useable condition.

Councillor Richmond proposed and Councillor Baldwin seconded the resolution that **NO OBJECTION** be raised to the application. All were in favour.

Councillor Luck withdrew from the meeting.

- ii 3PL/2009/0832/F- 20 Beech Road- extension and garage conversion

Councillor Leigh proposed and Councillor Baldwin seconded the resolution that **NO OBJECTION** be raised to the application. All were in favour.

Councillor Luck rejoined the meeting.

5.1.2 Decisions.

- i 3PL/2009/0573/O-Southfields 65 Fakenham Road- proposed
new dwelling O Refusal
- ii 3PL/2009/0618/F-Little Oaks Elmham Road-remove existing roof and replace with
new roof increasing pitch to accommodate rooms in roof. N/O Permission

5.1.3 Vale Farm.

Nothing further had been received and it was agreed to e-mail the Cabinet member again.

5.1.4 Enforcement.

The Clerk had contacted the Enforcement Officer regarding the fence at 4 River View but as this was away from the highway it is classed as permitted development and no further action could be taken.

DRAFT

5.2 Open Spaces.

5.2.1 Update.

The second cut of the large area of Beetley Meadows would be done in October and the Town Lands had been cut. The cutting of Beech road would also be undertaken when Beetley Meadows is cut.

5.2.2 Trees on Beetley Meadows.

The internal drainage Board is not responsible for Wendling Beck but it is the Environment Agency and attempts have and will be made to contact it. The District Councillor informed the members that funding could be available from WREN and pressure should be placed on the Environment Agency to tackle the river weeds.

5.3 Communications.

5.3.1 Update.

Beetley Buzz 37 had been published and distributed with questions regarding the web site in the issue. The Welcome Pack needs reprinting and if a hard copy is given to Councillor Hayes he will take to the printers to obtain further copies.

5.3.2 Website.

Any decision is to await the feed back from the Buzz.

5.3.3 Bilney Care Home.

Councillor Hayes reported that the Home feel isolated and the article in the Beetley Buzz about the activities that help is needed for had produced some positive results.

5.4 Highways and Transport.

5.4.1 Update.

The repairs to the bridge at East Bilney should be undertaken in October. Hall road is to be closed for water main repairs and the Clerk is meeting the Highways Engineer on site to discuss the cutting of the Horseshoe at the Primary School. The problem of parking on Elmham Road is increasing again.

5.5 Affordable Housing.

5.5.1 Update.

The Tree officer had had a final look at the site and once difficulties over the technicalities of a S106 agreement had been resolved a planning application should be submitted prior to Christmas.

5.6 Projects and Fund Raising.

5.6.1 Refurbishment of Beetley Meadows.

i Safety Surface.

The price is still awaited for the repairs.

5.6.2 Funding requirements for the second phase.

Councillor Hayes would assist Councillor Baldwin in the application and then meet with Lucinda Leonard to check the applications.

6. Correspondence received for circulation.

- 6.1** Crime Figures August
- 6.2** Norfolk RCC Information Pack
- 6.3** Information from Norfolk ALC AGM
- 6.4** Information from Dereham CAB AGM

7. Finance.

7.1 The budget sheets and financial information had been circulated and Councillor Luck proposed and Councillor Richmond seconded the resolution that these be approved. All were in favour.

DRAFT

7.2 Balances.

Councillor Richmond proposed and Councillor Luck seconded the resolution that the balances and cheques for authorisation be approved. All were in favour.

Balances :-

Bank of Ireland Treasurer's Account

Balance at 22 07 09	21135.55
Receipts- Interest-0.01	
Beeston with Bittering P. C.-38.70	<u>38.71</u>
	21174.26
Less cheques authorised 06 08 09-	<u>905.04</u>
Balance at 28 08 09	20269.22
Less unrepresented cheques authorised 11 06 09-75.00	
unrepresented cheques authorised 06 08 09-105.50	
unrepresented cheques authorised 03 09 09-464.20	<u>644.70</u>
Balance at 03 09 09	19624.52

Amount available for Section 137 : 1099 x£6.15 = £6758.85

Spend to Date : £50.00

Cheques for authorisation:

077	B J Leigh	Service contract-Sep-	267.00
078	Abacus Copiers	Monthly Contract	18.35
079	RG Maintenance	Cutting of Beetley Meadows	460.00
080	Daynes Office Interiors	Stationery	16.10
081	RBLA Company Trust	Purchase of Projector	50.00

7.3 Precept.

The date for the setting of the precept is 15 December.

8. Village Hall.

8.1 Report from the Village Hall Committee.

The Chairman reported that the proposed alterations are in hand with the architect who should be at the next meeting and funding is to be discussed in November. The cinema project training is in October and the Christmas event will be publicised in October.

9. Minerals and Waste Sub-Committee

Councillor Richmond withdrew from the meeting.

The sub-committee had met on 16 September and will be holding further meetings in October and an Open Parish Meeting is planned for November. No new Chairman was appointed at the meeting but it is anticipated that this will be resolved at the next meeting as Clare Hedges has stated that she is willing to stand.

Councillor Richmond rejoined the meeting

10. Risk assessment

Councillor Richmond informed the meeting that he had been advised by his solicitor that

DRAFT

he should not sign any risk assessment. After a long discussion he is to be removed from the rota but the inspections will continue to be undertaken.

11. Charity Donations.

There was no change to four recipients.

12. Matters for the next meeting.

12.1 Precept.

12.2 Resignation of Councillor Hayes. A letter had been received from Councillor Hayes resigning from the Parish Council with effect from the end of this meeting. Breckland Council will be informed to commence the procedure to fill the casual vacancy.

13. Date of the next Parish Council Meeting.

This was confirmed as Thursday 5 November 2009 to be held at Beetley and East Bilney Village Hall at 1930.

The meeting closed at 2150 hours.